# Minutes of The Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO  
5200 N. Barton Ave., M/S ML 34  
Fresno, California 93740-8014  
(559) 278-2743

**Wednesday, April 12, 2023 at 10:00 PST (via Zoom)**

|  |  |
| --- | --- |
| Members Present: | Qin Fan; J. Ashley Foster; Michael Mahoney; Hubert Muchalski (Chair); Fayzul Pasha; Kammi Sayaseng |
| Members Excused: | Jordan Pickering; Arun Nambiar |
| Members Absent: |  |
| Guests: |  |

1. Meeting called to order at 10:03 am
2. Approval of the Agenda

MSC

1. Approval of the Minutes of March 29, 2023

MSC

1. Communications and Announcements
   1. Box.com will be phased out (timeline unknown). Google Drive will be the main online/cloud data storage option.
   2. Dr. Joy Goto:
      * University Graduate committee is working on revision of APM 221: Policy on Blended Undergraduate and Graduate Programs. Dr. Goto asked for feedback on the idea of forming an ad-hoc subcommittee to review proposals related to the UG+G programs. The committee raised concerns about additional workload to this committee. Use of term “blended” may be confused with its use in the context of mode of instruction as in Online/Blended Education.
2. Old Business
   1. Item #33 (ID 6545722): Graduate Course Revision Request - AT 212

Motion to approve pending the following suggestions and clarifications submitted to the Division of Research and Graduate Studies:

* + - Select *Course Classification* options under *Proposed Course Information* in OnBase (page 2 of PDF).
    - Consider including ISBN for required textbooks
    - Although APM 232 is cited in the syllabus, consider reiterating the policy under *Policy on Late Work* (p13 of PDF; p6 of syllabus)
    - Ensure the current phrasing of the policy on cell phone and mobile device use in class (linking violations to final course grade) is appropriate. This committee is concerned that the policy cannot be fairly and uniformly enforced. Perhaps linking to *Attendance and Participation* aspect of the grade would be more appropriate.

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1. Adjourned at 10:28 am

Submitted by: Dr. Hubert Muchalski, Chair