MINUTES OF THE GRADUATE COMMITTEE CALIFORNIA STATE UNIVERSITY, FRESNO 5240 N. Jackson Avenue, M/S UC 43 Fresno, California 93740-8023 Office of the Academic Senate Ext. 8-2743

May 12, 2009

Members Present:	T. Skeen (Chair), S. Brown-Welty, K. Carey, P. English, N.P. Mahalik, Z. Wang, R. Yazdipour.
Members Absent:	G. Kriehn (excused), S. Skelton (excused).
Visitors:	S. Gu.

The meeting was called to order by Chair Skeen at 2:05 p.m. in the University Center Room #203.

- 1. Minutes. MSC to approve the Minutes of May 5, 2009.
- 2. Agenda. MSC to approve the Agenda as distributed.
- 3. Communications and Announcements.
 - Dean K. Carey reported that the Graduate Research Symposium 2009 held on May 7th was a great success. Planning for next year will take place in an appropriate time.
 - b. The Graduate Committee year-end luncheon date is changed to May 20th (at 11:30 am at BJ's).
 - c. S. Brown-Welty informed that 25 students have been selected for the Doctoral program for the next AY 2009-10.
- 4. Civil Engineering Program Review (Discussion and recommendation).

The committee continued discussion on the Master of Science in Civil Engineering (MSCE) program.

- MSC to approve the Master of Science in Civil Engineering (MSCE) as a program for conditional continuation with the following recommendations:
- a. All Labs will be open by September 2009;
- b. Student Outcome Assessment Plan (SOAP) must be completed by December 2009;
- c. Faculty will agree to achieve the same mission and vision; and
- d. Improve retention and recruitment of students.

5. Viticulture and Enology Program Review (2:20 p.m. time certain).

Visiting faculty Dr. Sanliang Gu from Viticulture and Enology department arrived at 2:20 p.m. The members asked questions on the following points. Dr. Gu clarified the questions elaborately.

- a. The reason of decrease in the enrollment:
 - Part of the problem is due to faculty retirement. Two professors are not taking graduate students any more.
- b. The status of hiring new faculty members:
 - The search for the Director cum Chair position is ongoing. The department is expecting final approval from the university for the new faculty positions.
- c. Plan for the submission of conversion documents (Pilot MS program to a regular MS program):
 - The conversion documentation is ready. It will move forward in a week.
- d. The justification of flag-ship program:
 - The department is receiving strong support from the industry, although there is no federal support.
- e. 29.4 Million donation vs. Viticulture & Enology research plan:
 - The donation is for the college (to all the departments).
- f. Whether the undergrad and grad students take the same classes:
 - No
- g. Courses offered by the other departments: Any problem?
 - It works well. The other departments are very supportive in this respect. No problems.
- h. Publications in referred journals:
 - The faculty members and the student researchers are doing well.

The committee continued discussion on the Master of Science in Viticulture & Enology. The following points were noted:

- Well written outcome assessment plan.
- Remarkable achievements with limited resources.
- MSC to approve the Master of Science in Viticulture & Enology as a program of quality and promise with the following recommendations:
- a. Immediately submit the documentation to convert the program from a pilot program to a regular program;
- b. Improve student recruitment and retention; and
- c. Press for more faculty positions.

MSC to adjourn at 3:05 p.m.

The next scheduled meeting of the Graduate Committee will be Tuesday, September 1, 2009 at 2:00 p.m. in Thomas Administration #117.

Agenda.

- 1. Approval of the Minutes of 05/12/2009.
- 2. Approval of the Agenda.
- 3. Communications and Announcements.
- 4. Graduate Curriculum Subcommittee Appointment.
- 5. Discussion of the Graduate Requirement Exam (GRE) waiver. Review of the interim policy. The following programs opted out:
 - Counseling Creative Writing Education English Linguistics Nursing Rehabilitation counseling Social Work Spanish Special Ed.
- 6. Spanish-Linguistic Option Discussion.