

Eligibility Criteria for Applicants

The Wayfinders Program at California State University, Fresno is an inclusive, comprehensive independent living program, which includes residential life, vocational skills training, a university inclusion/academic component, social/community training and integration skills for young adults, ages 18 to 28 with intellectual and developmental disabilities. The program is 2 years in length with applicants being accepted annually for the fall semester. Full participation in all domains of Wayfinders is mandatory; Residential at Palazzo Apartments, Vocation which includes work experience, University Inclusion which includes taking Fresno State classes and Activities which involves social and community integration. All of these occur 7 days per week, except for during major holidays, Winter Break, Spring Break and the month of July.

Applications must be submitted only for individuals who are able to:

- Function without attendant care for personal needs.
- Independently and accurately manage and administer their medications.
- Ability to independently communicate basic needs and wants.

Further, the program will consider only individuals that meet the following criteria:

- The applicant must have an identified intellectual/developmental disability.
- The age range of students to be accepted is 18 - 28 years of age.
- Strong motivation to want learn what it takes to live independently as well as fully embrace the university experience and all that Wayfinders has to offer.
- The applicant cannot be conserved under any area.
- The applicant must have received a diploma or certificate of completion or equivalent from a high school program.
- The applicant must be knowledgeable of their medications and be able to self-medicate.
- The applicant must possess enough self-help skills and responsibility to safely and independently function in his/her apartment with **minimal to no** supervision during all program hours.
- The applicant must have acceptable social behavior, verified by previous schools, family, and/or agency personnel as well as the ability to get along with peers, follow rules, and accept supervision.
- The applicant must be willing to participate in all hours of instruction a week, as well as in the supported learning during after hours and weekends.
- The applicant must be free of any communicable diseases that are transmissible by casual contact and all immunizations must be up to date. He or she must have health insurance (i.e. private or Medi-Cal).
- The applicant must be able to participate in a personal interview.
- The applicant is required to provide current assessments from school, regional center and/or current program attending.
- The applicant must have a strong *desire* to complete the program and live independently.

Good reasons for referring an individual:

- The applicant expresses a desire to live independently and is ready and motivated to make a commitment to learning independent living skills.
- The applicant expresses a desire to become employed and has a strong desire to learn vocational skills.
- The applicant is interested in exploring academic interests on a college campus.
- The family is supportive of the applicant's decision and is willing to partner with the Wayfinders Program.
- Parents/family are ready to for their son/daughter to leave home and learn to make decisions on their own.

Wrong reasons for referring an individual:

- The family wants the applicant out of their home.
- It seems like a good idea to separate the applicant from their family.
- The applicant has lost the motivation for learning in their present environment.
- The applicant feels ready to live independently, but the family, teacher and Regional Center Service Coordinator (RCSC) does not feel they are ready.
- The applicant has behavioral issues and the Wayfinders program will fix them.

If the individual **does not** meet the criteria for the Wayfinders Program, he or she is encouraged to search other options through the local regional center, local school districts, and through online exploration. The individual may apply to Wayfinders at a later time once the eligibility criteria have been met.

Application Procedure

STEP #1

Attend a Program Tour. Both the applicant and family must attend a Wayfinders Program Tour before applying to the program. The applicant and family must have attended this tour within two years of applying. During this tour, all aspects and goals of the program will be reviewed and discussed during a presentation with an opportunity for questions and answers by the Wayfinders' staff. After the presentation, the Wayfinders Program Tour will continue with a tour of the apartments where Wayfinders students reside. Visit the Wayfinders website to register for a Program Tour date. The Wayfinders Program tour does not provide a tour of the Fresno State campus. If you wish to take a tour of the Fresno State campus, please visit <http://www.fresnostate.edu/studentaffairs/outreach/schedule-tours/index.html> .

STEP #2

Carefully read the Wayfinders eligibility criteria. If the initial criteria are met, **download the Wayfinders Application Packet** from the Wayfinders website. Then, contact your Regional Center Service Coordinator (RCSC) to complete the referral paperwork. An applicant who is not a client of a regional center may apply without a referral by a RCSC. All required documents of the Application Packet must be submitted together to complete the process for admission consideration to Wayfinders. It is important that the most current information is submitted in order to ascertain that the Wayfinders Program is an appropriate placement and that the student has the combination of desire, motivation, skill, and experience to be successful in the program.

