January 30, 2019

Present: J. Schmidtke (Chair), F Cassal-Sharma, J. Cummins, B. Findley, D. Nef, M. Richaud, H Swoles,

Absent: M. Berber

Excused:

Called to order 3:30 pm in Henry Madden Library Room 1222

1. Agenda

MSC approved the agenda for Jan 30, 2019.

1. Minutes of Dec 5, 2018

	1. MSC approved minutes of Dec 5, 2018 meeting as amended to reflect that in item #4, the minutes should read “... the Academic Affairs Division will have a deficit, rather than the “university.”
2. Communications and Announcements

Dennis discussed the Governor’s proposed budget. The good news is that the Governor is funding what the board of Regents asked for, but it contains lots of one-time funding and is not permanent. Further, the Governor is funding 2% enrollment growth with the CSU would like that raised to 5%. The CSU is likely to raise GPA requirements to meet the lower enrollment growth funded by the Governor. This would reflect both the local and out of area GPA requirements. Although there have been specific numbers proposed, nothing has been finalized.

Dennis also discussed that trust accounts, specifically state-side trust accounts, need to be changed. These often contain items like course fees. This will not significantly affect the budget but these monies need to be moved to different accounts to comply with state regulations.

Finally, Dennis reported that the President has given the Deans a spreadsheet that indicates what the ideal number of faculty in a department should be. This can be used to justify any new faculty hires to the Provost as well as show the cost of replacing part-time faculty with tenure-track faculty. Dennis will send these out to the committee to review but they should not be shared with members outside the committee at this point.

Jim Schmidtke discussed that he has asked the Academic Senate to amend the by-laws to increase the number of members on the University Budget Committee so that each college will have a representative. Further, the Academic Senate was also asked to review the charge of the UBCs role in providing recommendations/criteria regard potential cuts to courses/programs.

Jim Schmidtke also reported that the search for the Vice President of Financial Services is continuing and will start working with a search firm to recruit a new pool of candidates.

Finally, Jim Schmidtke reported that he has been talking with Debbie Astone about an analysis of the past 5 years of budgets and actual spending at the college level to look at how the reserves have depleted over the years. He will provide that analysis to the committee after meeting with Debbie.

1. MSC a proposal from the Academic Senate that we would reconsider our decision about the elevation of the BA in Music degree to a Bachelor of Music degree if the College of Arts and Humanities could demonstrate that they could provide this program on a sustainable basis with no new funding allocated to the college for this purpose.
2. We had a discussion about the announcement made recently about the Governor’s proposed budget. From the official announcements made about the record increase in funding to the CSU may be misleading to faculty. D Nef explained based upon current projections and assumptions about programs and funding, that the new money will still leave us with a shortfall of what is needed for Academic Affairs to operate at its currently level. We discussed the possibility of developing a statement that would be distributed to the faculty explaining the implications of the Governor’s proposed budget. This message would have to be approved and distributed by the Academic Senate.
3. We discussed developing an analysis of small programs/courses to determine their financial impact on the budget. The goal would be to re-examine the funding for small courses and provide insight/guidance to the President’s office about addressing the structural budget issues in the future. We agreed that meeting with the President would be useful but only after we have a chance to look at the impact of small programs/courses and have some data to discuss. Jim Schmidtke will contact the Office of Institutional Effectiveness to have them provide the needed data and analysis.
4. Meeting adjourned at 4:25pm

Agenda 20 February 2019

1. Approval of agenda.
2. Approval of the minutes of 5 December 2018
3. Communications and Announcements.
4. Discussion of Budget Statement to faculty
5. Discussion of President’s spreadsheets for faculty levels
6. New Business

Next meeting 13 March 2019