MINUTES OF THE ACADEMIC STANDARDS & GRADING SUBCOMMITTEE OF THE ACADEMIC SENATE CALIFORNIA STATE UNIVERSITY, FRESNO

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February 2, 2018

Members Present: K.Dyer (Chair), D.DeLeon, B.Roberts, L.Pryor, S.Geringer

Members Absent:

Members Excused:

Meeting was called to order at 3:00p.m.

1. Minutes of 9/29/17 meeting and agenda for 2/2/18 meeting were approved by the consent calendar.
2. Policy on Final Exams

The relevant issues have been discussed extensively at prior meetings, and are recorded in those meeting minutes. The committee’s opinion is that faculty should not be obligated to make accommodations for students who have three or more finals in a single day. But it is our opinion that this should be spelled out explicitly in the existing Final Exam Policy (APM 339), which should also indicate that students have the right to request accommodations under certain circumstances. We propose a fairly lengthy addition to the APM 339, as attached, for the consideration of the AP&P. We also propose that the information at the top of the Final Exam Schedule be revised in order to advise students.

1. Policy on Graduation Honors

In October 2017, this committee requested revision of policy regarding graduation honors for transfer students. The revision was approved by the Academic Senate on November 20, 2017, but only on a temporary basis. They requested that we propose a new policy for inclusion in the APM about honors, rather than having the policy exist solely on the Student Affairs website. Furthermore, they requested that the new policy be explicit about requirements for graduating with honors, and separately, requirements for recognition of graduation honors at University commencement events.

We crafted a proposed policy that reflects what is currently posted on the Student Affairs website.

1. Next meeting: Friday March 2 at 3pm. On the agenda is S. Geringer’s proposal to create a policy placing a time limit on units earned. She will bring a specific proposal. The April 6 meeting is cancelled because K.Dyer will be out of town. If we need to another meeting, we will schedule it at our March 2 meeting.