STEP #3

Once the Application Packet has been reviewed by Wayfinders, one of the following will take place:

- a) The applicant and parent(s)/guardian(s) will be contacted to set up an interview (see step #4 below.)
- b) The applicant will receive a notification letter explaining that he or she was not selected and may be encouraged to reapply.

STEP #4 (For applicants who are selected to be interviewed.)

The applicant and parent(s)/guardian(s) must be present and will be interviewed separately.

The interview process will ascertain the following:

- The applicant has the desire, ability and motivation to complete the program in the expected period.
- The program staff and/or community resources can appropriately serve the applicant's individual needs.
- The program provides the least restrictive environment for the applicant.
- The applicant is prepared to enter the program.
- The applicant meets the entrance requirements.

RESULTS NOTIFICATION (Please be patient. We are weighing our decisions carefully.)

Upon completion of all interviews, one of the following will take place:

- a) The applicant will receive an offer letter of admission to Wayfinders.
- b) The applicant will receive a notification letter explaining that he or she was not selected and may be encouraged to reapply.
- c) The applicant will receive a notification letter explaining that he or she is on a waiting list in the event a selected student does not accept an offer of admission.

Use this form as a checklist.

✓	Documents and completed forms required at time of submission:
General Application Forms:	
	1. \$50.00 non-refundable application fee made payable to Wayfinders for packets received on or before December 15 OR \$100.00 non-refundable application fee made payable to Wayfinders for packets received between December 16 through January 15
	2. Wayfinders Application – signatures needed
	3. Recent 5” X 7” photograph – Head shot
	4. Scope of Services – signatures needed
	5. Wayfinders Estimated Annual Cost- signature needed (for students who are Regional Center Clients) OR Wayfinders Estimated Annual Private Pay Fees - signature needed (for students who will not be receiving funding from a Regional Center)
	6. Authorization to Release Student Information form
	7. Wayfinders Skill Inventory – to be completed by parent/gaurdian
	8. Applicant’s Needs – to be completed by parent/guardian
	9. Ideal Day of Applicant – to be completed by applicant
	10. Reference Letter Waiver Form – signature needed
	11. Personal Statement of applicant
Regional Center Forms:	
	12. Regional Center Referral Form must sealed and submit be submit along with IPP and CDER
	13. IPP – most current
	14. CDER evaluation
Documents from other institutions:	
	15. High School Transcripts - sealed
	16. High School diploma or certificate (unless this is still in progress)
	17. Exit IEP or most recent IEP from High School
	18. College Transcripts (if any) - sealed
	19. Two Reference letters: family members cannot complete Professional references. <u>Must be submitted in a SEALED envelope with appropriate signature on back securing the SEAL.</u>
	20. Immunization Records
	21. Negative Tuberculosis skin and/or chest x-ray test results – must be completed within one year
	22. Psychological evaluations, Social Assessment, achievement test results, etc. These are optional, however if the applicant has these documents, Wayfinders encourages copies be submitted.

Submission requirements:

- Submit the application fee and all required materials together in the order listed above, in one packet
- All of the materials must be thoroughly completed – incomplete applications will not be processed
- The complete application packet must be received by Wayfinders by January 15 – application packets received after January 15th will not be processed

Wayfinders web site: www.csufresno.edu/Kremen/Wayfinders/

Wayfinders Program at California State University, Fresno
5005 N. Maple Ave., Room 151
M/S ED 301
Fresno, California 93740
559.278.0390
Fax: 559.278.0199
wayfinders@mail.fresnostate.edu

Wayfinders Application

To ensure that the application is processed, applicant and/or parent/guardian must complete all information.
(Race & ethnicity tracking section is optional.)

First time application Last application submitted for Fall of 20____
Date you attended a Program Preview: _____

Please check the box as to how you found out about the Wayfinders Program:			
Wayfinders Website:	<input type="checkbox"/>	Internet Search:	<input type="checkbox"/>
Regional Center:	<input type="checkbox"/>	Think College Website:	<input type="checkbox"/>
Transition Fair (Specify):	<input type="checkbox"/>	Past/current Wayfinders Student/Family:	<input type="checkbox"/>
News Article (Specify):	<input type="checkbox"/>	Other:	<input type="checkbox"/>

IDENTIFYING INFORMATION	
Applicant Name:	
Birth date:	Age:
Address:	City/State:
Applicant's Home Phone:	Applicant's Cell Phone:
Applicant's Email Address:	
Female <input type="checkbox"/> Male <input type="checkbox"/>	Applicant's Drivers License: Yes <input type="checkbox"/> No <input type="checkbox"/>
U. S. Citizen: Yes <input type="checkbox"/> No <input type="checkbox"/>	Country of Citizenship:
Languages Spoken in the Home:	
Are you Conserved: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, STOP here as we do not accept conserved applicants.	

