Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

**February 17, 2022: 1:00 p.m. – 2:00 p.m. (Virtual Meeting by Zoom)**

Members Present: J. Ashley Foster (email comments), Qin Fan, Arun Nambiar, Kammi Sayaseng (Box comments), Hollianne Marshall, Hubert Muchalski (Box comments), Fayzul Pasha (Chair), Joy Goto (Ex-officio)

Members Excused:

Members Absent: Steven Hart

Guests:

1. Call to Order

Meeting called to order at **1:02 PM**

1. Approval of the meeting Minutes of 02/03/2022 - **MSC- Approved**
2. Approval of the Agenda - **MSC- Approved**
3. Communications and Announcements
4. Old Business
	1. Item #32 Revised 1-31-22 - Catalog Statement Revision Request - Applied Behavior Analysis - **MSC- Approved**
	2. Item #38 Revised 2-3-22 - Graduate Course Change Request - PHTH 560 - **MSC- Approved**
5. New Business
	1. Item #39 - Graduate Course Change Request - PHTH 594

**Second reading**

***Required***

1. Total possible points in Grading Criteria table (max 200 points) and Scale (e.g., >=225 for an A) do not match
2. Please clarify which one is written exam in the Grading Criteria table and also later in the paragraph with heading “Grading of Written Exams”
3. Please explain clearly in the syllabus if a student cannot retake the exam within two weeks and/or does not get 70% or above and also if the original score which will be used for the overall grade calculation is too low to get a passing grade in the class.
4. Please explain in the syllabus if all the students in the class will get a chance to retake a written exam.
5. Please update all old and outdated acronyms to new one such as TILT to CFE
6. Please follow late work and attendance policy per APM 232 guidelines

***Friendly***

1. Please provide sufficient information such as ISBN (if available) and/or hyperlink to collect all the required course books/materials
2. Please make sure all the hyperlinks including APM 232 are working properly and check if they are linked with the current version of the university policy
	1. Item #40 - Graduate Course Deletion Request - PHTH 592 - **MSC- Approved**
	2. Item #41 - Graduate Course Change Request - PH 225B - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies and Fulfilling all the requirements set by the Service Learning Subcommittee**

***Required***

* + 1. Please include late work and attendance policy per APM 232 guidelines and add the latest hyperlinks to reflect current version of the university policy
	1. Item #42 - Catalog Statement Revisions Request - Public Health

**Second reading**

***Required***

1. It seems like all three culminating experiences are required – please revise
2. Please include all additions and deletions including the addition of PH 225BS in the marked-up copy
3. In addition to the marked-up copy, please submit a clean copy of the catalog
4. Please include all the pages of the catalog that are under revision both in the marked-up and clean version
5. Item #43 - Catalog Statement Revisions Request - Physical Therapy

**Second reading**

***Required***

1. Please include all additions and deletions including the addition of PHTH 571A and PHTH 571B in the marked-up copy
2. In addition to the marked-up copy, please submit a clean copy of the catalog
3. Please include all the pages of the catalog that are under revision both in the marked-up and clean copies
4. Adjournment

Meeting adjourned at 1:52 PM

Minutes respectfully submitted by Dr. Fayzul Pasha