

MINUTES OF THE PERSONNEL COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5240 N. Jackson Avenue, M/S UC43
Fresno, California 93740-8023

Office of the Academic Senate
Ext. 8-2743

February 22, 2007

Members Present: B. Tsukimura (Chair), J. Farrar, K. Forbes,
J. Olson-Buchanan, P. Popma,
J. Redd-Williams.

Members Absent: D. Harris (excused).

The meeting was called to order by Chair Tsukimura at 9:10 a.m. in the University Center, Room #203.

1. Minutes. MSC to approve the Minutes of 2/15/2007.
2. Agenda. MSC to approve the Agenda as amended to add a new item # 4. "Appointments to the Professional Development Subcommittee" and move the proceeding agenda items to #5, #6, #7.
3. Communications and Announcements.
 - a. Policy on Retention & Tenure (APM 325). The President wants guidelines for off year reviews. Janette has drafted the guidelines. The Personnel Committee will review. The committee discussed an alternative approach of an expanded Curriculum Vitae.
 - b. J. Redd-Williams is putting together a budget request for 07/08 regarding student ratings consultants.
 - c. Departments cannot allow CFA to attend departmental meetings to make presentations because the meetings are considered official work times.
 - d. Department Chair's Retreat. J. Redd-Williams gave an outline of the agenda.
4. Professional Development Subcommittee Appointments.

Executive Session Discussion: Four appointments were made to the Professional Development Subcommittee.

Executive Session ended.

The newly appointed members are listed below.

- Alex Alexandrou (2010) (AS&T)
- Julie Moore (2010) (L)
- VaNee Van Vleck (2009) (SS)
- Sylvia Miller (2010) (H&HS)

5. Policy on Assessment of Teaching Effectiveness (APM 322).

The committee discussed the general direction of policy revision.

6. Department of Social Work Education's Governance and Consultative Procedures.

D. Harris and J. Redd-Williams will review and report back to the Personnel Committee.

7. Policy & Procedures for Fingerprinting and Conducting Background Checks.

Postponed.

MSC to adjourn (11:00 a.m.)

The next scheduled meeting of the Personnel Committee will be on Thursday, 3/01/07 at 9:00 a.m. in the University Center, #203. An agenda will be distributed prior to the meeting. The entire committee membership may be reached at the e-mail alias "perscom".

Agenda.

1. Approval of the Minutes of 2/22/2007.
2. Approval of the Agenda.
3. Communications and Announcements.
4. Policy on Assessment of Teaching Effectiveness (APM 322).
5. Department of Social Work Education's Governance and Consultative Procedures.
6. Policy & Procedures for Fingerprinting and Conducting Background Checks.