PARENT INFORMATION		
Mother's Name:	Primary parent contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Address:	City/State:	
Home Phone:	Cell Phone:	Work Phone:
Email Address:		
Father's Name:	Primary parent contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Address:	City/State:	
Home Phone:	Cell Phone:	Work Phone:
Email Address:		
Duplicate Mailing: If divorced/separated & joint custody (please indicate) allows duplicate mailing/information to be given to other parent, please include their name, address, and phone number:		

SIBLING(S) INFORMATION		
Name of Sibling(s)	Age	Lives at Home
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>

EDUCATION & SERVICES	
College or Program:	
High School:	
Year Completed High School or Projected Date: _____ Diploma <input type="checkbox"/> Certificate <input type="checkbox"/>	
Indicate the approximate grade level for the following skills: Math: _____ Reading: _____ Writing: _____	
Regional Center Client: <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of RC:
Service Coordinator Name:	Fax #: ()
Phone #: ()	Email:
Client of California Department of Rehabilitation: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Process	
Address:	
DOR Counselor Name:	Phone #: ()
Email:	Fax #: ()
Do You Receive SSI?: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In Process <input type="checkbox"/> Will apply at 18	
If Yes, Name of Payee:	Amount Per Month: \$
Do You Receive SSDI?: <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Name of Payee:	Amount Per Month: \$
Does the student have a bank account in his or her own name? <input type="checkbox"/> Yes <input type="checkbox"/> No	

VOLUNTEER & COMMUNITY SERVICE			
Organization	Description of Activity & Duties	Dates	Hours per week

WORK EXPERIENCE			
Business/Organization	Duties	Dates Employed	Hours per week

Have you ever been terminated from paid or volunteer positions? Yes No

If yes, please explain:

MEDICATION INFORMATION

Do You Take Medication(s): Yes No

Support provided with Medication:

Medication(s)	Times of Day/Week	Dosage	Purpose

(Attach additional pages if necessary.)

PHYSICAL SUPPORTS

	Yes	No
Uses Manual Wheelchair		
Uses Electric Wheelchair		
Uses a Walker		
Uses a Cane		
Uses Handrails in Bathroom & Shower		
Requires Other Supports. If yes, please specify:		

BEHAVIOR

	Yes	No
Lack of Motivation		
Non-compliance		
Inability to self-regulate		
Argumentative		
Inconsistency and/or resistance to following prescribed medication times		
Anxiety Please explain:		
Verbal Outbursts		
Fabrication		
Difficulty with self-regulation; e.g. food, buying unnecessary items, engaging in video games, etc.		
Obsessions Please explain:		
Verbally threatened others		
Self-injurious behavior		
Incontinence problems		
Requires attendant care		
Physically threatened and/or attacked others		
Mistreating animals		
Elopement		
Lying		
Inappropriate sexual behaviors		
Stealing		
Tobacco use/abuse		
Marijuana use/abuse		
Drug use/abuse		

Alcohol use/abuse		
Caused property damage including starting fires		
Prior arrest or probation		
Current gang behavior, affiliation and desires		
If yes to any of the behavioral and/or self care issues, please explain in detail. Include the most recent date(s) of the occurrence(s) and severity (use another sheet for more writing space):		

RACE & ETHNICITY TRACKING (Optional)	
For purposes of data collection for the Wayfinders funding, please mark the box(es) that best describes the applicant's race/ethnicity category of which s/he identifies with:	
<input type="checkbox"/> A	Asian or Pacific Islander: Persons having origins in any of the peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands and Samoa.
<input type="checkbox"/> B	African American (not of Hispanic origin): Person having origins in any of the black ethnic groups.
<input type="checkbox"/> H	Hispanic: Persons having origins in any of the Mexican, Puerto Rican, Cuban, Central or South American or other Latin Cultures, regardless of ethnicity.
<input type="checkbox"/> I	Native American or Alaskan Native: Persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.
<input type="checkbox"/> W	Caucasian (not of Hispanic origin): Persons having origins in any of the original peoples of Europe, North Africa or the Middle East.

I have completed this Wayfinders application truthfully and to the best of my knowledge all information is accurate.

