THE MINUTES OF THE EXECUTIVE COMMITTEE

OF THE ACADEMIC SENATE

CALIFORNIA STATE UNIVERSITY, FRESNO

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March 27, 2023

Members present: Raymond Hall (Chair), Andrea Roach (Vice Chair), Alam Hasson (Interim Vice Provost for Academic Affairs) Lisa Bryant (At-Large), Kathleen Dyer (University-wide), Jennifer Miele (At-Large), Rebecca Raya-Fernandez (At-Large), Susan Schlievert (Statewide), Rebecca Perez (ASI rep), Saúl Jiménez-Sandoval (President), Xuanning Fu (Provost)

Members excused:

Guests: Venita Baker (Academic Senate), Jim Schmidke (Interim AVP), A. Alexandrou (Chair of Personnel Committee), Laura and Bernadette, Stillmaker

The meeting was called to order by Chair Hall at 3:01 pm.

1. Approval of the Agenda.

*MSC*

1. Approval of the Minutes 3.13.23.

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1. Communications and Announcements.

Communications from the President: Summit on the future of Ag on March 30 from 8:30-4:30 SSU or virtual. Part of the initiative to address scope of The Maddy Institute to include Ag. USDA focus group on the Farm Bill to include HSI, climate change, and increasing internships. Collaborating with San Joaquin Valley Air Pollution Control District to add campus electric vehicles, charging stations, and energy efficient units. Guaranteed Admission to Fresno State – a response to declining numbers and partnerships between local schools and community colleges that we are working to mirror. Starting in 9th grade, having summer programs, building relationships, providing supports to help high school students enroll in Fresno State.

**Provost Fu:** Admission would include financial aid. 9th and 10th grade, get parents involved and use Bulldog Bus to bring application process to the students. Other incentives would be offered too. Other aspect will include a re-wrapping of how we get students re-enrolled. Another option may be no F’s during the first year at Fresno State. More details to come.

**President Jimenez-Sandoval:** Summer program specifics not known but the purpose is to show them the campus and teach them about what we do here.

**Dean Muscat:** Similar to Summer Bridge or University One, goal to be completing a year prior to enrollment here.

**President Jimenez-Sandoval:** Strategic Plan in the process of using sub-sub-committees to create goals and strategies. CSU’s Black Student Success Group developed 13 proposals to be sent to the CSUs. CSU’s Financial Sustainability Model – working to look at the cost of different courses and programs to understand how much we are spending now and future upgrades to labs and structures. We currently don’t account for upgrades and future costs. The goal of looking at programs is to create a space for the CSU in California, to show the state what we bring in comparison to the UCs and Community Colleges. Legislature does not understand the value of the CSUs and so the funding does not match what we need to provide the outcomes we provide. The purpose is not to pit the expensive programs against the less expensive programs. We want to know how much we are spending, how much we are funded, discrepancies between the two, and how much we need for the future. President named Commissioner of WASC which means we will be represented. CSU’s advocacy day in Sacramento to discuss the future of CSU. President’s booth has been opened and about 50 students came today. First day was also successful. Off days include ASI and other elected officials. Pie day was successful. Faculty input on the Ag initiative will be sought when it’s the right time.

**Senator Dyer:** Chancellor keeps talking about ASU and it may be that she doesn’t know how much they are failing. They are poaching students but they have abysmal graduation rates and their funding model is failing.

Communications from the Provost: Minor proposed change to APM 322c – student outcomes assessment to prepare for WASC review. There was confusion about when WASC would be coming – not 2026 but 2025. Getting started on consultation this semester to send to them next semester. Seeking abbreviated review. WASC reaccreditation subcommittee to be formed in the fall 2023 to have the report ready by the end of fall 2024. Wants to do slow process on campus that allows for town halls, input from faculty and students. We need to choose which of two areas we want to be evaluated on. AB 1390 – service learning bill on Governor’s desk.

Communication from Chair Hall:

 **Action Items**

1. Memo dated March 20, 2023 from Beth A. Steffel, Chair, Academic Senate CSU, to Dr. Jolene Koester, Interim Chancellor re: Executive Summary of Resolutions, Academic Senate CSU Plenary – March 16-17, 2023. Memo has been received.

Suggestion: Everything that statewide senate is considering. Packet is on Box. Skim that packet.

1. Email dated March 23, 2023 from Diana Ralls Chair, Chief of Staff, re: Academic Senate/Trustee Visit. Email has been received.

Suggestion: Invite has been sent out for this Wednesday.

1. Memo dated March 23, 2023 from Nichole Walsh, Vice-Chair of the Academic Policy and Planning Committee, to Raymond Hall, Chair of the Academic Senate re: APP Memo APM 206 – Online Learning Courses and Programs (Revisions). Memo has been received.

