

MINUTES OF THE ACADEMIC INFORMATION TECHNOLOGY  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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May 11, 2009

Members Present: O. Benavides (Chair), M. Bach, R. Boes, J. Cagle,  
D. Martin, K. Moffitt, E. Nelson, P. Newell, R. Parker,  
C. Won.

Absent: R. Amarasinghe, B. Auernheimer, L. Harding, D. Nef,  
L. Newlander, S. Seepersad.

Visitor: M. Mize.

The meeting was called to order by Chair O. Benavides at 1:10 p.m. in the Education Building room # 316.

1. Minutes. MSC to approve the Minutes of 4/13/2009 & 4/27/2009.
2. Agenda. MSC to approve the Agenda as amended:

Item #5 - (APM 206) Interim Policies and Procedures on Technology Mediated Courses was deferred to Fall 2009. Election of new Chair moved to item #4 and subsequent items renumbered accordingly.

3. Communications and Announcements.

Zimbra pilot going forward. Academic Information Technology (AIT) members may ask J. Michael to join the pilot group. R. Boes mentioned that the techs are considering accelerating the implementation of Zimbra.

4. Chair of AIT Committee Election for 2009-2010.

MSC to elect O. Benavides Chair for 2009-2010.

5. Hardware and Software Reporting.

The key issues are privacy. One option is a no-cost option, but additional administrative people would have access to information in the Active Directory administrative tree. Other options would be costly—approximately \$20 per machine.

Various opinions were offered. One person thought that with clear policy statements of purpose, limitations, logging, and procedures can satisfy faculty and university concerns for the privacy and confidentiality of data

files. Another expressed the view that what software agents can be used to gather the information on software in a more non-invasive manner.

R. Boes said that Active Directory can be scripted to limit access to data files and discussed aspects related to logging, script modification, etc. The capability of the Active Directory to read data files is one of the big issues. There is a difference between a central audit and a software controlled central audit.

One approach to addressing these issues would be to draft an administrative access policy, defining by policy what an administrator may legally do.

CSU Chancellor's Office will issue the audit report (probably in May) and then each campus will have six months to respond to the audit.

#### 6. Academic Technology Advisory Committee (ATAC) Update.

Information Security Policy draft will be distributed soon. Three CSU Academic Senate faculty representatives were on the nine member committee. O. Benavides (who is a member of the committee) gave an overview of the report. Additional information will be sent to the members of the AIT Committee.

Acceptable Use Policy and the Standards Policy will also be issued in the fall.

The Learning Management Futures Committee continues to meet. Currently it is looking at what major university systems are doing with LM systems and software. The group will then look at the CSU policies.

At Fresno State we will continue with a new 3-year system contract with Blackboard. Moodle and Sakai pilot projects may and will continue.

MSC to adjourn at 2:30 p.m.

The next scheduled meeting of the Academic Information Technology Committee (AIT) will be in Fall 2009 semester. Exact dates of meetings for Fall 2009 will be announced. An agenda will be sent out prior to the first meeting.

Appendix: Agenda item postponed to Fall 2009

(APM 206) Interim Policies and Procedures on Technology Mediated Courses.  
[Postponed to Fall 2009]

This policy proposed revision was posted for review by the AIT Committee:

[http://docs.google.com/Doc?id=dcw839r6\\_6c5zv8gg5&invite=kntj74](http://docs.google.com/Doc?id=dcw839r6_6c5zv8gg5&invite=kntj74)

The committee discussed the scope of the policy. The documents currently online at Google Docs are:

[http://docs.google.com/Doc?id=dcw839r6\\_6c5zv8gg5](http://docs.google.com/Doc?id=dcw839r6_6c5zv8gg5)

[http://docs.google.com/Doc?id=dcw839r6\\_8tmbxhrc&hl=en](http://docs.google.com/Doc?id=dcw839r6_8tmbxhrc&hl=en)

Discussion of (APM 206) Interim Policies and Procedures on Technology Mediated Courses continued.