THE MINUTES OF THE EXECUTIVE COMMITTEE

OF THE ACADEMIC SENATE

CALIFORNIA STATE UNIVERSITY, FRESNO

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April 18, 2022

Members present: Raymond Hall (Chair), Tinneke Van Camp (Vice Chair), Rich DeJordy (At-Large), Kathleen Dyer (Universitywide), Xuanning Fu (Interim Provost), Jennifer Miele (At-Large), Rebecca Raya-Fernandez (At-Large), Susan Schlievert (Statewide)

Members excused: Saúl Jiménez-Sandoval (President)

Guests: Venita Baker (Academic Senate), David Low (Chair Personnel Committee), James Mullooly (Chair AP&P), Bernadette Muscat (Dean of Undergraduate Studies), Jim Schmidtke (Interim AVP Academic Affairs)

The meeting was called to order by Chair Hall at 3:00 pm on Zoom.

1. Approval of the Agenda.

MSC

1. Approval of the Minutes 03.28.22.

MSC

1. Communications and Announcements.

Communications from the Provost:

The Provost announced that the report from the Task Force to Review the Naming of the University Library has been completed. The next step is to check with the Chancellor’s Office about unnaming and renaming. The Provost expressed his appreciation for the work done on this task force by faculty and staff.

*No questions for the Provost.*

Communications from Chair Hall

Now that the Task Force to Review the Naming of the University Library has completed its report, the Senate will have to provide a memo to the President, before this issue can go to the Board of Trustees, to support the unnaming of the library.

Our next Senate meeting, on April 25, will be on the budget and Chair Hall has requested an abbreviated report from VP Astone and to provide her slides beforehand, in order to allow more time and preparation for questions from senators. Provost Fu and Dr. Hallam will then also present the new budget allocation model.

May 2 is our final Senate meeting, at which there will be a presentation by the Library Task Force as well as a preliminary report from the Post-Covid Task Force. We might then also have a vote on a resolution to unname the library.

**Action Items**

1. Memo dated March 26, 2022, from Keith Clement, Chair of the Undergraduate Curriculum Committee to Raymond Hall, Chair of the Academic Senate re: Transmittal Memo for Bachelor of Arts in Sports Administration Degree Program Elevation and Designation. Memo has been received.

Suggestion: consent calendar item

1. Memo dated March 26, 2022, from Keith Clement, Chair of the Undergraduate Curriculum Committee to Raymond Hall, Chair of the Academic Senate re: Transmittal Memo for Bachelor of Science in Exercise Science Degree Program Elevation. Memo has been received.

Suggestion: consent calendar item

1. Memo dated March 26, 2022, from Keith Clement, Chair of the Undergraduate Curriculum Committee to Raymond Hall, Chair of the Academic Senate re: Transmittal Memo for Bachelor of Science in Physical Education Teach Education Degree Program Elevation. Memo has been received.

Suggestion: consent calendar item

1. Memo dated March 28, 2022, from Keith Clement, Chair of the Undergraduate Curriculum Committee to Raymond Hall, Chair of the Academic Senate re: Transmittal Memo for Bachelor of Science in Environmental/Occupational Health and Safety Degree Program Elevation and Degree Title Change. Memo has been received.

Suggestion: consent calendar item

1. Memo dated March 28, 2022, from Dr. Maritere Lopez, Chair Graduate Committee to Raymond Hall, Chair of the Academic Senate re: Elevation from option to independent program for Sports and Performance Psychology, Exercise Science, and Sports Administration. Memo has been received.

Suggestion: consent calendar item

1. Memo dated April 18, 2022, from Venita Baker, Academic Senate Office Coordinator to Raymond Hall, Chair of the Academic Senate re: Nominations – Nominating/Elections Committee. Memo has been received.

Nominations approved and voted in.

Will be placed on consent calendar.

1. New Business.

None

1. APM 231 - Student Withdrawal policy update. Second Reading.

The aim is to streamline the student withdrawal process. Dyer provided some suggestions for changes in the APM and a memo explaining the changes.

**Dyer** repeated that the three substantial changes concern removal of the requirement for physical signatures, allowing review of denials by the Dean of Undergraduate Studies and Dean of Graduate Studies, and allowing unrestricted drops to extend through the 19th day of instruction.

**Dean Muscat** approves of the suggested changes.

Chair Hall asked the committee whether this can be sent to Senate.

*Approved*

1. APM 360 Policy on Sabbatical and Difference-in-Pay (DIP) Leaves.

**Low** (Chair Personnel Committee) explained that the suggested change concerns a timeline issue: we do not want to require people to submit their sabbatical reports in the summer when they are off contract. This is in line with the CBA.

**Schmidtke** (Interim AVP Academic Affairs) added that this should be in place by next semester. It is already too late for this semester.

Chair Hall suggested to send this to Senate.

