MINUTES OF THE PERSONNEL COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 North Barton Avenue, MS#ML34

Fresno, CA 93740-8014

Office of the Academic Senate

Ext. 8-2743

# February 18, 2021

Members Present: Baum, Hopson-Walker, Low, Moore, Nguyen, Rivera, Rocha Zuñiga, Vitali

Absent: Alexandrou

**Meeting called to order by Chair David Low at 9:05.**

1. Minutes – MSC to approve minutes of 2/11/21.
	1. Nguyen moves, Hopson-Walker seconds, motion passes.
2. Agenda – MSC to approve agenda of 2/18/21.
	1. Vitali moves, Rivera seconds, motion passes.
3. Communications and Announcements
	1. Committee member updates/open discussion
		1. Repopulation conversations are continuing.
		2. Deans may request special allocations from the Provost’s Office for expenses caused by pandemic accusations.
4. New Business
	1. n/a
5. Continuing Business
	1. Student Bereavement
		1. Committee split into two working groups to workshop APM [232](http://www.fresnostate.edu/academics/facultyaffairs/documents/apm/232.pdf) (Policy on Student Absences) and APM [241](http://www.fresnostate.edu/academics/facultyaffairs/documents/apm/241.pdf) (Policy on Course Syllabi and Grading) to establish clearer policies on grieving students’ rights and responsibilities.
		2. Bringing APM in line with [Academic Regulations](http://www.fresnostate.edu/catalog/academic-regulations/index.html) language and vice versa.
		3. Streamlining process for informing instructors of bereavement absence.
	2. RTP Process Clarification
		1. Process for submitting new items to WPAF after review has begun. Timeline clarification.
		2. Providing candidates with specific justifications for any denials to keep cases out of arbitration.
	3. APM 125
		1. Program Coordinator terms and evaluation
	4. APM 125
		1. Additional assigned time for Associate Chairs and overloaded Chairs
	5. APM 415 (dispute resolution policy) -- Student Grievance Taskforce
		1. No update
	6. “Bill of Student Rights” from ASI
		1. No update
	7. Training for faculty on building trusting relationships with students, maintaining flexibility, not intimidating students.
		1. No update
	8. Statutory Grievance (as distinct from Contractual Grievance)
		1. Tabled
	9. Conflict of Commitment and how to determine whether a faculty member’s outside work negatively impacts their job performance.
		1. Tabled
6. Motion to adjourn at 10:49. Motion carries.