Suggestion: Task force recommendations are included on heavily marked up APM. Added to agenda for today if we can get to it.

1. New Business.

None

1. APM 131 – Procedures for Votes of Confidence.

**Chair Hall:** Need to go to APP before presenting to the senate.

MSC

1. APM 400s – New Policy Priority and Early Registration.

**Chair Hall:** Bit out of compliance with the chancellor’s office on how we do this. The proposal mainly sets up a strategic mandate management committee for these issues. Newly drafted policy for APM 400 series.

**Laura Yager:** Enrollment management committee has been working on this about 4 years off and on. To provide transparency and put a process in place for groups and organizations to request priority and early registration. Currently it’s an informal process. Most campuses have a policy. New AB 2881 Bill mandates priority registration for student parents so we needed to create this policy to address that and other concerns. It would mean there would be changes for some groups who currently receive priority registration.

**Senator Dyer:** Do we have a list of priority groups that exist now and how many were part of those groups?

**Laura Yager:** Yes, we do have that data and can share with Dr. Hall.

**Chair Hall:** Memo does list some of the groups and which are mandated by Chancellor’s office.

**Senator Bryant:** AVP of OIE instead of director.

**Senator Miele:** Strategic Enrollment Management Committee is sometimes EMC but should be SEMC throughout.

**Chair Hall:** Laura, can you make these changes for us and send them back?

**Laura Yager:** Yes, and I found the data and 12.2% in 2021 were priority or early registration. Number might increase with visibility and transparency. Not expecting a decrease, just want to provide transparency on the process.

**Senator Dyer:** 20-25% of students are parents, so that would double the number based on that mandated priority group.

**Laura Yager:** Yes and this policy will help us give priority to the groups that are guaranteed priority registration like parents and Veterans.

**Senator Roach:** The table is confusing. It’s not clear when registration opens after priority registration ends.

**Laura Yager:** Students with early registration get the first enrollment spots.

**Chair Hall:** We can add this to the agenda for the senate but we likely won’t get to it since there are only two senate meetings left. It will be on the docket for the fall. Interim solution if we need an immediate fix but the policy won’t be approved for the fall.

**Laura Yager:** Can we make an interim policy so it functions as a trial before the fully formed policy is approved.

**Chair Hall:** It is procedural that requires a faculty member to serve on the committee.

**Senator Raya-Fernandez:** We can meet over the summer.

**Chair Hall:** This would require that chairs of senate subcommittees come too and then it would put it in the number one spot in the fall. Are there deeply urgent needs?

**Laura Yager:** Nothing that would consider it urgent. We aren’t out of compliance, but new groups aren’t getting priority when they ask or get it for one semester.

Committee is already formed and acting as a committee. APP has recommended members, but it would change it a bit and we are missing a historical charge. Interim AVP of Enrollment Management chairs the committee.

**Chair Hall:** Chair has the ability to create interim policy and could make appointments on its own. Chair can send request for faculty volunteer.

First reading.

1. APM 399 – Policy on Emerita and Emeritus Status.

**Chair Hall:** This came to the senate from Senator Wise and was co-created by Betsy Hayes. Got stuck at the senate and was sent to the Personnel Committee. They agree that lecturers should receive this status. There was also language for removing the status.

**Senator Alexandrou:** Part- and full-time lecturers are eligible for this status. Candidates should be able to present their case if the department declined to confer this status. There is also the ability to choose between Emeritus, Emerita, and Emeriti. Revocations cannot be appealed because the reason for revocation is serious. There is also an appeals process if the president denies this status.

**Chair Hall:** Motion to send back to senate. Would be considered a first read.

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1. APM 328 – Periodic Evaluation of Tenured Faculty.

**Interim AVP Jim Schmidtke:** Requirement to review tenured faculty every five years in the collective bargaining agreement. So we are out of compliance because this is not happening.

**Chair Hall:** Proposal to take the department committee out of the loop is an interesting one.

**Interim AVP Jim Schmidtke:** It is practical since tenured faculty can only be reviewed by full professors.

**Chair Hall:** Outcomes of review could lead to a glowing review letter or letter of negative evaluation.

**Interim AVP Jim Schmidtke:** Used to address assigned time that reverberates beyond sabbatical reviews. Can be used to deny sabbatical, assigned time, teaching assignments, etc. Could grieve a denied sabbatical only if it was thought denial was based on a protected category.

**Senator Alexandrou:** Process for evaluation of Department Chair and this could be used to deny future chair-ship.

**Interim AVP Jim Schmidtke:** This review couldn’t be used to fire someone but it could be used in a packet to show why a person should no longer be on campus due to poor behavior like harassment.

