**ASIAN FACULTY AND STAFF ASSOCIATION (AFSA) BOARD MEETING MINUTES**

**Friday, March 6, 2015**

**12:00 – 2:00 PM, CDDS Conference room**

Attendance: Martha Vungkhanching, Srinivasa Konduru, Gena Lew Gong, Sarah Lam, Gyanesh Lama, Joy Goto, Hiromi Kubo, Sande Wu, Howard Wu

* Quorum was reached as 7 out of 10 board members attended. Martha called the meeting to order at 12:00 pm. Minutes of February 6, 2015 meeting was approved.

**Agenda Items Discussed:**

AAPI Commencement:

* To be held on May 9, 12-3pm, North Gym, Key Note Speaker: President Castro
* First planning meeting to be held on March 6, 1-3pm
* AFSA members are expected to attend the ceremony, apart from taking part in support activities
* AFSA to decide about allocating the funds to the commencement ceremony in April.

AAPI Initiative:

* May 2: Bringing high school students to campus to give them an experience/advising about college
* Ambassadorships to students: 12 students will be given training on March 7. The training includes giving information about history of the initiative, Ice breaking for trainees, etc.
* It is expected that about 400-500 students and their parents would attend the events on May 2.
* The program includes sessions on leadership development, issues faced by youth (targeted at parents), etc.

AFSA Budget report:

* Kay Iwata’s event: $1350
* Amerasia event (Dr. Pat Hayashi) $450 (50 % of food expense), $100 (Plaque)
* $500 to be allocated to Action research project (to be put in as a budgeted item for next year)

APAHE Conference:

* Eight members got travel awards of varied amounts

AFSA Book Award:

* BooK Award Committee: Gena, Joy and Hiromi
* To get clarification whether budgeted amount can be used for book awards?
* Probable date: May 9?

Membership Recruitment:

* Need to boost efforts for increasing membership.

Upcoming AFSA Events:

* March 19, Wells Fargo Event (Coordinated by Sarah, Gyanesh and Srini)
* April 23rd, 12-1pm, Tea Social (Mochi Social)
* April 24, 12-2pm, AFSA Board meeting
* May 8, AFSA Board meeting

Meeting Adjourned at 1:15 p.m.

Prepared by: Srini Konduru.