MINUTES OF THE GENERAL EDUCATION COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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Office of the Academic Senate  
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February 1, 2013

Members present: S. Adisasmito-Smith (CAH), P. Crosbie (Chair, CSM), P-C Ho (CSM), M. Jendian (CSS), J. Morillo (KSOEHD), D. Nef (Provost), C. Perez (CSS).

Members absent, un-appointed or un-elected:

N. Bengiamin (LCE), D. Christensen (DOSA, ex officio), A. Lawson (JCAST), Moses Menchaca (AS), Rebecca Rosengarten (AS), rep from CSB, rep from HHS.

The meeting was called to order by Chair Crosbie at 12:05 p.m. in Haak Academic Affairs Conference Room, Madden Library 4164.

1. Agenda. **MSC to approve the agenda as distributed**.
2. Minutes. **MSC to approve of minutes of 7 December 2012.**
3. Communications and announcements:
4. GE Policy and Procedures Documents: Both Policy and Procedures to be sent to the Academic Senate, plus red-line copy of the documents they originated from (Committee Charge and Program Description).

5. Course proposal reviews:

a. Third reading: ARAB 1A and ARAB 1B revised syllabi received. Neither is yet acceptable. Required changes and suggestions:

1. Contact Steve Adisasmito-Smith for guidance in successful completion of the syllabi.

2. Be more explicit regarding the iterative component of the writing assignment. For example, the term paper listed as due on the last week of class is inadequate, as there is then no time available for providing the students with meaningful feedback.

3. Consult the model GE course syllabi for Area C2.

6. Memos to departments/colleges re. UD GE. Chair Crosbie to send all after correction of Denis Nef to Dennis Nef.

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7. Timetable for request of assessment reports from departments – 3 year timetable. Tabled to 8 Feb. Committee suggested picking one LD area or more, and the UD area(s) associated.

Adjournment – 12:55 p.m. Next meeting Friday 8 Feb, 12-2.