Applicant's Name Printed

Applicant's Signature

Date

Parent/Guardian #1 - Name Printed

Parent/Guardian #1 - Signature

Date

Parent/Guardian #2 - Name Printed

Parent/Guardian #2 - Signature

Date

5 x 7 Photo of Applicant

NAME: _____



Attach a recent 5X7 photograph over the space provided above.

Scope of Services

The Wayfinders Program is designed to address the unique needs of students with intellectual/developmental disabilities. Below is a summary of program layout and the Wayfinders Scope of Services. The Scope of Services is subject to change.

1. **Focus of Wayfinders:** Wayfinders is a 2-year post-secondary transition program for students with intellectual/developmental disabilities. Wayfinders seeks to increase the independence, self-determination and quality of life for students with intellectual/developmental disabilities through the college experience. The college experience allows students to broaden their interests, establish and pursue goals, and form life-long friendships.
2. **Participation:** Wayfinders participants must have a strong determination to participate in all domains of the program, which are Residential, Vocation, University Inclusion, and Activities/Transition. The staff and coaches cannot force participation, therefore it is essential that the participant is motivated to learn to live independently, work, attend classes and participate in social events.
3. **Housing:** Participants live at the Palazzo Apartments. The Palazzo is not part of Fresno State Housing nor are they affiliated with Wayfinders. Parents/Students are responsible for the lease and rent payments to Palazzo. If at any point during the two-year period the parent/student decide to withdraw from Wayfinders or if the student is suspended or expelled for any reason, Wayfinders or Fresno State Foundation is not responsible for the lease (you must continue to pay even if you no longer live there).
4. **Enrollment:** Participants in the Wayfinders Program enroll through Open University via the Division of Continuing and Global Education (CGE) at Fresno State. Accordingly, they are NOT traditional, matriculated, degree seeking students of Fresno State. This limits Wayfinders student's participation in some activities and access to certain events/buildings on the campus of Fresno State as well as access to some classes.
5. **Certificate of Completion:** Wayfinders students receive a Certificate of Completion. They participate in the Kremen School of Education Convocation ceremony and as with other Certificate of Completion students do not wear cap and gown.
6. **Fees:** Wayfinders pays the Career Development Course (3 units) and 3 additional University Inclusion units per semester. Parents/students are responsible for any additional course units the student would like to take. Currently Fresno State Unit fees through CGE are \$295/unit. However this amount may change at any time. Parents/Students are also responsible to pay an annual Student Fee of \$465 to cover costs associated with use of the Health Center, the University Student Union, and the Bulldog ID Card. This amount is also subject to change.
7. **Financial Aid:** Wayfinders is a Certified Transition Program, which allows Wayfinders participants to apply for PELL Grants. Parents/Students are responsible for securing the Financial Aid and may apply through the FAFSA website. Note: Financial Aid is never guaranteed.
8. **Course Supplies and Books:** Parents/Students are responsible for purchasing all course supplies and books including those needed for the courses paid for by Wayfinders.
9. **Course Registration:** Since Wayfinders participants are not matriculating students they are not eligible for priority registration. Wayfinders students may sit into several choices of their classes to obtain permission numbers. However, there is no guarantee that the participant will be able to register for the class of their choice. Every effort will be made to find classes that meet the participant's needs.
10. **Course Modifications:** State and federal Special Education laws do not apply to the college setting. Although a variety of accommodations are provided at the postsecondary level, students will need clear current documentation of their disability to access these services provided under the Americans with Disabilities Act (ADA) by the Fresno State's Services for Students with Disabilities Office (SSD). Instructors are not expected to provide modifications for students under the law.
11. **Student Health Center:** For immediate first aid/onset care, Wayfinders students have access to the Student Health Center on campus. Wayfinders students need to make other medical arrangements for long term care issues. Likewise, counseling and psychological services provided by the Student Health Center are also for

immediate emergency interventions only. Students with pre-existing/ongoing concerns should make the necessary arrangements for these known issues. As part of the Kremen School of Education and Human Development, individual and group counseling services may be available to Wayfinders students. These services are provided by graduate level counseling students supervised by a Ph.D. instructor. Wayfinders does not endorse any physician or counselor and therefore does not make referrals.

