

# SAMPLE DO NOT USE

## Journal

Your name (as reflected on the class roster)

Agency:

Semester enrolled for internship:

The entries in the journal correspond to the Student Outcomes Assessment Section of the Internship Guidelines. The journal is SEPARATE from the log and provides an overview of the ENTIRE internship, not just one day of your experience. All information/essays must be written **using separate headings for each specified task as indicated below. Specific questions are numbered and listed below.**

Student Outcomes Assessment Description: The student will demonstrate their knowledge of the organizational structure, mission or purpose of the agency, and its role/function within the criminal justice system. Student Task: To write a complete and concise essay that analyzes the organizational structure, mission and purpose, and its role/function within the criminal justice system. This analysis will be conducted utilizing the information and guidelines learned in CRIM 2, 102, 109, 112 and 170.

**Use the following Headings for this student outcomes assessment:**

**1. Analysis of the organization's structure, mission, purpose, and role/function within the CJ system.**

Description: The student will demonstrate their knowledge of how the internship experience has contributed to their knowledge of the agency and the criminal justice system. Student Task: To write a complete and concise essay, analyzing how the internship experience has contributed to their knowledge of the agency they worked for, and the part the agency plays in the criminal justice system.

**2. How the internship experience has contributed to my knowledge of the agency and the CJ system.**

Description: Students are to identify those criminology classes or areas of knowledge that materially assisted them in the performance of their duties at the internship agency. Once these classes and areas of knowledge have been identified, an analysis must be performed as to how these classes were of assistance. Student Task: The student is to write a complete and concise statement describing the criminology classes and knowledge areas that most assisted them and then fully describe, using critical thinking skills, how each criminology class or knowledge area actually provided assistance during the internship. Concrete examples must be given to demonstrate how each class and knowledge area was helpful.

# SAMPLE

# DO NOT USE

**3. Criminology classes and knowledge areas that were most helpful in completing the internship.**

Description: Students will identify areas of knowledge and criminology classes in which they were not totally proficient and, had they been proficient, would have been better prepared for the internship experience. Student Task: The student will write a complete and concise statement describing which criminology classes and knowledge areas were deficient and would have better prepared them for their internship experience. Concrete examples must be provided that demonstrate each deficiency.

**4. Criminology classes and knowledge areas that were deficient and could have provided better preparation for the internship experience.**

This is self explanatory.

How long should this be? If you do not know what an essay is, google it. Do not just write 3-4 sentences. This is the section you can use to reflect on your overall experience.