

**THE HONOR SOCIETY OF PHI KAPPA PHI**  
**MINUTES**

**FEBRUARY 28, 2011**

**Present:** D. Biggert, C. Fiorentino, F. Harmsen, J. Hironaka-Juteau, N. Kuykendall,  
J. Marshall, B. McDonald, S. Moore, D. Nef, J. Tatsumura,  
**Absent:** T. Beddall, R. Nunna, L. Zelezny

The meeting was called to order at 3:05 p.m. by J. Hironaka-Juteau. Minutes of February 10, 2011 meeting were reviewed and approved. The agenda for the February 28, 2011 meeting was approved by the committee.

**1. Treasurer's Report**

No Report.

**2. Secretary's Report**

D. Biggert reported that she updated the chapter bylaws to reflect the approved change from the last meeting. The updated version was emailed to all the executive board members.

**3. Scholarships**

T. Beddall was absent but reported to J. Hironaka-Juteau that she had sent out over 300 emails to potential scholarship recipients. The deadline to submit the scholarship application is April 1<sup>st</sup>.

**4. Initiation**

a. **Nominations** – The Honor Initiates are:

**Faculty** – Thomas Loewenheim

**Staff** – Anne Burkholder

**Administrator** – Carolyn Coon

**Alumni** – Diana Gomez

**Alumni Alternate** – Mark Scott

The committee will send a letter to each nominee congratulating them on the nomination and ask for the bio information to be forwarded to D. Biggert.

b. **Program** – D. Biggert suggested consolidating the program in half. The cost of printing the program is not in the paper that is used but by how many pages and the number printed. D. Biggert will come up with a condensed version for the committee to review.

c. **Music** – S. Moore has not heard back from Michael Caldwell. B. McDonald knows some individuals who play for the President's Quintet. B. McDonald to follow up on request.

d. **Table in Free Speech Area** – B. McDonald and S. Moore will have a table in the Free Speech area on March 9<sup>th</sup> from 11-1 to promote Phi Kappa Phi.

**5. Chapter Bylaws**

J. Hironaka-Juteau reported that she had met with N. Kuykendall the prior week to discuss the chapter bylaws. Somewhere along the years the format and wording changed. J. Hironaka-Juteau contacted Molly Stauffer at National to check into the situation. Waiting to hear back. J. Hironaka-Juteau suggested we integrate the new bylaws with the older version. This will continue to be discussed at future meetings.

**Next meeting is Monday, March 14th**

**New Meeting Dates: March 28, April 11, 25, May 9**

*Spring 2011 Initiation ceremony is scheduled for April 13, 2011*