MINUTES OF THE ACADEMIC INFORMATION TECHNOLOGY
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 N. Maple, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate
Ext. 8-2743

November 9, 2009

Members Present: O. Benavides (Chair), R. Amarasinghe, B. Auernheimer,
                     M. Barakzai, R. Boes, J. Cagle, D. Martin K. Moffitt,
                     E. Nelson, P. Newell, R. Parker, S. Seepersad, C. Won.

Members Absent: M. Bach (excused), D. Nef, (excused),
                     L. Newlander (excused).

The meeting was called to order by Chair O. Benavides at 1:10 p.m. in the
Education Building room #316.

1.   Minutes.   MSC to approve the Minutes of October 26, 2009 as
                    amended:

                    Darrell Martin was not at the meeting.

2.   Agenda.   MSC to approve the Agenda as distributed.

3.   Communications and Announcements.

       None.

4.   Zimbra Update.

       a.   R. Boes summarized some of the successes and problems we've
              had with Zimbra. Upgrade to Zimbra 6 went smoothly, but the next
              day significant problems began occurring. Yahoo created a patch to
              correct recent problems. Also, a specialist engineer from Yahoo will
              be on site here to go over architecture, configurations, etc.—a full
              audit of our implementation of Zimbra. Recommendations will be
              implemented to improve stability and performance of email at
              Fresno State. Yahoo and CSUF Information Technology Services
              (ITS) feel it will be possible to correct these problems.

       b.   R. Parker suggested that ITS send a broadcast email to all students
              explaining why email communications with faculty has been
              occurring. R. Boes said he would do this.

       c.   Various problems and issues were discussed, including
              improvement of communications to faculty and students at times
              when Zimbra is down. R. Boes described the mechanism for
              emergency communications via the telephone system (IP Paging—
              essentially turns everyone's telephone into a speaker).

d.   R. Boes then gave an update on plans to migrate student email to Google's Gmail. Next week ITS will begin accepting early adopters into Google Gmail. Associated Students Incorporated (ASI) will pick a number of people to be early tests of Gmail. A communications campaign will be developed and the new email system will launch after final examinations. A new email address pattern will be used: userID@mail.fresnostate.edu. January 20, 2009 will be the turnover date for all student email. Class rosters (email addresses) and Blackboard addresses will be corrected for Spring 2010. He cautioned that the issues with Zimbra could change the time frame for Google as the same staff are involved in both projects.

5.   (APM 206) Interim Policies and Procedures on Technology Mediated Courses and Programs –Continued Discussion.

The Academic Information Technology Subcommittee (AIT) postponed discussion of the draft.

6.   AIT representative: Emergency Change Advisory Board for Active Directory – Election.

R. Boes requested an appointment from the AIT Committee for a three-member special advisory board to respond for emergency changes needed discovered through Active Directory. If ITS has to make immediate changes, an emergency change advisory board will confer and decide remotely (e.g., telephone, email, etc.) Some tech expertise is needed.

MSC to appoint Sean Seepersad to the Emergency Change Advisory Board.

7.   Data Storage and Intellectual Property Matters – Continued Discussion.

R. Parker gave some background on matters related to data storage of such things as manuscripts. An example was described in which a faculty member had passed away and then the hard drive was erased without backing it up. Later a co-author wanted access to the manuscript on the hard drive. Human Resources decided the family of the faculty member could not have access the hard drive. It was a complex situation.

8.   ATI Procurement Process Progress – T. Siechert.

T. Siechert gave a summary of developments related to the ATI Procurement Process. It is clear that the original timeline and objectives were too aggressive and that, especially giving the budgetary state crisis, it is unrealistic to commit to original time line. A new coded memorandum is going to enable each campus to develop its own timeline and goal statement.

MSC to adjourn at 2:30 p.m.

The next scheduled meeting of the Academic Information Technology Subcommittee (AIT) will be on Monday, December 7, 2009 @ 1:00 p.m. in the Education Building #316.

Agenda.

1.   Approval of the Minutes of 11/09/09.
2.   Approval of the Agenda.
3.   Communications and Announcements.
4.   (APM 206) Interim Policies and Procedures on Technology Mediated Courses and Programs.
5.   Data Storage and Intellectual Property Matters – Continued Discussion.
6.   Old Business.
7.   New Business.