THE MINUTES OF THE EXECUTIVE COMMITTEE

OF THE ACADEMIC SENATE

CALIFORNIA STATE UNIVERSITY, FRESNO

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August 3, 2020

Members present: Thomas Holyoke (Chair), Raymond Hall (Vice Chair), Rebecca Raya-Fernandez (At-Large), Tinneke Van Camp (At-Large), Jennifer Miele (At-Large), Hisham Qutob (ASI Executive Vice President), Lisa Bryant (Universitywide), Susan Schlievert (Statewide), Saul Jiménez-Sandoval (Ex-Officio)

Members excused: Joseph Castro (Ex-officio)

Guests: Venita Baker (Academic Senate), John Fugatt (Administration and Finance), Laura Yager (University Registrar), Kelly Russell (Financial aid)

The meeting was called to order by Chair Holyoke at 10:00 am on Zoom.

1. Approval of the Agenda.

MSC

1. Approval of the Minutes 6.25.20

MSC

1. Communications and Announcements

Chair Holyoke: This will be our last meeting of the summer.

1. Recommendation on Credit/No Credit Grading.

Ms. Yager: Proposal is to allow in 1st 4 weeks- TS open to all classes. Main issue is financial aid deadlines.

Consensus of committee is that leniency on grading is still warranted given the continuing pandemic situation.

The Provost asked if we can still convert every F to an NC as we did in Spring 2020? Ms. Yager replied that the EO policy speaks to “every grading symbol”. Chair Holyoke suggested need further clarification from the Chancellor’s Office on such automatic F to NC policy for Fall 2020.

Dr. Bryant asked about the potential of NC grades harming financial aid eligibility? Ms. Russell replied that an NC counts as F in terms of course completion, but can protect the same student’s GPA from slipping downward. Ms. Yager noted that NC would have negative impact on our Veteran students.

The committee decided to await clarification before vote.

The Provost will seek and report to the committee clarification on the possibility of automatic F to NC policy from the Chancellor’s Office.

1. Temporary amendments to APM 231 (class add/drop deadline).

Ms. Yager Discussed the request to move this deadline and the impact on student accounts- specifically she requested that the add/drop deadline be moved to coincide with the census deadline date. She also advocated that drop without requiring signatures would be best for students in virtual mode and lack of campus access. Mr. Fugatt clarified the need to move the add/drop date and that it is a system issue, it just can’t handle the one day difference (19 v 20th day).

Dr. Van Camp asked for clarification on adds petition process. Ms. Yager explained that the EO requires no adds after census (an enrollment count issue), so the petition process and adds are backdated to update census emphasizing that this is a manual process. Ms. Russell noted that late adds are a financial aid issue, so late adds should be an exception rather than a rule.

Dr. Miele requested that we add back in need for the professors’ signature for a complete withdrawal petition. Ms. Yager agreed.

Motion with amendments to APM 231 for Fall 2020

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1. Temporary amendments to the syllabus template.

Chair Holyoke discuss that there are two sets of proposals:

1. From Dr. Muscat- Health related procedures for campus access (Provost approved with help from risk management) will be put at the top of syllabus. Dr. Bryant asked about the specifics, e.g. a minimum of 7 days after symptoms are ended. Dr. Muscat noted that the Governor will release Higher Ed guidelines today and these will be incorporated.

Mr. Qutob requested to include links to the location of masks/PPE.

 Vote to accept language (with flexibility): unanimous

1. From Dr. Baum- Two bits of language to include: A) intellectual property language B) include chair/dean contact channels

Concerning proposal B), that students often go to HR or some other office first, which often escalates a situation with potentially harmful consequences for faculty member.

Dr. Hall suggested that the Chair listed only, unless the Chair is the instructor under which case the Dean would be listed.

B) Vote to approve in concept as amended.

MSC

Concerning proposal A) incorporate statement that all course materials are protected, not just the recording of lecture. In addition Dr. Raya-Fernandez clarified the title: “Department of Services for Students with Disabilities”.

Move to vote to approve with above amendments

MSC

1. Message to the faculty regarding student technology and personal concerns.

Dr. Baum will send a general message to students. Message on syllabus template will come from her office.

1. Climate Action Plan. Second Reading.

Postponed to Fall 2020 meeting.

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The Senate Executive Committee adjourned at 12:10 pm.

The next meeting of the Executive Committee will be as needed and conducted remotely.

Submitted by: Approved by:

Raymond Hall Thomas Holyoke

Vice Chair Chair

Academic Senate Academic Senate