

THE HONOR SOCIETY OF PHI KAPPA PHI
MINUTES

JANUARY 13, 2011

Present: D. Biggert, F. Harmsen, J. Hironaka-Juteau, N. Kuykendall, J. Marshall,
D. Nef, J. Tatsumura
Absent: T. Beddall, C. Fiorentino, B. McDonald, S. Moore, R. Nunna, L. Zelezny

The meeting was called to order at 3:05 p.m. by J. Hironaka-Juteau. Minutes of January 13, 2011 were reviewed and approved. The agenda for January 27, 2011 was approved by the committee.

1. Treasurer's Report

D. Nef presented the committee with an itemized list of costs associated with past initiations.

2. Secretary's Report

D. Biggert announced that an order for 200 medallions had been placed. D. Biggert has also completed the application for the on-line registration process for the chapter. Stationary letterhead and envelopes have also been ordered from Printing Services. D. Biggert hopes to have the initiation letter printed and ready to be mailed out by February 14th.

D. Nef requested that D. Biggert pull a list of donors contributing to the chapter on a yearly basis.

3. Debrief Fall Social

J. Hironaka-Juteau asked the committee to comment on the Fall Social. Everyone that attended thought that it was a good turn out with good food. The committee would like to continue having this as a regular event for Phi Kappa Phi.

4. Initiation (invitations, letters, recruitment events, nominations, etc.)

J. Hironaka-Juteau announced that N. Kuykendall was successful in gathering donations from all the Deans except Dean Hoff and Dean Gonzalez. The donation amount ranged from \$200.00-500.00 from each Dean. The total committed is \$3,200.00. The committee felt it necessary to go back and revisit the initiation fee amount for this year. With the news of additional funds, the committee voted to reduce the fee to \$75.00 instead of the \$80.00 previously voted on. J. Marshall mentioned that he thought it would nice to have a letter from the President thanking the Deans for their contribution to the initiation.

The committee started discussing other cost saving measures for the initiation. At the last meeting, the committee voted to reduce the initiation program down to a single sheet that listed the initiation program information. The committee now feels that the program can still be downscaled using different paper. D. Biggert will get some quotes from Printing Services. The committee also discussed just having beverages and nothing else at the initiation. D. Biggert mentioned that the initiation is being held during the dinner hour and guests usually expect something to eat. The

committee felt that it would be easier to eat cookies instead of cake. This will be discussed at a future meeting.

J. Hironaka-Juteau suggested the committee attend the National Society of Collegiate Scholars meeting on February 28th. This group of scholars would be a good source to draw future interest from. More on this at the next meeting.

A brief discussion among the committee about downscaling our honor initiates from each of the categories. J. Tatsumura suggested that R. Nunna send out an email to the committee asking for names of potential honor initiates for this year. The nominations committee members are: C. Fiorentino, J. Marshall, R. Nunna and J. Tatsumura.

5. Commemorative Framing – February 1st

J. Hironaka-Juteau asked the committee if they received a commemorative certificate from Phi Kappa Phi. Most had not. Phi Kappa Phi was holding a drawing for those that sent in their picture holding the certificate. J. Hironaka-Juteau encouraged committee members to submit their photographs.

6. Scholarship Update

Deferred to next meeting

7. Other

J. Hironaka-Juteau announced that B. McDonald has a class conflict with our current meeting schedule. J. Hironaka-Juteau will send out other meeting days/times to the committee.

Next Meeting: February 10th, 3:00 p.m., PB 286

New Meeting Dates: February 28, March 14, 28, April 11, 25, May 9

Spring 2011 Initiation ceremony is scheduled for April 13, 2011