Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

**April 15, 2020: 10:00 a.m. – 11:00 a.m. (Virtual Meeting by Zoom)**

Members Present: Corey Whitehead, Balaji Sethuramasamyraja, Hubert Muchalski, Steven Hart, Qin Fan, Kammi Sayaseng, Fayzul Pasha (Chair), Jim Marshall (Ex-officio), Joanne Ramirez (Administrative Analyst)

Members Excused: Hollianne Marshall

Members Absent:

Guests:

1. Call to Order

Meeting called to order at **10:00 AM**.

1. Approval of the meeting Minutes of 03/18/2020 - **MSC- Approved**
2. Approval of the Agenda - **MSC- Approved**
3. Communications and Announcements
	1. Dr. Marshall introduced new Administrative Analyst, Joanne Ramirez to the committee
4. Old Business
	1. Item #30 - Change Mode of Instruction to Online - Public Health –PH280 – **MSC - Approved with the following friendly revisions**
		1. Please follow APM 232 guidelines for late work policy & also change the semester and year in the accordingly
		2. Please remove the final exam from course tentative course schedule if it is not a requirement
	2. Item #32 - New Graduate Course Request - Civil Engineering – CE 243 – **MSC - Approved Pending Following Revisions Submitted to Graduate Studies**
		1. Please mention clearly in the syllabus if it is a cross-listed class
		2. Please mention it in the justification as well if it is a cross-listed class
		3. Assignment table should include the difference in assignments between the graduate and undergraduate requirements
		4. Please follow university late work policy guideline
		5. Please mention whether the manuals are open source or not in the recommended book sections
	3. Item #38 - Graduate Course Change Request - Civil Engineering – CE 249 – **MSC - Approved**
5. New Business
	1. Item #31 - Catalog Statement Revision Request - Civil Engineering - **MSC - Approved**
	2. Item #42 - New Graduate Course Request - SWRK 210 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**
		1. C5 (seminar) can have maximum 15-20 students. Please use correct course classification
		2. Late Work Policy – please provide more clarity and follow APM 232 guidelines
	3. Item #43 - New Graduate Course Request - SWRK 211 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**
		1. C5 (seminar) can have maximum 15-20 students. Please use correct course classification
		2. Late Work Policy – please provide more clarity and follow APM 232 guidelines
	4. Item #44 - New Graduate Course Request - SWRK 222 - **MSC- Approved Pending Following Revisions Submitted to Graduate Studies**
		1. Please remove no page limit (Page 3)
		2. Please clarify amount of point reduction due to tardiness (Page 5)
		3. C5 (seminar) can have maximum 15-20 students. Please use correct course classification
		4. Please clarify if there is any point reduction on attendance or follow the APM 232 guidelines
	5. Item #45 - New Graduate Course Request - SWRK 223
	6. Item #46 - New Graduate Course Request - SWRK 248
	7. Item #47 - New Graduate Course Request - SWRK 262
	8. Item #48 - New Graduate Course Request - SWRK 263
	9. Item #49 - New Graduate Course Request - SWRK 264
	10. Item #50 - New Graduate Course Request - SWRK 265
	11. Item #51 - New Graduate Course Request - SWRK 288
	12. Item #52 - Graduate Course Change Request - SWRK 220
	13. Item #53 - Graduate Course Change Request - SWRK 221
	14. Item #54 - Graduate Course Change Request - SWRK 274
	15. Item #55 - Graduate Course Change Request - SWRK 275
	16. Item #56 - Graduate Course Change Request - SWRK 278
	17. Item #57 - Graduate Course Change Request - SWRK 280
	18. Item #58 - Graduate Course Change Request - SWRK 281
	19. Item #59 - Graduate Course Change Request - SWRK 282
	20. Item #60 - Graduate Course Change Request - SWRK 283
	21. Item #61 - Catalog Statement Revision Request
6. Adjournment

Meeting adjourned at 11:00 AM