

THE MINUTES OF THE EXECUTIVE COMMITTEE
OF THE ACADEMIC SENATE
CALIFORNIA STATE UNIVERSITY, FRESNO
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(EC-12)

March 26, 2012

Members Present: Michael Caldwell (Chair), Dawn Lewis, William Covino, Gena Gechter, Thomas Holyoke, O. Harald Schweizer, President John Welty, Lynn Williams

Excused Absent: Jacinta Amaral, Selena Farnesi (student member)

Visitors: V. Baker, K. Clement, G. Zumwalt, K. Ryan

The meeting was called to order at 3:03 p.m. by Chair Caldwell in the Senate Conference Room, Thomas Administration 117.

1. Agenda. MSC to approve the Agenda as amended.
2. Approval. MSC to approve the Minutes of 2/27/12 and 3/12/12.
3. Communications and Announcements.

Communication Item

- A. Provost Covino gave an update on plans to conduct searches for two permanent dean positions in the Craig School of Business and College of Science and Math. A search in the Lyles College of Engineering is delayed until after the outcome of the November election.

Action Item

- B. Memo dated March 18, 2012, from James Mullooly, Chair, Academic Policy & Planning Committee to Michael Caldwell, Chair Academic Senate re: Policy on Blended Programs-Bachelors/Masters/Master's Certificates/Credentials and Masters/Doctorate. Memo has been received.

Item will be placed on the agenda of the next meeting of the Executive Committee.

- C. Email dated March 22, 2012, from Ted Wendt, Associate Vice President for Academic Personnel Services, to Michael Caldwell, Chair Academic Senate re: Potential Changes to APM 320. Email has been received.

Item will be placed on the agenda of the next meeting of the Executive Committee.

- D. Email dated March 23, 2012, from Paula Popma, Chair, Personnel Committee to Michael Caldwell, Chair Academic Senate re: APM 306 (Policy on Full-time Temporary Faculty), APM 302 (Policy and Procedures for Full-time Temporary Faculty Including Emergency Appointments), and APM 307 (Policy on Part-time Temporary Faculty). Email has been received.

Item will be placed on the agenda of the next meeting of the Executive Committee.

- E. Email dated March 23, 2012, from Paula Popma, Chair, Personnel Committee to Michael Caldwell, Chair Academic Senate re: Priority of APM Policy revisions from the Personnel Committee. Email has been received.

The Executive Committee will work to honor the suggested reorganization of the EC agenda to accommodate the request.

- 4. Proposal for Online Masters of Business Administration Program—Graduate Committee.

Provost Covino spoke in favor of the online program. The program is an online version of the existing MBA curriculum and is expected to be self-supporting.

Senator L. Williams (Agriculture Business) cautioned the designation of “self-support” to new program because there are costs associated with all programs.

Senator T. Holyoke (University-wide) asked, that as a general rule, should all new programs be sent to the University Budget Committee (UBC) for review? Chair Caldwell replied that all state-side funded programs are reviewed by the UBC.

Senator Williams asked for an update on the current status (i.e., existence) of programs approved by the Academic Senate over the past five to seven years (i.e., do they or not exist?). Chair Caldwell reflected that programs are reviewed on a regular cycle.

The item will return to the agenda of the next meeting of the Executive Committee for second reading. Dean Harper and Tom Burns will be invited to attend.

5. APM 332 Policy on Range Elevation for Temporary Faculty– Personnel Committee.

Chair Caldwell advised committee members to closely review the new content to the policy located on pages 332-2 to 332-4 that describes the criteria for range elevations.

The item will return to the agenda of the next meeting of the Executive Committee for second reading.

6. APM 361 Policy on Faculty Leaves of Absence-Allocation of Sabbatical Leaves-Personnel Committee.

Chair Caldwell read aloud the new content to Section III – Allocation of Sabbatical Leaves (Items III. 7, 8, and 9).

Senator Holyoke expressed concern for new section III.7, particularly for the management (redistribution) of unallocated sabbatical leaves by colleges and schools. Provost Covino provided a rationale for returning unallocated leaves to a central University-wide pool, i.e., mainly to support the qualified leave requests in other colleges/schools. Senator Holyoke continued

to express concern for the process by which leaves will be reallocated to colleges and schools. Provost Covino will provide additional language identifying/describing a fair and equitable process by which unallocated sabbatical leaves will be redistributed to colleges and schools with need.

The item will return to the agenda of the next meeting of the Executive Committee for second reading.

7. Certificate of Advanced Study in Homeland Security Programs–Graduate Committee.

Dr. K. Clement (Criminology) gave an overview of the program and described its uniqueness and need in the University’s local and national communities.

Chair Caldwell noted that the Graduate Committee signature page has not been completed. The Academic Senate office will contact Dr. M. Wilson, Chair of Graduate Committee, and investigate whether the Dean of Graduate Studies and Provost are required to sign before or after the item is presented to the Senate for approval.

The item will return to the agenda of the next meeting of the Executive Committee for second reading. Dr. Clement will be invited to attend.

8. APM 243 Policies and Procedures for Student Academic Petitions Committee–Academic Policy and Planning Committee.

Senator Holyoke asked for the particular reason(s) for the policy’s revision.

MSC to waive second reading.

MSC to send the APM 243 Policies and Procedures for Student Academic Petitions Committee–Academic Policy and Planning Committee to the agenda of the next meeting of the Academic Senate. Dr. J. Mullooly will be invited to attend.

9. Posthumous Degree Policy-Student Affairs Committee.

Chair Caldwell and Provost Covino described the need for the policy, rather than guidelines, to assist departments and schools/colleges at initiating and awarding the posthumous degree.

Chair Caldwell expressed concern for how section A.2 could be interpreted and applied, i.e., that the language is too loose and vulnerable to wide interpretation. His review of several posthumous degree policies at other universities showed that “within 30 units of completing the degree” was sometimes used as a criterion for the decision. The Executive Committee had a lengthy discussion on this point.

Vice Chair Lewis expressed concern for section B.3, i.e., “and/or have completed a draft of their project/thesis/dissertation” was not a sufficient criteria for awarding the graduate degree and recommended that the student should have successfully proposed the project/thesis/dissertation and was making good progress toward its completion. Senator O. Harald Schweizer (Criminology) recommended revising the section to include “substantial draft”. Chair Caldwell recommended sending Section B – Guidelines for Awarding a Graduate Degree Posthumously to the Graduate Committee for review.

The item will return to the agenda of the next meeting of the Executive Committee for second reading. Drs. P. Oliaro (Dean of Student Affairs), N. Nisbett (Chair of Student Affairs Committee) and M. Wilson (Chair of Graduate Committee) will be invited to attend.

10. Policy on Graduate Faculty Groups for Doctoral Programs– Revised–Graduate Committee.

The item will return to the agenda of the next meeting of the Executive Committee.

11. Policy on Dual Listed/Co-scheduled Courses–Graduate Committee.

The item will return to the agenda of the next meeting of the Executive Committee.

12. APM 399 Policy on Emerita and Emeritus Status–Personnel Committee.

The item will return to the agenda of the next meeting of the Executive Committee.

13. APM 301 and APM 304 Revisions-Personnel Committee.

The item will return to the agenda of the next meeting of the Executive Committee.

MSC to adjourn at 4:37 p.m.

The next meeting of the Executive Committee will be announced.

An Agenda will be distributed prior to the meeting.

Submitted by:

Dawn K. Lewis
Vice Chair
Academic Senate

Approved by:

Michael Caldwell
Chair
Academic Senate