MINUTES, UNDERGRADUATE CURRICULUM SUBCOMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5200 N. Barton Avenue, M/S ML 34
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

November 17, 2015

Members Present: K. Clement (Chair), P. Heuston, S. Konduru, C. Souza, J. Dowell, N. Munoz, J. Kwon, X. Fu.

Members Absent: L. Crask, K. Robles.

Visitors: M. Denbeste, S. Ogunjemiyo, H. Dong, M. Dangi.

Meeting called to order by Chair Clement at 2:05 pm in the Haak Boardroom, 4th Floor, Henry Madden Library.

I.   Call to Order:

II.   Approval of Agenda:

III.   Approval of Minutes:

IV.   Communication and Announcements:

V.   New Business:
3 to 4 Unit Course Policy Discussion- All proposed 3 to 4 unit course conversions must provide course syllabus from both courses (as a 3 unit and as a 4 unit course) to carefully document how the additional proposed classroom time is spent on enhanced student instructional activity.

Pre-major Policy Discussion- All proposed department Pre-major new program proposals must include a "Pre-arranged Exit Clause" that describes to students their options in the event they are unable to advance to their major under a department pre-major program.

Discussion of Proposed Changes to the model course syllabus template.

VI.   New Course Proposals
Anthropology 145- Cultural Resource Management- M.S.C. to Approve pending the following revisions: Format the syllabus consistent with the University Model Syllabus Template, add catalog description to page one of the syllabi, and please provide a rubric/table that further describes student activity and evaluation measures in the course.

Major/BS in City/Regional Planning Course Curriculum Review
GCRP 81- Ok with minor changes.

GCRP 100- Add catalog description, tighten up course learning objectives; missing computers and copyright policy statements.
GCRP 101- Add course and instructor information to page 1.
GCRP 102- Ok with minor changes.
GCRP 103- Delete redundant table.
GCRP 104- Add catalog description; missing computers and copyright policy statements.
GCRP 105- Add catalog description; missing computers and copyright policy statements.
GCRP 106- Add catalog description; tighten up course learning objectives.
GCRP 107- Add catalog description; missing disruptive student policy statement; add tentative course Subject to Change statement.
GCRP 108- Add catalog description; tighten up/add rigorous course learning objectives; missing computers and copyright policy statements.
GCRP 109- OK
GCRP 196- Prepare a syllabus that conforms to the university model syllabus template and include internship paperwork/forms/rubrics.

VII. Program Proposals
College of Social Sciences
Process 36781 BS in City & Regional Planning (New Degree)- First Read.

Agenda.
1.   Communications/Announcements/Discussion.
2.   Minutes.
3.   Approval of the Agenda.
4.   Communications and Announcements.
5.   Program and Course Proposals.
6.   Consent Calendar Items Approved.