MINUTES OF THE GRADUATE COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA43

Fresno, California 93740-8027

Office of the Academic Senate Ext 8-2743

January 28, 2014

Members Present: M. Wilson (Chair), S. Witte, A. Nambiar, T. Wein, C. Fry Bohlin, D. Vera, H. Vang (Graduate Student)

Members Absent: R. Raeisi (excused), P. Trueblood (excused), M. Lopez (excused)

Guests: S. Lam, S. Lee (Program Coordinator), K. Weir (Chair) from Counseling

Chair Wilson called the meeting to order at 2:05 p.m. in TA 117

1. Minutes: MSC to approve the Minutes of December 03, 2013.
2. Agenda: MSC to approve the Agenda for January 28, 2014
3. Communication and Announcements
4. Dean Witte announced that the Graduate Coordinators’ Breakfast Meeting is on February 11, 2014.
5. Dean Witte mentioned that the letter from Dr. Rawat about TA funding has been sent to President Castro. Dean Witte is working with Provost Hoff to formulate a response.
6. Dean Witte shared that the Academic Senate sent the program review change proposal back to AP&P. Dean Witte to meet with Dr. Botwin to check on status.
7. Dean Witte informed the committee that the Graduate Research Symposium is scheduled for May 01. Dean Witte mentioned that there may be fewer oral presentations compared to previous years due to space constraints. Dean Witte mentioned that students would have a chance to present a poster instead.
8. Professor Wein enquired about the possibility of piloting graduate projects. Dean Witte responded that she would get back with more information.

1. MA in Education, Counseling, and Student Services
	1. Chair Wilson welcomed guests, and the committee introduced themselves to the guests.
	2. Dr. Lam gave a background of the proposal to re-activate the MA in Counseling Program. Dr. Lam mentioned that this program was moved into the MS program in the past since accreditation required 48 units for the graduate program. Dr. Lam also indicated increased domestic and international demand for people with counseling skills. Following her visit to Taiwan, Dr. Lam was able to learn about the interest in a shorter degree program that would benefit both domestic and international students. Dr. Lam mentioned that this program does not require any new courses.
	3. Dr. Lee mentioned that a mix of domestic and international population would give students a great opportunity to learn from each other.
	4. Chair Wilson enquired about being able to complete the project/thesis and the courses within one year. Dr. Lam responded that there is the option of a 0 unit comprehensive exam. Chair Wilson mentioned that the option of comprehensive exam needs to be clarified along with the fact that this would mean more elective units.
	5. Chair Wilson enquired if there were courses offered in the summer that would allow students to complete the program within one year. Dr. Lam responded that COUN 249 is offered in the summer.
	6. Professor Wein enquired about the two pre-requisite courses (COUN 174 and COUN 176) and its impact on timely completion of degree program within one year. Dr. Lam responded that these pre-requisite courses can be taken concurrently or they could be waived depended on the level of student preparation.
	7. Chair Wilson mentioned that students should be made aware that if they intend to complete the program in one year, the two semesters are going to be quite intense.
	8. Professor Wein sought clarification on the description verbiage for the program. Specifically, Professor Wein mentioned that language “..who are pursuing a Master’s…” indicates that this program is meant for students who are currently pursuing a graduate degree elsewhere or here. Dr. Lam mentioned that the language would be corrected to indicate that the program is geared towards new graduate students.
	9. Professor Carol Fry Bohlin enquired if the pre-requisite course ERA 153 could be counted as an elective. Dr. Lam responded that it could be counted as an elective and that would be made clear in the program description.
	10. Professor Wein enquired if MA and MS degree programs were going to co-exist. Dr. Lam responded that both programs would co-exist.
	11. Professor Wein enquired about impact on class sizes since both MA and MS students take the same classes. Dr. Lam responded that enrollments will be monitored as a whole and admissions will be capped at manageable levels. Dr. Weir responded that they closely monitor the progress of all admits into the program to determine class offerings.
	12. Dr. Vera enquired if the students have an option to switch from MA to MS. Dr. Lam responded that the option to switch is built into the process.
	13. Dr. Vera enquired about the Graduate Writing Requirement. Dr. Lam responded that the Graduate Writing Requirement would be met in COUN 220. Dr. Lam indicated that this would be clarified in the program description.
	14. Dean Witte enquired if course offerings ensure a completion of the program within one year. Dr. Lam responded that the program is designed to be completed in one year. However, Dr. Lam mentioned that it would not be advertised as being a 1-year program. Instead, it would be advertised as being a 30-unit program.
	15. MSC – approved on first reading.
2. GRE Scores for CAS I Homeland Security request
	1. MSC – approved
3. Old Business
	1. None
4. New Business

Adjourned at 2.52pm

The next schedule meeting of the Graduate Committee is Tuesday, February 04, 2014 at 2.00pm in Thomas 117.

Agenda:

1. Approval of the minutes of 01/28/14
2. Approval of the agenda for 02/11/14
3. Communications and Announcements
4. Master of Public Health Program Review: 2:15
5. 2nd Reading: MA in Counseling