

THE MINUTES OF THE EXECUTIVE COMMITTEE  
OF THE ACADEMIC SENATE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
5240 North Jackson Avenue, M/S UC43  
Fresno, California 93740-8023

Office of the Academic Senate  
Telephone: 278-2743

FAX: 278-5745  
(EC-8)

January 28, 2008

Members Present: Mike Botwin, Jacinta Amaral, Michael Caldwell, Jeronima Echeverria, Manuel Figueroa, Gena Gechter, Harald Schweizer, President Welty, Lynn Williams.

Member Absent: Russel Statham (student)(excused).

Visitors: S. Hayes, M. Perez, M. Sharps, B. Tsukimura,

The meeting was called to order at 3:02 p.m. by Chair Botwin in the University Center, Room #203.

1. Minutes. MSC to approve the Minutes of 12/10/07.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements. (Anyone wishing a copy of the items distributed or discussed, please contact the Academic Senate Office).
4. Senate/Committee Item

President Welty has approved the following: Graduate Students Petitions Committee Policies & Procedures (APM 248)(1/8/08). Special Major for a Bachelor of Art/Bachelor of Science Degree (APM 203)(1/8/08). University Policy on Video Monitoring & Surveillance Activities (APM 648)(1/16/08). Interim Procedures for Conflict of Interest Policy for Principal Investigators (APM 505) (1/16/08). Name Change for the Early Childhood Option, MA Education (1/8/08).

5. Action Items

B. A memorandum (12/6/07) from Miguel A. Perez Ph.D., CHES, Chair, Graduate Committee to Dr. Michael Botwin,

Chair, Academic Senate, re: Establishment of a Task Force on Graduate Culture, was received.

Executive Committee Agenda, 2/4/08.

- C. A memorandum (12/10/08) from Jeri Echeverria, Provost and Vice President for Academic Affairs to Michael Botwin, Chair, Academic Senate, re: Review of Interim Policy APM 220 – Periodic Academic Program Review, has been received.

It was agreed by consensus to forward this item to the Academic Policy & Planning Committee (AP&P) for review and response.

- D. A memorandum (1/14/08) from Jeri Echeverria, Provost and Vice President for Academic Affairs to Michael Botwin, Chair, Academic Senate, re: Replacement Interim Policy APM 505 – Conflict of Interest for Principal Investigators, has been received.

It was agreed by consensus to forward this item to the Research Subcommittee for review and response.

- E. A memorandum (1/25/08) from Fred Schreiber, Chair Academic Policy & Planning Committee (AP&P) to Michael Botwin, Chair, Academic Senate, re: Proposed Standards for Writing Courses, has been received.

Executive Committee Agenda, 2/4/08.

- F. A memorandum (1/25/08) from Fred Schreiber, Chair Academic Policy & Planning Committee (AP&P) to Michael Botwin, Chair, Academic Senate, re: Policy on Ordering of Accessible Instructional Materials, has been received.

Executive Committee Agenda, 2/4/08.

- G. Interim Policies that need to go through the Academic Senate structure before going to the President for his approval:

(APM 223) Interim Standards for Continuation and Procedures for Termination of a Graduate Program  
May 10, 2004.

It was agreed by consensus to forward this item to the Graduate Committee for review and response.

(APM 231) Interim Policy on Adding and Dropping Classes  
May 18, 2006.

It was agreed by consensus to forward this item to the Student Affairs Committee for review and response.

(APM 249) Interim Policy on Posting Student Grades  
December 12, 2005.

It was agreed by consensus to forward this item to the Academic Policy & Planning Committee (AP&P) for review and response.

(APM 355) Interim Policy on Allocation of Instructional Administrative Positions - February 1980.

It was agreed by consensus to forward this item to the Academic Policy & Planning Committee (AP&P) for review and response.

(APM 501) Policy on the Administration of Sponsored Programs – April 28, 2006.

It was agreed by consensus to forward this item to the Research Subcommittee for review and response.

(APM 503) Policy on Indirect Cost Recoveries and Allocations - April 28, 2006.

It was agreed by consensus to forward this item to the II Research Subcommittee for review and response.

- H. President Welty reported on Nursing Program issues at the state level and the Report form the Athletic commission, in addition to information about the addition of two women's sports.
- I. Provost Echeverria commented on the progress of the Associate Provost search.
- J. Chair Botwin commented that Dr. Charles Schoeder will be speaking on campus about assessment on Wednesday, March 12. He will meet with the Executive Committee from 3:00-4:00 p.m. if there is interest.

4. Policy on the Assessment of Teaching Effectiveness (APM 322) Personnel Committee.

The policy was thoroughly discussed and it was recommended that the Policy be sent forward to the Academic Policy & Planning Committee with a communication from the personal committee to note that the policy will not be approved only pending approval of the ratings instruments.

MSC to waive second reading.

MSC to forward the Policy to the Academic Policy & Planning Committee (AP&P) for review and to respond to the Executive Committee within three weeks.

5. Interim Policy on Cost Share/Match (APM 502) and Interim Policy on Effort Reporting for Research and Sponsored Programs (APM 504) – Research Subcommittee.

MSC to approve as a Policy and forward to the Academic Senate for approval.

6. International English Language Testing System (IELTS) – Graduate Committee.

MSC to return the request to the Graduate Committee to investigate links to other policies and return to the Executive Committee for a Second reading on 2/11/08.

7. Executive Session.

Executive Session postponed.

MSC to adjourn at 4:04 p.m.

The next meeting of the Executive Committee will be announced and an Agenda will be distributed prior to the meeting.

Submitted by:  
Michael Caldwell  
Recording Secretary  
Academic Senate

Approved by:  
Michael Botwin  
Chair  
Academic Senate