

**Minutes**  
**Graduate Committee**  
**Kremen School of Education and Human Development**  
**March 15, 2012**

Members present-S. Tracz, R. Bohlin, S. Lam, I. Basurto, L. Hauser, G. DeVoogd, K. Weir, P. Lane-Garon, C. Rankin

Members absent-A. Carlin, W. Ullrich

Guests-David Cheng, Lucia Hammar, Jerry Loheide, D. Oliver

Ex-Officio member-M. Elrod

1. Approval of Agenda-Approved
2. Approval of Minutes-Approved
3. Announcements-
  - a. Guests Lucia Hammar, Jerry Loheide and David Cheng
  - b. Graduate Breakfast April 19<sup>th</sup>
  - c. The name change for the Marriage and Family Therapy option to the Marriage and Family Therapy/Counseling option was approved. Kyle Weir came in late to the meeting and recorded his vote to approve.
4. Program Changes in Special Education – Glenn DeVoogd-Information was shared about the changes coming forward in the Special Education Master’s and Level II program. Handouts were shared. Committee had several questions about course offerings, units and structure of the program.
5. International Students and Recruitment – Lucia Hammar-Lucia shared with the committee helpful information regarding recruiting. She suggested to try to make the International student feel as welcome as possible. She stated that because Fresno State is in California it is important to make sure that we represent our location carefully. They hear California and think we are by the ocean or close to Hollywood but it is ok to tell them the distance to these draws. Another attraction to our campus is the cost, so it is even more important to represent our location to them so they can determine if we are a fit. She shared with the committee some of the restrictions regarding their Visa’s etc. Like online courses, taking semester’s off, etc. So it is very important to check with their office before giving an international student advice regarding these situations.
6. Financial Aid for Graduate Students and Academic Disqualification –Jerry Loheide-Discussions about the letter that goes out to students when they are over their unit limit set by Financial Aid. The committee voiced their concerns about the language in the letter and the fact that for over 6 years this has been brought to the attention of Financial Aid on several occasions and nothing has been done to move forward with solutions. Jerry responded that the situation isn’t as easy to fix as it may seem. The way the system runs combined with the regulations that are set by the State, the letter has to be generic enough for all the students that fall into this category, but they were willing to look at the language. He stated that the committee could submit suggestions for the letter and he would be willing to take a look and review them to see what they could do.
7. Dean’s Medalist- Names that were forwarded were; Doug Hughes-CI, Eduvige Montes-Counseling, Loretta French-SPED. All three names were submitted to the Dean.
8. Outstanding Thesis and other awards-This year we have 11 eligible for Outstanding Thesis. The committee will need to 1 for the \$1,000.00 award. For Project, each program should choose 1 student. Susan Tracz will verify the requirements for the Outstanding Thesis.
9. Adjournment-April 19, 2012 at 10:00 a.m. in ED 316