MINUTES OF THE STUDENT AFFAIRS COMMITTEE CALIFORNIA STATE UNIVERSITY, FRESNO 5240 N. Jackson Avenue, M/S UC 43 Fresno, California 93740-8023 Office of the Academic Senate Ext. 8-2743

April 15, 2009

Members Present: C. Edmondson (Chair), A. Fiala, K. Fugelsang, D. Lewis,

F. Padilla.

Members Absent: C. Coons (excused), K. Singley (student)(excused).

The meeting was called to order by Chair Edmondson at 10:00 a.m. in the University Center Room #203.

1. Minutes. MSC to approve the Minutes of 3/18/2009.

2. Agenda. MSC to approve the Agenda as distributed.

- 3. Communication and Announcements.
  - a. (APM 231) Interim Policy on Adding and Dropping Classes goes to Executive Committee on Monday April 20, 2009.
  - b. Provost Search is under way Chair C. Edmondson is on the search committee and recommends faculty participation.
  - c. (ASI) Associated Students Inc. representatives came to the Academic Senate meeting and urged faculty to adopt and request textbooks in a timely fashion.
- 4. (APM 322) Policy on Assessment of Teaching Effectiveness.

Discussion and feedback on a memo drafted by Chair C. Edmondson based on email feedback from the Student Affairs Committee. (Drafted by Chair C. Edmondson on April 13, 2009.) Feedback included:

- a. Concern for compliance with CSU system policy.
- b. Workload issues.
- c. Issues regarding (RTP) Retention, Tenure & Promotion.
- d. Need to have CFA involved regarding workload and RTP implications.
- e. MSC to approve the memo on (APM 322) Policy on Assessment of Teaching Effectiveness and forward to the Executive Committee for review.

- 5. (APM 233) Policy on Repeating Courses.
  - a. Chair C. Edmondson summarized a 3/20/09 meeting with Tina Beddall, Beverly Kirkland, and Vivian Franco in which they discussed current policies and procedures for the repetition of courses and their recommendations for revising the policy. She shared a memo that she wrote to them summarizing the meeting. Additional meetings will occur as the policy is revised and as the committee answers important questions about the policy.
  - b. Discussion of the student success task force and advising policy.
- 6. (APM 236) Honor Code of Academic Integrity and (APM 235) Policy on Cheating and Plagiarism.

Discussion postponed.

MSC to adjourn at 11:15 a.m.

The next scheduled meeting of the Student Affairs will be Wednesday, May 6, 2009 at 10:00 a.m. in the University Center #203.

## Agenda.

- 1. Approval of the Minutes of 4/15/09.
- 2. Approval of the Agenda.
- 3. Communications and Announcements.
- 4. (APM 231) Policy on Adding and Dropping Classes.
- 5. (APM 322) Policy on the Assessment of Teaching Effectiveness.
- 6. (APM 233) Policy on Repeating Classes
- 7. (APM 236) Honor Code of Academic Integrity and (APM 235) Policy on Cheating and Plagiarism.