12. **Code of Conduct:** All Wayfinders students are expected to abide by the student code of conduct as outlined by Fresno State. Wayfinders students will follow policies of the judicial system and the recommendations of the Dean of Students as well as the Wayfinders Accountability Policy. Any resulting disciplinary action will follow in accordance with Fresno State and/or Wayfinders policies. These policies include permanent or temporary expulsion of a student. Parents/guardians will need to acknowledge that they will be active members in holding their student accountable for their actions.
13. **Parents/Guardians:** Wayfinders goal is to support students in becoming independent adults, capable of self-advocacy and self-determination. Parents may not always be invited to student meetings and may not always agree with the decisions that their student makes, but should maintain a positive and open relationship with all parties. There may be times that Wayfinders is bound by confidentiality or judicial rulings, and may be unable to share information about the student without his/her permission.
14. **Family Educational Rights and Privacy Act (FERPA):** Please keep in mind that because of this law parents are **not** to contact university faculty or university staffing outside of Wayfinders. Parents, who have concerns about student academics or university status, need to first discuss their concerns with their student before contacting the Wayfinders University Inclusion Coordinator for assistance. Concerns regarding the participant must be directed to the Wayfinders Case Manager. The University Inclusion Coordinator and Case Manager will not speak to parents without the student being present.
15. **Early Termination:** Wayfinders has the right to terminate a student if they do not meet participation requirements or pose a threat to self and/or others. Likewise, if the program is not a good fit for the student, the student may leave the program. Early Termination does not absolve the student/guardian from contracted financial obligations.

Applicant's Name Printed

Applicant's Signature

Date

Parent/Guardian #1 - Name Printed

Parent/Guardian #1 - Signature

Date

Parent/Guardian #2 - Name Printed

Parent/Guardian #2 - Signature

Date

Wayfinders Estimated Annual Cost

Below is an estimate of the annual costs associated with a student attending the Wayfinders Program. The estimate is based on the following:

1. The student is a Regional Center Client and the Regional Center has agreed to provide funding for the Independent Living Support and Community Activity Support the student will receive while at Wayfinders
2. The student is living in a 4 bedroom apartment
3. The student is only taking 3 units per semester. If the student wishes to take additional units, the cost is \$295/unit.

Item	Cost
Student Fees – Paid to Wayfinders	\$465
Deposit, Application, Rent, and Utilities – Paid to Palazzo	\$7,335 - \$8,490 + electricity usage
Groceries, Entertainment, Personal, etc. - Student	\$6,325*
Books and Supplies - Student	\$500
Total Annual Cost	\$14,625 - \$15,330+

*Students are expected to budget and buy groceries weekly for their cooking workshops. Students are encouraged to pack lunches and snacks daily but if the student chooses to eat on campus, or spend more on entertainment, this may increase the Groceries, Entertainment, Personal, etc. amount shown above.

For questions please feel free to email wayfinders@mail.fresnostate.edu.

I _____, parent/guardian of _____ have received a copy of the Wayfinders Estimated Annual Cost breakdown. I understand that the amount stated above may change due to my son/daughters spending habits, fee increases, and other price increases that are out of Wayfinders control.

Applicant's Name Printed

Applicant's Signature

Date

Parent/Guardian #1 - Name Printed

Parent/Guardian #1 - Signature

Date

Parent/Guardian #2 - Name Printed

Parent/Guardian #2 - Signature

Date

Wayfinders Estimated Private Pay Fees

The following is an estimate of the annual costs associated with a student attending the Wayfinders Program for those students who are not a Regional Center client, or the Regional Center will not agree to provide funding for the Independent Living Support and Community Activity Support the student will receive while at Wayfinders. The estimate is based on students living in 4 bedroom apartments.

Item	Cost
Independent Living Support – Paid to Wayfinders	\$22,480.92 - \$29,974.56*
Community Activity Support – Paid to Wayfinders	\$17,026.68
Student Fees – Paid to Wayfinders	\$465
Deposit, Application, Rent and Utilities – Paid to Palazzo	\$7,335 - \$8,490 + electricity usage
Groceries, Entertainment, Personal, etc. - Student	\$6,323**
Books and Supplies - Student	\$500
Total Annual Cost	\$54,130.60 - \$62,779.24+

*Independent Living Support price is subject to student assessment and support needs. An additional \$295/unit will be the responsibility of the family to pay if the student takes more than 3 units per semester.

** Students are expected to budget and buy groceries weekly for their cooking workshops. Students are encouraged to pack lunches and snacks daily but if the student chooses to eat on campus, or spend more on entertainment, this may increase the Groceries, Entertainment, Personal, etc. amount shown above.

Private pay families must sign a contract with the Fresno State Foundation, which outlines payment method, due date, total due per month and late payment penalties. For questions please feel free to email wayfinders@mail.fresnostate.edu.

