

THE HONOR SOCIETY OF PHI KAPPA PHI

MINUTES

SEPTEMBER 9, 2010

Present: T. Beddall, D. Biggert, , C. Fiorentino, F. Harmsen J. Hironaka-Juteau,
N. Kuykendall, J. Marshall, B. McDonald, D. Nef, J. Tatsumura
Excused: S. Moore, R. Nunna, S. Rodemeyer

The meeting was called to order at 3:05 p.m. by J. Hironaka-Juteau. Minutes of the April 8, 2010 and April 29, 2010 were reviewed and approved with changes. The agenda for September 9, 2010 was approved by the committee with no changes.

Approved changes to the April 29, 2010 minutes. Delete suggestion #3; J. Hironaka-Juteau to follow up on suggestion #5; Delete C. Fiorentino from attending to excused; update #13 to N. Kuykendall is working with the President's office to continue to use the regalia for initiation.

1. Treasurer's Report – D. Nef

D. Nef reported that the chapter is in better shape this year than last year. D. Nef reported a positive increase of around \$2,000 versus a negative \$5,800 last year. D. Nef also reported that he has closed the foundation trust account as it is no longer used. Approximately \$140.00 will be deposited to the chapter checking account. No report on the current balance of the checking account. D. Nef to provide the board with an update on current finances (checking and saving) balances.

2. Secretary's Report – D. Biggert

D. Biggert reported that she will be stepping down as the chapter secretary. She has been the secretary for the chapter since 1999.

3. Secretary Succession Planning (suggestions and transition)

D. Biggert announced that she will be stepping down as Secretary as of June 2011. The board was asked for suggestions of individuals that may be candidates for the position. F. Harmsen mentioned an assistant in the College of Science and Mathematics, Christine Thibodeaux, might be interested. F. Harmsen to talk to Ms. Thibodeaux and setup a meeting with D, Biggert to discuss the job position. There was a short discussion on the keeping the honorarium for the secretary position which is currently \$700.00 each semester. N. Kuykendall suggested review of the by-laws with respect to the secretary position.

J. Hironaka-Juteau mentioned that we need to develop job descriptions for each board position to assist with future transitions.

4. Subcommittee Assignments for 2010-2011

Scholarships: T. Beddall, F. Harmsen and possibly Paul DeRuosi

Nominating: R. Nunna, J. Marshall, C. Fiorentino, J. Tatsumura

PR: C. Fiorentino indicated that he would take care of any publicity and that a committee is not needed.

Initiation: N. Kuykendall, B. McDonald (J. Hironaka-Juteau to ask S. Moore and S. Rodemeyer if they are interested). Another suggestion was for Honora Chapman, Director for Smittcamp Honors College. J. Hironaka-Juteau requested each subcommittee identify 2-3 additional names.

5. Convention Highlights

J. Hironaka-Juteau gave a brief highlight of the 2010-2012 Phi Kappa Phi Convention, “Traditions & Transitions: Responding to a World of Change” in Kansas City, Mo. There were around 200 attendees at the conference. The Partnering for Success workshops were very informative giving attendees some great strategies for improving acceptance rates. Some other highlights were: separate initiation receptions for undergrads and graduates; Phi Kappa Phi is a recognized student organization at some other institutions; tapping students in front of peers; have an information day after the first initial letters have been sent; sponsoring an Honors Thesis or have a Keynote Speaker at initiations. There were many good suggestions.

C. Fiorentino suggested having an informational meeting on campus with pizza and refreshments. Another suggestion was to develop posters to post around campus with notable members (Honora Chapman, Mayor Swearengin, Coke Hallowell, etc.). Discussion on this topic will continue throughout the year.

6. Role in Advancing Chapter

Tabled till the next meeting

7. Expanding Member Participation

Tabled till the next meeting

8. Fall Social – October 27, 2010 – 4:00 p.m. to 6:00 p.m., CSU, Fresno Winery

J. Hironaka-Juteau briefly updated the committee on the plans for the Fall Social. The chapter is working with Molly Stauffer from the national office. She is interested in doing a story about the chapter for The Forum in particular, the winery. There is a fee of \$150.00 for using the room. J. Hironaka-Juteau will contact S. Rodemeyer to get the details on what had been done in the past. Several committee members remember that the Provost’s office had provided the financial support and the time of Randy Aoki who use to work in the Provost’s office. Randy was responsible for coordinating the event for the chapter.

Meeting adjourned at 4:05 p.m.

Next Meeting: September 23, 3010, 3:00 p.m., PB 286