

The Honor Society of Phi Kappa Phi

Minutes

SEPTEMBER 26, 2011

Present: E. Battles, T. Beddall, D. Biggert, N. Chapman, C. Fiorentino, J. Marshall,
S. Moore, J. Morillo, P. Prohoroff

Absent: M. Artist, D. Lucka, S. Shaw

The meeting was called to order at 2:05 p.m. by S. Moore. Minutes of September 12, 2011 meeting were reviewed and approved. The agenda for the September 26, 2011 meeting were reviewed and approved.

1. Treasurer's Report

D. Biggert reported on the financial status of the Chapter. Donations have been received from all colleges except Kremen and Arts and Humanities. S. Moore will follow up with Dean Samiian. S. Moore asked J. Marshall if he would follow up with Dean Beare. D. Biggert announced that she had received an additional \$500.00 from Dean Boyer. N. Kuykendall to follow up with Dean Boyer to see if this was a mistake or he was being generous.

D. Biggert prepared thank you letters to be sent to all the Deans who have donated so far. S. Moore will send out and copy President Welty and Provost Covino.

2. Secretary's Report

D. Biggert announced that an order for honor cords and medallions has not been placed yet. The cost of the medallion has increased to \$11.00 from \$8.00 last year. The increase in cost will be absorbed through the initiation fee collected from new members. The projected initiation fee for spring 2012 is \$75.00. This is an increase of \$5.00 from 2011.

3. Chapter Bylaws

The committee completed the review of the chapter bylaws. The revised approved version will be sent out by S. Moore to all the committee members.

4. Chapter Merit Award

S. Moore announced that the chapter was recognized by National as a Chapter of Merit. The chapter received \$100.00 stipend along with a letter of recognition. S. Moore asked for suggestions on ways to utilize the stipend. It was suggested to use the funds to assist a student faced with financial circumstances with initiation fees.

5. **Secretary Stipend for the Year**

Tabled till next meeting

6. **Raising Chapter Visibility**

a. **New Website Editor** – S. Moore announced that Phillippe has agreed to be the chapter website editor.

b. **Fall Sponsored Event** - S. Moore announced that he contacted Thomas Loewenheim about participating in an event sponsored by PKP. He has agreed but would like to work towards a date in the spring instead of fall. Further discussion to continue at a later date.

Spring 2012 Initiation ceremony is scheduled for April 18, 2012