**Senator Dyer:** We’ve talked about assigning time to faculty who aren’t doing service or research a 5-5 load. Why not put that in there?

**Interim AVP Jim Schmidtke:** There’s nothing to preclude us from doing that. But we didn’t include it because the senate may not accept it. Right now, full professors are not being evaluated. There is no full review, no binder, but they do need to be held accountable for the quality of their work. This would start with full professors who have not been evaluated in a long time.

**Senator Alexandrou:** We need to be evaluating or else we are violating the CBA.

**Interim AVP Jim Schmidtke:** College Personnel Committees would not be overloaded by this addition.

**Chair Hall:** We do need this.

**Senator Miele:** Part of article 15 is to discuss the findings in a meeting. Is that in here?

**Senator Alexandrou:** Yes that is in there on page 3.

**Chair Hall:** We will send this to the senate but it won’t be read by next fall.

**Interim AVP Jim Schmidtke:** This does need to get through next spring because it does require providing the criteria in a timely manner. These aren’t new standards.

**Chair Hall:** Send to senate.

MSC

1. APM 200s – Academic & Curricular Affairs, Cosmetic Edits (Consent Agenda Edit Request).

**Chair Hall:** Batch request to change all policies in the 200s to address gender pronouns. This should be a consent calendar item. Thank you to Bernadette’s office for doing this.

MSC.

1. APM 323 – Policy on Faculty Personnel Files.

**Chair Hall:** Updates and reflects current procedures for how faculty files are stored.

**Interim AVP Jim Schmidtke:** Removes old language referring to paper files. Joint custody for faculty affairs would help with oversight when files need to automatically be added. Working on finding a way to automatically add student ratings to files. It is not a streamlined process and sometimes people go up for review and those files are not included.

WPAF is different than PAF. Dean’s office or faculty affairs would grant temporary access to the PAF. The faculty just has to ask for this.

**Chair Hall:** Is there a reason why this isn’t easily accessible without asking for permission, especially if it is now all electronic.

**Interim AVP Jim Schmidtke:** Some things that we don’t have access to that are in our file like letters of recommendation. If it is possible for us to categorize and faculty can only see their viewable files, that shouldn’t be a file. I will look into if this is possible.

**Chair Hall:** Sending to the senate.

MSC.

1. Memo from the President re: APM 337 Faculty Workload. (Awaiting Budget Committee Memo).

**Chair Hall:** We will get this memo on the 11th and we will discuss at our next Exec meeting.

1. APM 206 – Online Learning Courses and Programs (Revisions).

**Senator Stillmaker:** APMP has been work on this for a long time. Suggestions from the committee were merged with suggestions from the post covid-taskforce. Wording from that taskforce was used in this policy. Substantive changes were (1) easier to leave the minimum of saying 20% online instead of 10% recommended; (2) WASC’s definition of online learning is 50% or more so this was adopted; (3) clarifications were made and outdated language was removed. APM 337 outlines time in class and this informs the definition of online learning in this edited policy. Instead of approving the course, we approve the instructor and they will be required to renew their training/credential.

**Senator Dyer:** Where do we stand on the issue of who can use the testing center? Online classes can’t use the testing center. Did you talk about this?

**Senator Stillmaker:** Yes. Fully online courses are not allowed to require any sort of on-campus testing. Hybrid II could allow in person exams.

**Senator Dyer:** CSU online

**Senator Stillmaker:** Didn’t mention but those would be fully online only. Hyflex needs to allow everything to be fully in person or to be fully online – can’t require in person testing or assignments.

**Chair Hall:** Provost considering Hyflex fully online. Will there be designation for partial Hyflex?

**Senator Dyer:** This is important for if a program is online or not. And instructor’s work load online vs in person.

**Chair Hall:** I’ll look if this is talked about or not in the policy.

First reading.

**Chair Hall:** We make the agenda for the senate, so we need to make sure we are set for the next two meetings.

**Senator Bryant:** Chair’s meeting, Dean expressed wanting to see this approved for the fall semester.

**Senator Dyer:** What we don’t want is to do a first reading this semester and a second in the fall with new senators.

**Senator Perez:** Do we set time limits for discussions? ASI does.

**Chair Hall:** No but we can ‘call to question’ and see if 2/3 of the senate agrees that we should move on.

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The Senate Executive Committee adjourned at 4:59pm.

The next meeting of the Executive Committee will be held on 4/17/2023 .

Submitted by: Approved by:

Andrea Roach Raymond Hall

Vice Chair Chair

Academic Senate Academic Senate