

THE HONOR SOCIETY OF PHI KAPPA PHI

MINUTES

JANUARY 13, 2011

Present: T. Beddall, D. Biggert, J. Hironaka-Juteau, N. Kuykendall,
B. McDonald, S. Moore, L. Zelezny
Absent: C. Fiorentino, F. Harmsen, J. Marshall, D. Nef, S. Rodemeyer,
J. Tatsumura

The meeting was called to order at 3:05 p.m. by J. Hironaka-Juteau. Minutes of October 14, 2010 were reviewed and approved. The agenda for January 13, 2011 was approved by the committee.

1. Treasurer's Report

No Report.

2. Secretary's Report

No Report.

3. Spring Initiation

J. Hironaka-Juteau passed out a summary of initiation expenses prepared by D. Nef. It included initiations from 2007-2010. D. Biggert provided the number of initiates and the fee to join for years 2007-2010. D. Biggert also provided an inventory of medallions, honor cords and stoles that the chapter currently has. Once reviewed, the committee discussed options for the spring initiation. Last reported, the checking account balance was \$1970.00 and savings \$3046.00. B. McDonald asked if we could avoid sending out the initial letter to qualified candidates. Suggested we send via email. T. Beddall commented that she felt it was important to send out the initial correspondence in hard copy. Many committee members felt the same that we should not discontinue sending out the initial letter hardcopy.

The committee talked in length about making some hard decisions on whether we should have an initiation and what we could do without and still make it a nice event. The committee felt strong about continuing with the initiation. The committee then discussed whether we should continue with the tradition of giving each initiate a medallion. The medallion has never been included in the cost of the initiation. It has always been looked at as a gift from the chapter. S. Moore suggested we add an extra \$10.00 to the initiation fee. B. McDonald stated that \$75.00 would be a stiff price to pay and would like to see if we could keep the initiation fee at \$65.00. Discussion continued. The bottom line is that we spend more putting on the initiation than what the chapter brings in from new initiates. The committee asked J. Hironaka-Juteau to ask D. Nef to give a detailed breakdown of expenses for the initiation so the committee would have a better idea on the overall cost. After a brief discussion, a motion from L. Zelezny to increase the initiate fee for Spring 2011 to \$80.00. S. Moore second the motion. It was a unanimous vote in favor of increasing the fee to \$80.00.

The committee then discussed what expenses we will need and what expenses can be eliminated. We need to cover the following: semester stipend for Denise \$650.00; cost of renting the Satellite Student Union \$300.00-400.00; stationary and envelopes \$150.00; postage for initial letter \$162.00 (approx.). The committee discussed and voted on eliminating the following: photographer; food; flowers; music; program. The committee discussed coming up with a one page flyer that lists names of the new initiates in lieu of a formal program. L. Zelezny suggested that the committee ask the Provost for an additional \$1,000 in support funds. It will basically cover the rental cost of the Satellite and postage. L. Zelezny and J. Hironaka-Juteau will pursue. N. Kuykendall stated that he would pursue asking for support from some of the Deans who he has a personal relationship with. J. Hironaka-Juteau will ask D. Nef to transfer \$2,000 from the savings account to the checking account. This amount would be returned to savings once we receive membership fees. D. Biggert will order 200 medallions at a cost of \$1,800.00 along with the envelopes and stationary. S. Moore to check into music presentation options. S. Moore also volunteered to staff an information table to promote Phi Kappa Phi.

4. Scholarships

The deadline for Fellowships has been changed. The chapter deadline is now April 1. T. Beddall discussed approach to identifying qualified candidates. This includes running a query based on GPA, application for spring graduation, application to graduate program. Qualified candidates will be sent an email.

J. Hironaka-Juteau stated that she received an inquiry about the Phi Kappa Phi Artist Award from a current student. The chapter may forward one nominee for this award. Guidelines for the award were provided to the student. Deadline for submission to the chapter is January 24 for review and potential nomination.

A thank you letter was received from last year's scholarship recipient, Ashley Yaughner. This will be circulated to the board.

5. Chapter By-Laws

Deferred to next meeting

6. Debrief Fall Social

Deferred to next meeting

Meeting adjourned at 4:30

Next Meeting: January 27, 2011 3:00 PM PB 286

Future Meetings: February 10 & 24, March 10 & 24, April 14 & 28, May 12

Spring 2011 Initiation ceremony is scheduled for April 13, 2011