*Approved*

1. APM 301 Policy on TT Appointments.

**Low** (Chair Personnel Committee) explained that the Personnel Committee approved additional revisions to APM 301 to bring it in line with the new CBA.

**Schmidtke** emphasized that this policy needs to be in line with the new CBA.

**Chair Hall** suggested to send this to Senate.

*Approved*

**Chair Hall** wanted to know whether this should receive high priority on the Senate agenda.

**Schmidtke** responded that it is urgent and will have implications for summer and fall searches.

**Chair Hall** added that the CBA trumps any APM, so even if it does not pass this academic year, and hence before the start of the summer break, the CBA will have to be followed.

1. APM 232 Policy on Student Absences.

**Chair Hall** explained that proposed changes concern compliance with federal law for veteran students.

**Mullooly** (Chair AP&P)echoed this.

Chair Hall suggested to put this on the Senate consent calendar.

*Approved*

1. APM 225 Teacher Education Policy.

**Mullooly** offered that this policy has been on the books for many years but has not been executed. AP&P has spent time to be able to implement it, in consultation with content specialists teaching classes for Kremen. Proposed changes address issues that might come up, for instance, when a class is assigned to a math department who cannot teach it at that time.

**Dyer** suggested that there are already collaborations across our campus happening and wonders why a new committee structure is needed in addition to what exists already.

**Mullooly** responded that the proposed changes would not imply replacing any existing structures, but will create a committee that does not exist at this point. If adding another committee is deemed unnecessary, then the policy should be abolished, which is something Senate can do. Having extant policy on the books that we are not using is problematic, hence the need either to change or abolish it.

**Chair Hall** offered that this is a first reading item, and suggested to pick this up again in the fall.

1. APM 125 Policy on Department Chairs.

See memo Interim AVP **Schmidtke**.

**Chair Hall** explained that there is no redlined version of this policy yet.

**Low** added that the Personnel Committee has been working on redlining this APM.

**Chair Hall** asked Venita Baker to send Low (Chair Personnel Committee) the memo about APM 125 and invited Mullooly (Chair AP&P)and Low to communicate about this. APM 125 will thus be with the Personnel Committee.

1. Graduate Program Review Policy Update Proposal.

**Chair Hall** referred to the memo from López (Chair University Graduate Committee (UGC)). There is a concern that the Abbreviated Program Review bypasses UGC and faculty consideration of externally accredited programs. He understands the necessity of streamlined processes but the UGC maybe should not be taken out of the loop.

**Mullooly** mentioned that a few semesters ago Dean Marshall and Dean Muscat came to the Executive Committee to ask for a change in procedure, not policy, to simplify the review process for accredited programs. External licensure requires a lot of jumping through hoops, and then also having internal review is a lot. Internal review was removed and the APM was being modified. This is a procedural matter for Dean Gotto’s office. It could, for instance, be enough to get approval from Dean Gotto’s office while also keeping the UGC informed. AP&P could draft a memo.

**Chair Hall** reminded the committee that this is a first reading item and we will await the memo from AP&P in order to allow the Executive Committee to see what an amended APM on this would look like.

**Mullooly** added that a draft is ready to be sent to the Executive Committee.

1. APM 330 Policy on Market-Based Salary Increases.

**Low** referred to the memo and repeated that this concerns two minor amendments.

**Chair Hall** suggested to send this to Senate.

*Approved*

1. Academic Calendar (ACAL).

**Chair Hall** explained that this concerns having a faculty member to sit on the Calendar Committee. A call for service will have to be put out.

*Approved.*

**Chair Hall** added that this is a staff committee, hence, we would be sending an appointee to that committee.

No objection from **Dean Muscat**.

**Chair Hall** will write to the President that we want a faculty appointee. The call for service will have to follow this communication with the President in the fall.

Other communications:

**Chair Hall** mentioned that in fall we could have Executive Committee meetings in person. He suggested that the first senate meetings in fall will be on Zoom, to then move to a hyflex modality. For voting we could use IClickers (with a phone app), to which senators can enroll for free. Other apps are expensive. Chair Hall will put together guidelines.

**Dyer** suggested to go straight to hyflex modality.

**Chair Hall** responded that the room will be reserved, so that is possible.

**Chair Hall** referred to a suggestion made by **Low** (Chair Personnel Committee) to have the expanded Executive Committee (which is the Executive Committee with the chairs of the standing committees) meet at least once per semester to see what standing committees are working on.

**Mullooly** mentioned that per the bylaws of standing committees they are required to write annual reports. These could serve as preparation for such meetings, but maybe this requirement can be struck if the proposed meetings would take place.

**Chair Hall** added that such meetings would allow looking forward to what is on the respective agendas. He suggested to revisit the need for annual reports of standing committees in the fall.

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The Senate Executive Committee adjourned at 3:55 pm.

The next meeting of the Executive Committee will be held on august 29 (location TBA).

Submitted by: Approved by:

Tinneke Van Camp Raymond Hall

Vice Chair Chair

Academic Senate Academic Senate