I _____, parent/guardian of _____ have received a copy of the Wayfinders Private Pay Annual Fee breakdown. I understand that the amount stated above may change due to my son/daughters spending habits, fee increases, and other price increases that are out of Wayfinders control.

_____	_____	_____
Applicant's Name Printed	Applicant's Signature	Date
_____	_____	_____
Parent/Guardian #1 - Name Printed	Parent/Guardian #1 - Signature	Date
_____	_____	_____
Parent/Guardian #2 - Name Printed	Parent/Guardian #2 - Signature	Date

Authorization to Release Information

Name(s) of Agency, High School, Professional (all that apply):			
Applicant Name:			
DOB:		Today's Date:	

Wayfinders at Fresno State requests the following information regarding the aforementioned person to aid in providing quality services:

<input type="checkbox"/> Medical Information	<input type="checkbox"/> Psychological Information
<input type="checkbox"/> Diagnostic Information	<input type="checkbox"/> Diagnostic Information
<input type="checkbox"/> Current Medications	<input type="checkbox"/> Current Medications
<input type="checkbox"/> Treatment History	<input type="checkbox"/> Treatment History
<input type="checkbox"/> Assessments/Evaluations	<input type="checkbox"/> Assessments/Evaluations
<input type="checkbox"/> Individual Program Plan	<input type="checkbox"/> Individualized Plan for Employment
<input type="checkbox"/> Educational Assessments/Evaluations	<input type="checkbox"/> Social Assessment Information
<input type="checkbox"/> Individual Education Plan	
<input type="checkbox"/> Other (describe):	

By signing below, I understand that Wayfinders at Fresno State shall share information with the referring agency and any other agencies as it pertains to the program services rendered to the aforementioned person and his/her health and welfare. I authorize Wayfinders to request information from the referring agency, school and other pertinent health care providers that is deemed pertinent to services provided. I also authorize the release of information from the referring agency to Wayfinders to aid in providing such services only until I complete the program or for three years from signature date (whichever comes first).

Applicant's Name Printed Applicant's Signature Date

Wayfinders Signature: _____ Date: _____
(Representative)

Wayfinders at California State University, Fresno
Kremen Education Building, Room 151
5005 N. Maple Avenue, M/S ED 301
Fresno, CA 93740-8025
Phone: (559) 278-0390
Fax: (559) 278-0199
Email: wayfinders@mail.fresnostate.edu

Applicant Skill Inventory

Applicant Name: _____ Person rating applicant: _____

Date: _____ Relationship: _____

Use this rubric to rate the applicant

With No Assistance	Applicant is able to accomplish the task without assistance
Little Assistance	Applicant requires 25-50% assistance to accomplish the task
Significant Assistance	Applicant requires 50-75% assistance to accomplish the task
With No Reminders	Applicant is able to accomplish the task without reminders
Few Reminders	Applicant is able to accomplish the task with reminders on 25-50% of the steps
Many Reminders	Applicant is able to accomplish the task with reminders on 50-75% of the steps
Is Still Learning	Applicant requires assistance with 100% of the steps to accomplish the task
N/A	This particular task is not applicable to this Applicant

Place a mark in the appropriate box indicating the **Level of Assistance** AND the **Level of Reminders** needed to accomplish the skill. See example below:

