MINUTES OF THE GENERAL EDUCATION COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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Office of the Academic Senate

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September 13, 2019

**HML 4115 (Haak conference room)**

1. Approval of Agenda

2. Approval of Minutes

3. Communications and Announcements

a. GE Area B4 Transfer Credit (Update)

4. Old Business

a. SOC-158 (Lynn/ Chadley)

b. ARTH12 (Aaron/ Chadley)

c. GE Course Rubrics (Chris/ Erica/ Chadley)

5. New Business

6. New Course Proposals

a. ECE-118

7. Tabled Items

a. CE-161

b. CE-180A

c. GE Themes and Course Designation to Themes

8. Adjournment

COMMITTEE MEMBERS

|  |  |  |
| --- | --- | --- |
| **Member** | **College** | **Notes / Attendance** |
| Devendra Sharma | CAH | X  |
| Aaron Schuelke | CAH | X  |
| Yertai Tanai | CSB | X  |
| Steven Payne | CSM | X  |
| Michael Bishop | CSM | X  |
| Chadley James **(Chair)** | CSS | X  |
| Lynn Williams | JCAST | X  |
| Yushi Ahn | LCOE | X  |
| Erica Lassen, Guest | Articulation | X  |
| Chris Beck | ASI Student Rep | X |
| Kathy Dunbar | Student Affairs |  X |
| Bernadette Muscat | Undergraduate Studies | X  |
| Melissa Jordine, Guest | University assessment |   |
| Christina Luna | KSOEHD |  |

**Minutes:**

Agenda was approved unanimously. The minutes from the 8.30 meeting were approved unanimously as well.

Communications:

Chadley was asked at the last meeting to follow up on B4 by Erica. He has contacted Dr. Fu and will follow up at the next meeting.

Regarding the engineering courses from a previous meeting, Chadley stated that the proposals had been tabled and likely would remain that way for a while. He is working with the Engineering department who may redesign the course proposals entirely and remove the previous proposals entirely. This does not apply to the current proposal.

Old Business:

SOC 158 - Reviewed by Chadley and Lynn. Both initial reviews indicated that there were a few issues with the course. Chadley commented that the GE learning outcomes and any mention of the E-Portfolio were missing from the syllabus. The writing requirements were another issue, specifically with the “iterative” nature of the writing assignment. Lynn commented that he felt it may lean more towards meeting the learning outcomes for an ID course, rather than IB. There were also concerns regarding the course description.

It was suggested that the faculty member who submitted the course be invited to either of the next two meetings. A motion was made to invite the faculty member and was passed unanimously.

ARTH 12 - Aaron reviewed the proposal and noted that the only outstanding concern was that the iterative writing requirement was missing from the proposal. Chadley brought up the question regarding whether or not the “subject to change” clause in the syllabus would apply only to the course schedule or to the entire syllabus. Yertai suggested that the designation of “4 pages” for the assigned paper be changed to a word count to clarify the writing requirement. It was discussed why so many proposals were having issues with the writing requirement, and stated that it might be difficult to find the precise requirement. It was suggested that a memo could be created to send to departments reminding them of the requirement, and was further noted that the specific word counts and iterative nature of the writing requirement is NOT noted in APM 215, but rather on a separate document.

Chadley stated that, with the agreement of the committee, he would send suggested revisions to the department. These would not require a second read.

New Business:

ECE 118 - Yushin and Steven will be reviewing the proposal for the next meeting. Chadley will send them the proposal as well as additional notes that were discussed with engineering.