

MINUTES
Graduate Committee
Kremen School of Education and Human Development
August 18, 2011

Members present: S. Tracz, A. Carlin, L. Hauser, C. Bohlin, S. Lam, S. Macy, I. Basurto

Members absent: K. Weir, G. DeVoogd, W. Ullrich, SPED Coordinator

Ex-Officio Member: M. Elrod, K. Magdaleno

1. **Approval of Agenda- MSA**
2. **Approval of Minutes-MSA**
3. **Announcements-**
 - a. Changes in Program Coordinators- Ed Leadership-Linda Hauser, PPS-Sarah Lam, SPED-TBA
 - b. Application deadlines for Spring 2012-August 31st for University admissions. We are waiting for an official extension to be announced. KSOEHD has already been approved to go into late admission. We are working with them to see if we can just leave mentor open for our programs. Watch for announcements.
 - c. Graduation application deadline- September 2, 2011 Form can be found on the DGS website. Forms must be stamped with Susan Tracz's signature in ED 151. The student will then go pay and walk the receipt and application over to DGS in the library, 4th floor.
 - d. Meeting schedules-Handout given.
 - e. DGS training sessions for programs-dates to be announced.
 - f. DGS training sessions for students-dates to be announced.
 - g. Other announcements-
 - a. Graduate Coordinator breakfast, September 7, 2011 at 7:30-9am
 - b. Teresa Huerta and Susan Tracz will be working on the Bilingual MA.
 - c. Graduate Student Research Awards-Deadline October 14th. Just for students who are currently enrolled in 298/299.
4. **Catalog Changes**-Need all changes by September 15th meeting. Three of the MAE's would like to change their project to 3 units. ECE is proposing to add a 1 unit elective to keep the units at the 31 total. The other two will be staying with the true 30 units. The concern is the possible reduction in FTES. It was agreed to table the discussion and meet with KSOEHD's Budget Manager to inquire about the impact. Susan Tracz will also confirm with DGS that the culmination experience can be different for each option.
5. **Graduate student orientation-Carol Bohlin**- Handout given to share how CI structures their orientation and topics covered.
6. **Brainstorming for this academic year-**
 - a. Expanding the Writing Competency to include the CSET with the writing portion passed.
 - b. Comp Exam-Structure
 - c. Creating courses that can be used as GE courses.
 - d. GEXTD / Stateside
7. **Adjournment** - Next meeting scheduled meeting on September 15, 2011 at 10:00 a.m. in ED 316.