Daily Routine and Hygiene	Requires Assistance		
	With No Assistance	Little Assistance	Significant Assistance
Sets and uses an alarm to wake up	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Requires Reminders				
Yes	No	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Daily Routine and Hygiene	Yes	No	N/A
Sets and uses an alarm to wake up	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Once awake will get out of bed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintains a night time routine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Makes bed daily	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Keeps bedroom clean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Showers on a daily basis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uses deodorant and/or body spray	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shaves regularly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brushes teeth regularly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to use nail clippers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Grooms hair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follows a schedule	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Cooking	With No Assistance	Little Assistance	Significant Assistance
Prepares simple meals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prepares healthy meals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follows a recipe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Understands measurements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uses kitchen appliance safely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safely uses knives	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cleans kitchen appliances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cleans dishes after eating	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Budgeting & Shopping	With No Assistance	Little Assistance	Significant Assistance
Understands the value of money	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is able to handle coins & bills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Makes grocery lists and shops	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follows spending limits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uses a checking account	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uses a debit card	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writes checks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knows user id	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knows password	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is able to create and follow weekly/daily budget	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carries enough money to pay for necessities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Household Cleaning	With No Assistance	Little Assistance	Significant Assistance
Keeps bedroom clean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uses a vacuum	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Takes out trash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Changes bed linen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cleans bathroom	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organize & clean desk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organize dresser drawers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Understands cleaning products	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Medication	With No Assistance	Little Assistance	Significant Assistance
Takes correct dosage of medication daily	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uses over the counter medication as necessary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knows when to refill	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to attend medical appt independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to correctly relay info from appt to others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ability to use:	With No Assistance	Little Assistance	Significant Assistance
Stove	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oven	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Toaster	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microwave	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can opener	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dishwasher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Garbage disposal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Iron	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Washing machine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clothes dryer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Smart phone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Computer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calculator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Social Skills	With No Assistance	Little Assistance	Significant Assistance
Initiates conversation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plans social events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Participates in social events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Manages free time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has ability to problem solve	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Observes rules regarding items that belong to another person	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advocates for personal needs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follows time limits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to self-regulate when angry and/or nervous	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Advocacy	With No Assistance	Little Assistance	Significant Assistance
Aware of rights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aware of responsibilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to disclose disability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Advocates for needs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asks for help when needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Safety Awareness	With No Assistance	Little Assistance	Significant Assistance
Carries identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Locks doors when home alone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Answers door appropriately	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Distinguishes between friends and strangers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Observes vehicle traffic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crosses the street safely	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can stay home alone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Verbalizing and/or writing personal information (name, address, phone #, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follows verbal directions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Academics: General	With No Assistance	Little Assistance	Significant Assistance
Keeps track of assignments and due dates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Takes notes in class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Brings proper supplies to class	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Completes multiple choice exams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Completes written exams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Academics: Writing	With No Assistance	Little Assistance	Significant Assistance
Writes name	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writes/copies all letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writes complete words	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writes short sentences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Correctly uses punctuation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drafts, revises, edits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Academics: Reading	With No Assistance	Little Assistance	Significant Assistance
Identifies letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recognizes familiar words/names	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applies reading strategies (sentence structure, meaning, phonetic clues)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reads chapter books	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reads books silently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Academics: Listening Comprehension	With No Assistance	Little Assistance	Significant Assistance
Retells a simple story	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Can retell the beginning, middle, and end of stories	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Able to retell settings, characters, problems, major events and solution of stories	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

With No Reminders	Few Reminders	Many Reminders	Is Still Learning	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Applicant's Needs

WHAT ARE THIS APPLICANT'S NEEDS? (To be filled out by parent/guardian)

What are the student's strengths and their areas of need? Please describe in detail any previously used supports, accommodations, and/or behavior/management plan. List any types of assistive technology utilized. If you need more space, please attach an additional page.

Lined area for writing the applicant's needs.

Reference Letter Waiver Form

Applicant Statement: I understand these letters of evaluation are to be received and maintained in confidence by Wayfinders at California State University, Fresno for admission consideration. I hereby expressly waive any and all rights I might have of access to this evaluation under the Family Education Rights and Privacy Act of 1974, the California Information Practices Act of 1977, and/or all other laws, regulations, or policies. I understand that the rights I am waiving include, but are not limited to, the right to inspect and review this letter; the right to have a copy of this letter made for my use; and the right to request an amendment of this letter.

Applicant's Name Printed

Applicant's Signature

Date

Wayfinders requires two reference letters. One must be from a teacher or job supervisor and another from a person who knows the student well, and have known the applicant for at least 1 year. Letters from a family member will not be accepted. Individuals writing the letters must place the reference letter in a SEALED envelope and write their name across the overlap of the flap/envelope body.

Reference Letter

Name of Applicant: _____

The applicant is applying for admission to Wayfinders Program at California State University, Fresno. Wayfinders is a residential and vocational program with a campus inclusion component for young adults with intellectual and other developmental disabilities. The program combines university level courses with independent living skills, vocational skills, social and recreational opportunities on the Fresno State Campus and in the community. The goal is to assist the students in determining their future in all aspects of their lives. The program provides the life and job skills training necessary for Wayfinders students to lead independent fulfilling lives with lifelong friends.

Within your letter of recommendation, please include the following information:

- Your occupation.
- Length of time you have known the applicant.
- The context you first become acquainted with the applicant.
- The applicant's most exemplary traits.
- Areas that could use improvement.
- Concerns you have about the applicant (e.g. behavioral issues).
- Reasons why you feel the applicant is a good candidate for Wayfinders.

