College of Social Sciences
Funding Opportunities for Programs and Projects
Call for Grant Proposals

Academic Year 2006-2007

Contents

Introduction

The Dean of the College of Social Sciences is pleased to announce the second round of the College's grant application for programs and projects for the 2006-2007 AY. There are two categories of awards: 1) **mini-grants** of no less than $1000 and no more than $2500 to support specific projects associated with Department programs or centers, and 2) **Program and Project grants** of up to $25,000. Approximately $150,000 will be awarded in College grants for AY 2007-08 and the Dean's Office will continue to allocate the same amount for the 08-09 and 09-10 AYs. Recipients of this year's College grants are encouraged to seek additional funding in subsequent years based on implementation and development plan of their program or project (see instructions for Appendix B and C in this application). Multi-year plans are encouraged, but not required. Collaborative proposals are encouraged. These funds are not intended for individual faculty research or teaching enhancement. <u>The Dean encourages chairs, coordinators and faculty to "think big" and consider organizing new department activity with long-term interests and benefits to the Department, College, University, and Community</u>. Faculty are encouraged to include summer stipends up to $3500 rather than release time. Faculty are also encouraged to include in their proposals funding for student and graduate assistants.

Eligibility and Procedures

All full-time faculty in the College of Social Sciences are eligible for mini-grants. Departments, programs, and centers are eligible for Program and Project grants of up to $25,000. Mini-Grant and Program and Project Grant proposals must be submitted through the department chair, program coordinator or center director.

Grant Proposals will be evaluated at the Department/Program level and then forwarded to the Dean's office. The College Budget Committee will review them and make recommendations for funding to the Dean. The Dean will make the final award decisions. Proposals will be evaluated according to the criteria described below.

Format

The format for applications for the two types of awards is the same; differences between the two types are noted in the application. Please type the application.

1. Forms provided here:
   - Cover Page
   - Summary of Activities and Funding
   - Integration of Mini-Grant activity to Department Program or Center
   - Department Recommendation Form for Mini-Grants

2. To be followed by:
   - Proposal Narrative (minimum of two, maximum of five double-spaced typed pages).
     o Project Overview (statement of development interest under consideration)
     o Methodology (explain how your specific activities relate to the project overview)
     o Significance to the Department, the College, the University or the community
   - Appendix A: Budget
   - Appendix B: If applicable, a short narrative of activity from last year's P & P grant
   - Appendix C: If applicable, a list of spending from last year's P & P grant
   - Applicant's CV (for Mini-Grants only)

Important notes:

   - Please **type** all parts of the application.
   - **Do not omit any parts of the application** that apply to you.
   - Limit the **abstract** on the cover page to 250 words.
   - In the table entitled, "Summary of **specific activities to be completed** during the award period," enter the specific concrete development activities to be conducted under the award (e.g. publications to be prepared).
   - Examples of **budget** items include, but are not necessarily limited to, student assistant salaries, supplies, postage, services, travel, equipment intended specifically for the development project in question, etc.

Criteria for Successful Proposals

Proposals will be evaluated based on the following principles:

Principle 1: Enhancement of Department, Program, Project or Center Mission

Principle 2: Increases Student and/or Community Involvement in Department, Program or Center Activities

Principle 3: (for Development Grants only) Additional External Funding Plans

Principle 4: Long-term and Sustainable Quality of Funded Activity

Deadlines

Item	Deadline
Department forwards proposal(s) to Dean's office	October 20th, 2006 (by 5pm)
Dean makes announcement of awards	November 1st, 2006
Deadline for use of awards	Dependent on proposal
Awardee files report to Dean's office	November 30, 2007 (by 5pm)
Awardee files supplementary report to Dean's office (if necessary)	May 1, 2008 (by 5pm)

Reporting Procedures

The awardee will submit a report on implementation, progress, and development activities covered by the award to the Dean's office no later than November 30, 2007. The report will consist of a maximum of two page double-spaced narrative detailing the specific goals and activities completed under the terms of the award. The awardee will also include a detailed report on the expenditures incurred during the research period. The awardee should also include any product of the activity that was mentioned as a goal in the original proposal, such as the implementation of program, research developments, increases in student majors, establishment of community advisory boards, establishment of community partnerships, and other development activities. The awardee will also detail external funding efforts, including copies of submitted external grant proposals or development activities.

COLLEGE OF SOCIAL SCIENCES
<u>COVER PAGE for MINI-GRANTS</u>

Project Title: _____

_____

Principal Investigator   **Department, Program or Center**

▬▬▬▬▬▬▬   ▬▬▬▬▬▬

<u>Rank</u> (circle)

Lecturer   Instructor   Assistant Professor   Associate Professor   Professor

<u>Appointment Status</u> (circle)

Probationary   Tenured   Temporary

<u>Proposal Abstract</u> (maximum 250 words):

COLLEGE OF SOCIAL SCIENCES
COVER PAGE for PROJECT AND PROGRAM GRANTS

Project Title: _____

_____

Principal Investigator   **Department, Program or Center**

_____   _____

Proposal Abstract (maximum 250 words):

Summary of Activities and Funding

Summary of specific activities to be completed during the award period:

Task	Date of Activity

Funding sources to be approached for external support (for development grants, this information is required):

Source	Funded Activity	Application Deadline

COLLEGE OF SOCIAL SCIENCES
<u>Department Recommendation Form for Mini-Grants</u>

Project Title: _____

_____

Investigator(s): _____

Proposal was reviewed by (circle):　　Dept. Research Committee

　　　　　　　　　　　　　　　　　　　Dept. Chair

Funds recommended: $_____

Research Committee Chair or Dept. Chair's name: _____

Signature: _____Date: _____