

MINUTES OF THE ACADEMIC INFORMATION TECHNOLOGY  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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Office of the Academic Senate  
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September 10, 2007

Members Present: O. Benavides (Chair), J. Cagle, R. Parker,  
K. Moffitt, H. Park, E. Nelson, M. Yousef,  
R. Amarasinghe, B. Auernheimer, L. Harding.

Absent: S. Seepersad. D. Martin.

Visitors: Jeanne Rawn, Randy Mills

The meeting was called to order by Chair Otto Benavides at 12:10 p.m. in the Education Building room # 499.

1. Minutes. Approval of the Minutes of 5/7/2007 was postponed until the next meeting.
2. Agenda. MSC to approve the agenda as distributed.
3. Communications and Announcements.

The new Millennium system is now going at the Library. Hye Ok Park will give a demonstration later.

IETCC highlights were shared re: TII, Initiatives, wireless build-out, etc.

ATAC report by Otto Benavides. Academic Transformation project continues: campuses are invited to participate in this project.

4. Classroom Services.

Jeanne Rawn and Randy Mills presented an information report on classroom services. She described the six-year project building out SMART classrooms. The last 17 classrooms were completed this summer. Now emphasis will

be on refreshing existing classrooms. Staff has increased from two to four technicians. Evening support is provided by two student technicians. Classroom Services has a website, linked to TLT website. Some general problems related to classroom technologies were discussed, such as placement of document cameras. Classroom Services still delivers equipment to classrooms, such as overhead projects, 35-mm slide projectors, etc. Randy Mills talked about a few pilot projects:

- a. Clickers for classroom use;
- b. Distance learning equipment (N-cast.com) that captures class and streams live over the internet, following which the captured class is archives on a server;
- b. Facilitate.com for meeting management for brainstorming, analysis, and decision making.

#### 5. Software Licenses

Microsoft OS and Office, Apple OS, SPSS, Auto-CAD, GISR licensing, and other critical software licenses are essential to instructional and other university functions. Someone needs to be designated with authority and resources to monitor and maintain these resources so that they are secured at optimal cost, made accessible to faculty and/or students, etc. This matter should be referred to the Senior Technology Leadership Team for immediate attention. SPSS appears to be expiring in mid-October!

MSC to adjourn (2:30 p.m.)

The next scheduled meeting of the Academic Information Technology Committee (AIT) will be September 24, 2007. An agenda will be sent out prior to the meeting.