Envelope SEALING Instructions

Once completed, please place this letter in an envelope, SEAL the envelope completely, and write your name across the overlap of the flap/envelope body.

Return your letter of recommendation to the student.

Should you have any questions regarding this reference or our program, please call Wayfinders at 559-278-0390.

Personal Statement Instructions

An important part of the admissions process is the personal statement. This is your opportunity to shine by telling why you want to come to the Wayfinders Program as well as something about you. This includes facts about your background, goals, and any other information that you think will help us learn more about YOU. BE CREATIVE. The personal statement can be handwritten or typed, a portfolio, PowerPoint, scrapbook, video recorded, etc. No DVD/CD will be accepted as they easily break during the mailing process. **The maximum allowed time for video recorded personal statements is 5 minutes.** Flash drives submitted will not be returned.

Your video personal statement must include the following:

1. Your name.
2. Why you want to be accepted into the Wayfinders Program.
3. Special interests.
4. Include specific areas you want to learn while in the program.
5. Describe 1-2 opportunities/trips you have taken without your parents/family. Include:
 - # of days
 - Destination
 - Purpose (e.g. vacation, conference, etc.)
 - How you felt about being away
 - Who you traveled with
 - Mode of transportation
6. Things you like to do in your free time.
7. In school, name your favorite subject(s).
Your least favorite subject(s).
8. Your strengths.
9. Areas you would like to improve upon.
10. Describe what you learned and enjoyed about any paid and/or volunteer work experience.
11. Describe what you see as your ideal life in the future?
 - Where would you like to work?
 - Where would you like to live?
 - ✓ City
 - ✓ Apartment, condominium, home
 - ✓ Roommates, family, alone

Regional Center Referral

Please review the Wayfinders Scope of Services and Applicant Criteria located on the Wayfinders website (<http://www.csufresno.edu/kremen/wayfinders/admission.html>) before referring your client to the Wayfinders Program at Fresno State.

Client Name:		
UCI #:	Date of Birth:	Age:
Diagnosis:		
Name of Regional Center:		RC Fax: ()
RC Address, City, State:		
Name of Service Coordinator:		
SC Phone #: ()	SC Email:	
# of Months or Years the Applicant has been your Client:		

1. What are the client's most exemplary traits?

2. What are some areas for improvement?

3. State any factors/characteristics/behaviors of this client that would be a concern for Wayfinders? Please be very specific.

4. State reasons why you feel the client *is* or *is not* appropriate/ready for Wayfinders at Fresno State?

5. Is your client ready to move out of the house? Explain why or why not.

6. Are the client's parents/guardian supportive of their son/daughter attending Wayfinders? Explain.

7. Generally, how often would you say this client's parent's contact you?

7a. When contacted by this client's parents, what types of negative or positive situations are you addressing?

8. Do you feel the client's rights and choices as an adult are being respected and supported by his/her parents/guardians? Please give examples.

9. Does the client have a strong support system? State who they are and how they support the client.

Check the box for all that apply to the client's history of:

	Yes	No
Causing property damage including starting fires		
Physically threatening and/or attacking others		
Verbally threatening others		
Self injurious behaviors		
Mistreating animals		
Elopement		
Lying		
Fabrication		
Verbal Outbursts		
Inability to self-regulate		
Non-compliance		
Lack of Motivation		
Inappropriate sexual behaviors		
Stealing		
Tobacco use/abuse		
Marijuana use/abuse		
Drug use/abuse		
Alcohol use/abuse		
Seizure(s)		
Incontinence problems		
Requires attendant care		
Prior arrest or probation		
Current gang behavior, affiliation and desires		
Resentment towards parents		

If yes to any of the behavioral and self care issues, please explain in detail. Include the most recent date(s) of the occurrence(s) and the severity:

Certification:

I have read the Wayfinders Scope of Services and believe this applicant fits all Applicant Criteria listed on the Wayfinders website. I have completed this application truthfully, and to the best of my knowledge all information is accurate.

RC Service Coordinator: _____
Signature

Date

Envelope SEALING Instructions

Once completed, please place this referral in an envelope, seal the envelope completely, and write your name across the overlap of the flap/envelope body.

Regional Center Forms required:

1. Your Referral Form
2. Client's most *current* IPP
3. CDER report

Do not submit the above documents directly to Wayfinders.

The 3 documents must be given to your client, so they can add it to their Wayfinders Application Packet. Wayfinders will only review packets with all of the required documents.