MINUTES OF THE STUDENT AFFAIRS COMMITTEE CALIFORNIA STATE UNIVERSITY, FRESNO 5240 N. Jackson Avenue, M/S UC 43 Fresno, California 93740-8023 Office of the Academic Senate Ext. 8-2743

March 18, 2009

Members Present: C. Edmondson (Chair), K. Fugelsang, D. Lewis,

F. Padilla, K. Singley (student).

Absent: A. Fiala (excused), C. Coons (excused).

The meeting was called to order by Chair Edmondson at 10:05 a.m. in the University Center Room #203.

1. Minutes. MSC to approve the Minutes of 3/4/2009.

- 2. Agenda. MSC to approve the Agenda as amended to add new item #6. (APM 322) Policy on Assessment of Teaching Effectiveness. (See below)
 - 1. Approval of the Minutes of 3/4/2009.
 - 2. Approval of the Agenda.
 - 3. Communication and Announcements.
 - 4. (APM 231) Policy on Adding and Dropping Classes- Update.
 - 5. (APM 233) Policy on Repeating Classes Discussion.
 - 6. (APM 322) Policy on Assessment of Teaching Effectiveness Received charge to review.
- 3. Communication and Announcements.
 - a. Deadline for committee work to Executive Committee is 4/13/09.
 - b. College Anxiety Screening Day is 3/26/09 9:00- 4:00 Area E University Health and Psychological Services (aka the Health Center). Open to students, staff, and faculty. Participants should plan to spend 1 hour at the event. It is an educational activity, so participants do not need to be having problems with anxiety to attend. However, it is likely to benefit students that have problems with stress management or significant anxiety. Screening Activities include completing a screening questionnaire; watching a video presentation on anxiety disorders; a question and answer session on stress, anxiety, and counseling services available on campus; and an individual meeting with a counselor to receive feedback from the questionnaire and discuss the video. Instructors should consider giving extra credit as an incentive for their students to participate. Extra credit slips will be given to students after they complete their individual interview with a counselor.

- c. Received (APM 322) Policy on Assessment of Teaching Effectiveness from the Executive Committee for review. The policy was added to today's agenda.
- 4. (APM 231) Policy on Adding and Dropping Classes- Update.

The policy will be on the Executive Committee agenda for 3/23/09.

- 5. (APM 233) Policy on Repeating Classes.
 - a. Chair C. Edmondson has a meeting with Beverly Kirkland on 3/20/09 at 9:00am. The purpose is to identify issues for faculty to consider in revising the policy and to discuss questions raised by the committee.
 - b. Will the DARS report have the number of units repeated and the number of units available to repeat?
 - c. There is a need to clarify the rules for repeating equivalent courses offered at other institutions. For example, a course failed and retaken at another institution would not count toward the units allowed at Fresno State. A course failed at a Junior college and retaken at Fresno State would be counted as units repeated and no grade substitution would be allowed. A course failed at Fresno State and retaken at a Junior college would be counted as units repeated and no grade substitution would be allowed.
 - d. Discussion of benefits and consequences of allowing a student to choose whether a course is repeated for forgiveness, repeated for grade averaging, or repeated without forgiveness or grade averaging.
 - e. Discussion of whether academic renewal needs to be addressed in Fresno State's policy on repeating courses. Noted that changes to add/drop and repeats have implications for academic renewal.
 - f. Discussion of petition to repeat "courses repeatable for credit" for forgiveness or grade averaging. Noted that revised policy should contain language defining "courses designated by departments as repeatable for credit" and courses that students may repeat, but not for credit.
- 6. (APM 322) Policy on Assessment of Teaching Effectiveness.

The memo and draft policy was received by the committee. There was a brief discussion of the committee's charge.

The next scheduled meeting of the Student Affairs will be Wednesday, April 1, 2009 at 10:00 a.m. in the University Center #203.

Agenda.

- 1. Approval of the Minutes of 3/18/2009.
- 2. Approval of the Agenda.
- 3. Communication and Announcements.
- 4. (APM 322) Policy on Assessment of Teaching Effectiveness.
- 5. (APM 233) Policy on Repeating Courses.
- 6. (APM 236) Honor Code of Academic Integrity and (APM 235) Policy on Cheating and Plagiarism.