

# THE HONOR SOCIETY OF PHI KAPPA PHI

## MINUTES

APRIL 8, 2010

- Present:** L. Zelezney, J. Hironaka-Juteau, R. Nunna, T. Beddall, D. Biggert, N. Kuykendall, C. Fiorentino, J. Tatsumura, J. Marshall, B. McDonald, S. Moore, F. Harmsen, S. Rodemeyer
- Excused:** D. Nef

The meeting was called to order at 3:00 p.m. by L. Zelezney. Minutes of the March 18, 2010 meeting and the agenda for April 8, 2010 was approved by the committee with no changes.

**1. Treasurer's Report – D. Nef**

No Report

**2. Secretary's Report – D. Biggert**

D. Biggert reported that everything is on schedule for the initiation.

**3. Initiation Checklist – J. Hironaka-Juteau**

- a. Photographer – J. Tatsumura will follow up with the student
- b. Readers – L. Jay Fine and Peggy Trueblood
- c. Script – Final script will be prepared and sent out via email.
- d. Honor Initiates Update – All have excepted
- e. Press Release – C. Fiorentino will work with Shirley Melikian Armbruster on the press release
- f. Other – D. Biggert will make arrangements for the clothing rack and divider

**4. Revised Chapter Bylaws – second reading**

C. Fiorentino presented to the committee the suggested revisions to the chapter bylaws. The committee changed the number of at-large positions to “at least 4 at-large positions will also be filled.” A final revised copy of the chapter by-laws will be sent prior to the first meeting of the semester.

**5. Website – S. Moore**

S. Moore reported that the website is in re-draft mode. S. Moore showed the website to the committee for feedback. S. Moore reported that it will go through another full draft before it goes live. Any suggestions/changes can be sent to S. Moore via email.

**6. Chapter Scholarship**

T. Beddall reported that she had received only one application for the scholarship. T. Beddall stated that 12 letters were sent to qualified students. The scholarship committee will award Ashley Yaughner with the Chapter scholarship.

**Next Meeting: Wrap-up Meeting, April 29, 2010**