# MINUTES OF THE WRITING COMPETENCY SUBCOMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5200 North Barton, M/S UL 34

# Fresno, California 93740-8014

# Office of the Academic Senate

# Ext. 8-2743

# March 29, 2023

#

# Zoom:<https://fresnostate.zoom.us/j/2984108197>

# Attending: Sarah McDaniel, Jacquelin Curry, María Dolores Morillo, Kate Kafonek, J. Wahleithner

# Missing: J. Krichevsky

# Agenda:

# Welcome

# [Approval of minutes from March 3, 2023](https://docs.google.com/document/d/19P7FvHLQv0SAwUhre9wh9Hr2pQ4CQ95ZUpyQ5OuBcPk/edit?usp=sharing)

* + - Moved: Jacqui
		- Second: María Dolores
	+ Approval of Agenda
		- Moved: Jacqui
		- Second: Kate
* Review [BIOL 118W](https://drive.google.com/drive/folders/1TzxN633oD0AMW9--vQxXLffuJtUdKUfL?usp=sharing)
	+ Questions regarding worksheets
		- What are they?
		- What is the connection between completing the worksheets and fulfilling the W requirements?
		- Would like further clarification
	+ Policy Brief
		- Will students have the opportunity to analyze actual policy briefs?

Jacqui: Moves to provisionally approve syllabus with inclusion of specificity

regarding worksheets and inclusion of models of policy briefs

Sarah seconded

All approved

* Examining the W-Committee’s Impact on Students
	+ Examine Tableau dashboard created by Cory Cowan
		- Is it possible to share course-specific data with instructors who are taking over teaching a W course
			* What resources are faculty provided when teaching a W course?
* How do we support faculty who are teaching W courses?
	+ Canvas shell?
		- work with Jenny to create
	+ Suggest to attend one of Jenny’s workshops
	+ Reach out to W-course faculty each semester
		- At beginning to connect with resources
		- Midway through to check in
	+ What would be included in Canvas shell?
		- Place to ask questions
		- W-Course requirements
		- Jenny’s workshop schedule
		- Assessment resources
		- Plagiarism tutorial (Amanda)
		- Statement on Turnitin
* ChatGPT:
	+ [Create a document](https://docs.google.com/document/d/1AO4cB0ZYUsjERAD9MidphzpWKRVlGjS90EESIMDXqNE/edit?usp=sharing) that
		- Pulls together existing campus resources on ChatGPT
			* [Resources](https://docs.google.com/document/d/1VaI_EER86E5J8RYfTv9mbgJjqmeiTEOXPi1jrHIEXPo/edit?usp=sharing)
			* Kremen Technology Committee
		- Provides suggestions for how to approach use of ChatGPT in courses
	+ Jacqui: Potential concern to be aware of is instructors who use ChatGPT to grade
	+ Undergraduate Curriculum also doing work with
		- Juliet will reach out to Keith

#

* Ongoing Work
	+ [Committee Statement of Recommended Use of Turnitin](https://docs.google.com/document/d/1hbBDxRm5Ifcln7DeW--Pij_kDLcIzE-RHOXE-_mU62I/edit?usp=sharing)
		- Updates from Undergraduate Curriculum Committee
		- Finalized version will be sent to
			* W-course instructors
			* Upper-division writing intensive course instructors
				+ Reach out to Bernadette about locating that contact info
	+ Review existing W-course syllabi
		- [Folder of uploaded syllabi](https://drive.google.com/drive/folders/1dpA9BPFidiRgJvCQE3FoclHI32AzR9oW?usp=sharing)
		- Next Steps
			* Select a course to begin review process
				+ Use OIE to inform where begin analysis
	+ Develop bank of resources for faculty across disciplines who are developing W courses and who are currently teaching W courses
		- Action: Reach out to faculty at other institutions for syllabi and resources, primarily from STEM writing courses
* Possible Future Work:
	+ Grant opportunity for writing in STEM courses: <https://nsf.gov/awardsearch/showAward?AWD_ID=1545275>
	+ Idea: Creating a writing center specifically for writing in Spanish

#

* Announcements
* Adjourned at:

# Next Meeting: April 19, 11 am