MINUTES OF THE SERVICE-LEARNING SUBCOMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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**April 16, 2021** (Meeting held Via Zoom)

Present: Sharlet Rafacz, Aaron Hoskins, Alison Mandaville, Jamie Levitt, Nicole Smith, Chris Fiorentino, Ana Soltero-Lopez, Fernando Parra, Marcus Shaw

Meeting was called to order at 1:32 pm.

Moved, seconded, and carried (MSC) to approve the agenda for the 4/16/21 meeting.

MSC to approve the minutes from 3/12/21.

Chris shared that he received the revised syllabi for CLAS 172S and CSDS 168S and that all of the subcommittee’s required changes were made. Therefore, the courses were approved for recertification.

Chris shared an update regarding CFS 143S. MSC to recertify the course. Chris will share with the instructor our suggested changes to provide more clarity.

There was a discussion about the word “clarity” being used in the S evaluation matrix. Chris will draft a change to the matrix that uses terms like “provide an example”, etc.

Nicole and Fernando shared their working group’s review of the revised CM 7S materials. The subcommittee is unclear with regards to reflection activities and what percentage of the overall course grade will come from service-learning. MSC to recertify contingent upon the primary instructor of the course meeting with the Service-Learning Faculty Scholar, Ben Boone, and perhaps a member of the Working Group that reviewed the syllabus. The purpose of this conversation would be to provide some thoughts on pedagogy and grading related to service-learning.

A reminder has been sent regarding changes requested by the subcommittee related to the recertification of RA 77S. An email from RA was received confirming that they would be making the requested changes.

Ben reminded the members about the call for proposals for the Service-Learning Course Redesign Intensive and asked for their assistance in promoting this opportunity throughout their respective schools/colleges. The deadline to apply is April 27, 2021.

Other agenda items were tabled due to time restraints. These items will be discussed on May 7th.

The following spring meeting dates were proposed and accepted.

 Friday, May 7, 1:30-2:30

Meeting adjourned at 2:33pm.

Minutes respectfully submitted by Chris Fiorentino on April 19, 2021.