MINUTES OF THE ACADEMIC POLICY & PLANNING COMMITTEE OF THE ACADEMIC SENATE CALIFORNIA STATE UNIVERSITY, FRESNO

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February 2, 2017

Members Attending: James Mullooly (Chair), Va Nee Van Vleck, Nagy Bengiamin, Florence Cassel Sharma, Alexandra Gallo (AS Representative), Xuanning Fu (ex officio)

Members Absent: Oscar Vega, Tiewei Liu

Guest: Brandon Sepulveda (AS guest)

A meeting of the Academic Policy & Planning Committee was called to order by Chair Mullooly on Thursday, January 26, 2017 at 2:23p.m., in HML 2108.

1. Approval of the Agenda.

MSC

2. Approval of Minutes of: 1.26.17­

MSC

3. Communications and Announcements

- Diversity, Equity and Inclusion Senator: Alex announced that ASI is now calling a vote to repeal the new Diversity, Equity and Inclusion Senator just voted in.

- "Hidden" Prerequisites: John Wakabayashi (Department of Earth and Environmental Sciences) emailed a question regarding an issue of "hidden" prerequisites (built into electronic system but not stated in the catalog descriptions) to the attention of APP via an email to Chair Mullooly. Dr. Fu described to AP&P then John Wakabayashi that this was more of a management problem between his office and the Scheduling Office. Dr. Fu will be monitoring it and minimizing its occurrence in the future.

- Final Exam Policy: Alexandra Gallo (AS Representative) and Brandon Sepulveda (AS guest) asked AP&P to consider drafting a policy for Final Exam scheduling. Although the written final exam document used each semester is considered binding, AP&P agreed to send this issue to the Academic Standards and Grading sub-committee to investigate the possibility of developing a policy to respond to concerns like: 1) How would a student request to take an early exam? 2) How would one select which exam would automatically be moved to another day? 3) What accommodations would be required in terms of location of retesting? Etc..

- Drones - Nagy updated AP&P on the task force on unmanned aerial vehicles.

4. APM206 (Interim Policies and Procedures on Technology-mediated Courses and Programs)

Adjourn 3:38pm

**AP&P Agenda for 2/9/17**

1. Approval of the Agenda.

2. Approval of Minutes of:  2.2.17

3. Communications and Announcements:

- Diversity, Equity and Inclusion Senator update

4. Sub-Committee Appointments:

Susan Geringer -(CSB)

5. APM206 (Interim Policies and Procedures on Technology-mediated Courses and Programs)

6. APM XXX (Policy on Culminating Experience)

7. APM220 (Program Review)

8. APM XXX Experiential Learning

9. APM235/236 (Policy on Cheating and Plagiarism /Honor Code)

10. APM419 (Policy on Disruptive Classroom Behavior)

<https://fresnostate.box.com/APPFOLDER>

**Outstanding APMs for Periodic Review**

APM203 (Special Major for a Bachelor of Arts Degree/Bachelor of Science Degree)

APM233 (Repeating classes)

APM237 (Policy on the Ordering of Accessible Instructional Materials)

APM320 (Policy on Administrative Appointments)

APM405 (Student Records Administration Policy | [Interactive Form](http://www.fresnostate.edu/academics/facultyaffairs/documents/apm/405_form.pdf))

**Outstanding APMs based on Policy Tracking**

204

206

220

233

320

504

??? (x3)

Admin (x2)

ASG (x3)

Drones

Experiential Learning & Internship

Accessibility

**SPRING 2017 AP&P Meeting Opportunities (goal, 10 of the following 13!)**

1.19 First Thursday of Semester, no meeting)

1.26 (1st meeting)

2.2 (2nd meeting)

2.9 (3rd meeting)

2.16

2.23

3.2

3.9

3.16

3.23

3.30 (3/31 Campus Closed-Cesar Chavez, no meeting)

4.6

4.13 Spring Break, no meeting

4.20

4.27

5.4 Last Meeting

5.11 (Dead Days, no meeting)

Background: on APM206 (Interim Policies and Procedures on Technology-mediated Courses and Programs)

9.14.15 APM 253 and APM 206 combined as one agenda item.

11.16.15 Tabled until current version is received.

11.23.15 returned to Senate agenda.

11.30.15 returned back to AP&P.

1.29.16 Referred to AIT from Dr. James Mullooly, Chair AP&P.

4.29.16 returned to AP&P (by email) from Otto Benavides, Chair AIT

4.29.16 Returned to AIT due to lack of red lined version.

12.6.16 Returned to AP&P with a red-lined version.

ACADEMIC STANDARDS & GRADING

MAKEUP:

(8) Faculty members. No more than two shall be from any one instructional school.

(1) One, upper division or graduate with at least one year of residence at CSUF.

(1) Ex­Officio: The Vice President for Academic Affairs (VPAA)

Committee Members

1 Kathleen Dyer -(JCAST)

2 Blain Roberts- (COSS)

3 Donald Henriques - (CA&H)

4 Doreen DeLeon (CSM)

## **5 Steve Chung (CSM)**

## 6 Malik Raheem (EDU)

7 Luke Pryor- (HHS) Appoint at 9.22.16 meeting

8 Susan Geringer -(CSB) appoint at 2.9.17

\_\_\_\_\_\_\_\_\_ (Student)

Xuanning Fu (Ex-officio, VPAA Rep)