

# California State University, Fresno Foundation

## RESIDENTIAL STUDENT COACH (RSC) - WAYFINDERS JOB ANNOUNCEMENT #13-611

- POSITION SUMMARY:** Part-time, non-benefited position for the Wayfinders Program with California State University, Fresno Foundation. The RSC reports to the Residential Living Coordinator. The RSC's primary responsibility is to encourage the building of skills so that the student will gain independence in the apartments, campus, and community. Applicants must have a strong interest in improving the lives of individuals with disabilities. RSC's goal is to support and guide students towards self-determination, self-advocacy and independence. Shift Work: morning, evening and/or weekend hours. Preference will be given to candidates who are flexible with their shift schedules.
- ESSENTIAL JOB FUNCTIONS:** *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*
- Daily Household Chores** - Provide support and guidance with daily chores:
- Demonstrate and instruct students on how to use common household appliances
  - Demonstrate proper cleaning methods
  - Oversee student compliance with scheduled Independent Living Skills activities
  - Oversee weekly apartment meetings and assign chore schedules
- Nutrition and Cooking** - Support students create a nutritious meal:
- Provide guidance and counseling with nutritious meal planning and recipe selection
  - Counsel students on the importance of healthy food choices
  - Teach and prompt students check dates on food in the apartment
  - Teach and prompt students how to tell when food is still good to eat
  - Assist students create a grocery shopping list based items in the apartment, food items needed for the meal plan
  - Demonstrate and instruct how to use kitchen appliances and utensils
  - Assist, support or prompt students with cook a meal. This may include but is not limited to cutting vegetables, steaming, boiling and frying food etc.
- Grocery Shopping/Shopping/Transportation** - Support students with shopping and transportation needs:
- Assist students in the inventory process and ensure that items to be purchased are placed on the students shopping list
  - Transport students (when necessary) to grocery store of the students choice
  - Assist with bus/bike transportation learning process
  - Assist student in understanding the store, sales, specials and coupons
  - Counsel and recommend appropriate food choices
  - Ensure students stay within in their allocated budget
- Recreational Activities** - Assist students participate in activities organized by the Activities Coordinator:
- Ensure students are informed and are aware of recreational activities that have been planned
  - Transport students to activities
  - Ensure students sign in and out when leaving the campus for activities
  - Encourage and counsel students about the importance of social integration
- Academics** - Assist students with homework completion:
- Liaise with Academic Student Coaches when necessary on student progress
  - Provide encouragement and positive feedback to students
  - Provide Examples of the importance of doing homework and going to class
- Social/Safety/Cell phones** - Assist with proper social interactions:
- Provide instruction on how to answer a door correctly/check who is at the door
  - Counsel and reinforce appropriate social behaviors i.e. saying thank-you
  - Counsel and reinforce the importance of letting coaches or roommates know where you are going
  - Counsel and reinforce the importance of walking in groups
  - Counsel and reinforce the importance of always having their cell phone on them
  - Teach students the various ways they can use their smart phones

**QUALIFICATIONS****& EXPERIENCE:**

- High school diploma or equivalent required
- Must be enrolled in the upcoming semester at California State University, Fresno in at least 6 units (undergrad) or 5 units (grad)
- Valid Driver's License as coaches may be asked to provide transportation for shopping or recreational activities.
- Completion of First Aid, CPR and fingerprint clearance (to be completed upon hire)
- Good organization and writing skills to be required to log and take detailed case notes on any work they do with the students
- Coaches must have a passion and ability to relate to individuals with intellectual/developmental disabilities.
- Must have a basic understanding of different learning styles of the students, be adaptive and creative adjusting to the needs of each student.

**SALARY:**

\$10.00 per hour

**FILING DEADLINE:**

Application review begins March 21, 2013. Open until filled.

**TO APPLY:**

**Please submit an Auxiliary application, resume and list of at least three professional references.** Visit our website at <http://auxiliary.com/auxhr/jobs.html> to locate and print job application or obtain employment application at:

California State University, Fresno  
Auxiliary Human Resources  
2771 E. Shaw Avenue  
Fresno, CA 93710

**RESUMES WILL NOT BE ACCEPTED WITHOUT A COMPLETED APPLICATION**

*Employment for this position is by the California State University, Fresno Foundation. This is not a State of California position.*

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**