Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

**April 21, 2021: 10:00 a.m. – 11:00 a.m. (Virtual Meeting by Zoom)**

Members Present: J. Ashley Foster, Qin Fan, Arun Nambiar, Kammi Sayaseng, Hollianne Marshall, Hubert Muchalski, Fayzul Pasha (Chair), Jim Marshall (Ex-officio)

Members Excused: Steven Hart

Members Absent:

Guests:

1. Call to Order

Meeting called to order at **10:03 AM**.

1. Approval of the meeting Minutes of 04/14/2021 - **MSC- Approved**
2. Approval of the Agenda - **MSC- Approved**
3. Communications and Announcements

- Message from Scheduling Office, April 15 (generally April 1) was the deadline to include approved courses in the catalog.

1. Old Business
2. New Business
	1. Item #73 - Graduate Course Deletion Request - SWRK 224 **- MSC - Approved**
	2. Item #74 - Graduate Course Deletion Request - SWRK 227 **- MSC - Approved**
	3. Item #75 - Graduate Course Deletion Request - SWRK 246 **- MSC - Approved**
	4. Item #76 - Graduate Course Deletion Request - SWRK 247 **- MSC - Approved**
	5. Item #77 - Graduate Course Deletion Request - SWRK 260 **- MSC - Approved**
	6. Item #78 - Graduate Course Deletion Request - SWRK 261 **- MSC – Approved**
	7. Item #79 - Graduate Course Change Request - CSDS 258 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide new course classification number if you are changing the course classification
		2. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
		3. Please provide a tentative schedule for the entire semester.
		4. Please provide percent weights for each category for course evaluation and grading basis.
		5. Please include an assignment table with tentative due dates
		6. Please include late work and attendance policy per APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
		2. Please clarify the unit number whether 6/12 per semester in the syllabus
		3. Please clarify/explain “credit” under Course Grading in the syllabus
	1. Item #80 - Graduate Course Change Request - CSDS 260- **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
		2. Please provide percent weights for each category for course evaluation and grading basis.
		3. Please include late work and attendance policy per APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
	1. Item #81 - Graduate Course Change Request - CSDS 262- **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
	1. Item #82 - Graduate Course Change Request - CSDS 263- **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
		2. The grading criteria point and the percentage of total point do not match with the total point. Please fix
		3. Please provide a tentative schedule with week/date mentioned for the entire semester.

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
	1. Item #83 - Graduate Course Change Request - CSDS 264 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
		2. The grading criteria point and the percentage of total point do not match. Please fix

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
	1. Item #84 - New Graduate Course Request - CSDS 271 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
		2. The grading criteria point and the percentage of total point do not match. Please fix.

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
	1. Item #85 - New Graduate Course Request - CSDS 272 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
		2. The grading criteria point and the percentage of total point do not match. Please fix.
		3. Please provide a tentative schedule with week/date mentioned for the entire semester.

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
	1. Item #86 - New Graduate Course Request - CSDS 273 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
		2. Points for each signature assignments do not add up to total points.

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
	1. Item #87 - Catalog Statement Revision Request - Speech-Language Pathology - **MSC- Approved**
	2. Item #88 - Graduate Course Change Request - CSDS 268 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**

***Required***

* + 1. Please provide new course classification number if you are changing the course classification
		2. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
		3. Please provide a tentative schedule for the entire semester.
		4. Please provide percent weights for each category for course evaluation and grading basis.
		5. Please include an assignment table with tentative due dates
		6. Please include late work and attendance policy per APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy

***Friendly***

* + 1. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
		2. Please clarify the unit number whether 6/12 per semester in the syllabus
		3. Please clarify/explain “credit” under Course Grading in the syllabus
1. Adjournment

Meeting adjourned at 10:55 AM

Minutes respectfully submitted by Dr. Fayzul Pasha