Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

**May 19, 2022: 1:00 p.m. – 2:00 p.m. (Email Conversations)**

Members Present: J. Ashley Foster, Steven Hart, Qin Fan, Arun Nambiar, Kammi Sayaseng (Box comments), Hollianne Marshall, Hubert Muchalski, Fayzul Pasha (Chair), Joy Goto (Ex-officio)

Members Excused:

Members Absent:

Guests:

1. Call to Order
2. Approval of the meeting Minutes
3. Approval of the Agenda
4. Communications and Announcements
5. Old Business
6. New Business
	1. Item #78 - Process ID 6119494 - New Graduate Course Request - AT 246 **– Second Reading**
		1. The course will be offered in a blended/hybrid mode with 39% synchronous delivery and 61% asynchronous/online delivery. The course needs to go through QLT review and receive OBE approval (see online committee comments).

Please see additional comments.

* + 1. Please provide a link to access the additional course materials.
		2. Please cite APM 232 on pg. 4 of the syllabus under the heading “NO LATE WORK WILL BE ACCEPTED” for late work policy.
		3. It looks like all the assignments including Discussions and Reflections are due only in the first week. Committee recommends please revise the Assignment and Examination Schedule (pg. 5)
		4. It seems this course will affect the total program unit requirement and thus the program change needs to be reviewed and approved by the UGC.
		5. Please submit a catalog statement change with unit distribution.
		6. When you submit catalog statement change please submit both marked-up and clean copies.
		7. In addition to the program requirement catalog pages, please include catalog pages for the Courses by Subject for all the required courses that are listed in the program requirement in the marked-up and clean copies.
	1. Item #79 - Process ID 6119495 - Graduate Course Revision Request - AT 248**– Second Reading**
		1. The course will be offered in a blended/hybrid mode with 39% synchronous delivery and 61% asynchronous/online delivery. The course needs to go through QLT review and receive OBE approval (see online committee comments).

Please see additional comments.

* + 1. Please provide a link to access all the required course materials.
		2. Please cite APM 232 on pg. 8 of the syllabus under the heading “Late Assignments:” for late work policy.
		3. It seems this course will affect the total program unit requirement and thus the program change needs to be reviewed and approved by the UGC.
		4. Please submit a catalog statement change with unit distribution.
		5. When you submit catalog statement change please submit both marked-up and clean copies.
		6. In addition to the program requirement catalog pages, please include catalog pages for the Courses by Subject for all the required courses that are listed in the program requirement in the marked-up and clean copies.
1. Adjournment

Email conversation note submitted by Dr. Fayzul Pasha