October 5, 2018

Present: J. Schmidtke (Chair), M. Berber, J. Cummins, D. Nef, M. Richaud, H Swoles,

Absent: M. Raheem; F Cassal Sharma,

Excused:

Guests:

Called to order 3:30 pm in Henry Madden Library Room 2108

1. Agenda

MSC approved the agenda for Oct 10, 2018.

1. Minutes of Sept 5

	1. MSC approved minutes of Sept 5, 2018 meeting.
2. Communications and Announcements

Dennis Nef stated that there was a proposal being made to the President to defer half of the increased benefits pool to next year to ease the shortfall in the academic affairs budget.

1. We briefly discussed the program elevations from the music department and reviewed the financial information they provided. Dennis Nef indicated that some of the numbers used by the Music Department were incorrect. Under Dennis’ analysis, it appears that the elevation of the programs would cost approximately $200,000. It is not clear where the money to cover these additional costs would come from. Further, it is not clear what the justification for spending the additional money on these programs given budgetary restrictions. The committee decided that it would invite the Chair of the Music Department and the Dean of the College of Arts and Humanities to present to the group before a final vote is taken on the proposal. Jim Schmidtke will contact the department chair to set up the meeting.
2. Jim Schmidtke made a proposal to the group that they the committee should seek to perform a review of the financial cost of programs in conjunction with the continuing reviews of programs that are performed for accreditation purposes every 5-7 years. Jim Schmidtke will contact the Academic Senate to determine how this would be set up.
3. Jeff Cummins asked it if was possible to acquire the proposed and final Level A/Level B budget allocations for the past several years to review them. Dennis Nef indicated that he could provide that information to the committee before the next meeting.
4. Meeting adjourned at 4:30pm

Agenda 7 November 2018

1. Approval of agenda.
2. Approval of the minutes of 10 October 2018
3. Communications and Announcements.
4. Review of the Level A/ Level B historical data.
5. Music Department presentation
6. Review of workload report
7. New Business

Next meeting 5 December 2018