

Instructor's Report of Cheating/Plagiarism
California State University, Fresno

CONFIDENTIAL

Date of Report: _____

Name of Student: _____

Student Id#: _____

Instructor Filing Report: _____
Please print your name above

Instructor Signature Above

Instructor's Department: _____

Date of Incident: _____ Type of Incident: Cheating or Plagiarism

Course Information: _____
Course Title Course Number Section Number

Summary of Incident: _____

INSTRUCTOR'S REPORT OF THE FACULTY-STUDENT CONFERENCE Faculty will complete this section.

Date of Initial Conference with Student: _____

In that conference: Did the student admit guilt? Yes No

Did you impose **ACADEMIC SANCTIONS**? Yes No

If Yes: Give 0 or F for test/paper/assignment

Give F for course (semester)

Other: (Please explain.) _____

Did you recommend **DISCIPLINARY SANCTIONS**? Yes No

If Yes, please explain. _____

If sanctions were proposed, did the student accept the proposed sanctions? Yes No

Student Signature Indicating Acceptance of Proposed Sanctions [Optional]

DEPARTMENT CHAIR'S REPORT OF THE DEPARTMENTAL HEARING Department Chair will complete this section.

Date of official hearing: _____

Please list all those present at the hearing: _____

In that hearing: Did you impose **ACADEMIC SANCTIONS**? Yes No

If Yes: Give 0 or F for test/paper/assignment

Give F for course (semester)

Other: (Please explain.) _____

Did you recommend **DISCIPLINARY SANCTIONS**? Yes No

If Yes, please explain. _____

If sanctions were proposed, did the student accept the proposed sanctions? Yes No

Student Signature Indicating Acceptance of Proposed Sanctions [Optional]

Append copies of all correspondence to the student, including (1) initial written statement of the allegation and notice of the hearing as described in APM 235, (2) written summaries of the hearing detailing the finding of the hearing and, if recommended, any sanctions.

Note: If one or more incidents involving the same student are already on record with the Vice President for Student Affairs/Dean of Students, a disciplinary review will be conducted because a pattern of unacceptable behavior is apparent.

Forward this report to Vice President for Student Affairs/Dean of Students (MS #JA67); mark the envelope "Confidential!"