

MINUTES  
Graduate Committee  
Kremen School of Education and Human Development  
September 15, 2011

**Members present:** S. Tracz, S. Lam, H. Shen, W. Ullrich, C. Rankin, C. Fry Bohlin, L. Hauser, S. Macy, G. DeVoogd

**Members absent:** K. Weir, I. Basurto   **Ex-Officio Member:** M. Elrod

1. **Approval of Agenda-** add in Writing Competency-MSA
2. **Approval of Minutes-**Change C. Bohlin to C. Fry Bohlin-MSA
3. **Announcements-**
  - a. Graduate Coordinator training dates-Email was sent
  - b. Graduate Coordinator breakfast-The new Zero unit continuation policy was discussed. There will be a blanket change for all programs by DGS for a 298C and 299C course for each program. ED 151 will need to issue permission numbers to students. Numbers will need to be set up by the departments. Suggestions of splitting units of projects i.e., 0-4 units.
  - c. DGS is working on a policy with University to allow student to take one semester off and not have to reapply to CSUF.
  - d. Concerns about the short time frame for Thesis students and the requirements they need to meet prior to receiving permission to register, i.e., first three chapters must be complete along with a Committee Assignment sheet. The reason this requirement was enforced is because students were truly not ready to do their thesis and were not far enough along to finish in the short time frame set by the University.
  - e. Dr. Brown-Welty will be attending November's meeting.
4. **Catalog change MAEd-Curriculum and Instruction-**
  - a. Wording changes and updates to catalog. Adding in the Comp Exam and the restructuring of the core coursework and new unit change for project/ thesis. Approved.
  - b. Approval in concept of changing the project/thesis to add 0-3 max units. MAT will also make this change and both programs will work with S. Tracz on the wording.
  - c. Suggestion to change CI 298 and 299 to A and B courses. CI298A for CI and CI 298B for MAT. Approval contingent upon department approval.
  - d. Vocational Education course deletions- Tabled at meeting. Will be sent for vote via email.
5. **Catalog change MAEd-Early Childhood Education-** Wording changes and updates to catalog. Adding in the Comp Exam and the restructuring of the core coursework and new unit change for project/ thesis. Suggestion for slight changes to formatting. Approved.
6. **Catalog change MAEd-Reading/Language Arts-**Wording changes and updates to catalog. Adding in the Comp Exam and the restructuring of the core coursework and new unit change for project/ thesis. Suggestion for slight changes to formatting. Approved
7. **Catalog change MAEd-Educational Leadership-**Wording changes and updates to catalog. Adding in the Comp Exam and the restructuring of the core coursework and new unit change for project/ thesis. Suggestion for slight changes to formatting. Changing the structure in catalog of coursework to better reflect the P-12 and Higher Ed specializations. Approved Elective wording will be changed to pathway courses. ERA 243 course will be changed to ERA 243B but only if the course is approved by University Graduate Committee. Approved
8. **Catalog change MAT-** Catalog updating, listing course requirements in sequential order. Culminating experience will be updated to reflect the "B" in the course number if passed and change to ERA 243 to the ERA 243A only if passed by University Graduate Committee. Approved.
9. **Catalog Change ERA 243A and B, Graduate Programs-**
  - a. ERA 243A will be offered for 3 units for MAT students but can be offered to other students. ERA 243B will be offered for 4 units to accommodate the Ed Leadership students and adding in an additional assignment and a capstone experience. Approved.
  - b. Clean up of the Graduate programs section of the catalog. Adding in new programs, etc. Approved.
  - c. Doctoral Changes to language in catalog. Listing the GRE as a requirement, etc. Approved
10. **Catalog Change Rehab-** Changes and updates to catalog page. Update ranking from 17 to 13! Adding verbiage for licensure requirements. Approved.
11. **Writing Competency-CSET** writing test added. Approved.
12. **Electronic Admissions-**Tabled
13. **Recruiting-**Diana Dille-Tabled
14. **Adjournment** - Next meeting scheduled meeting on October 20, 2011 at 10:00 a.m. in ED 316.

**15. Email Vote-** An email vote to delete Vocational Education courses as the credential which these course were developed for is no longer offered. Approved.