

**MINUTES**  
**Graduate Committee**  
**Kremen School of Education and Human Development**  
**February 17, 2011**

**Members Present:** Imelda Basurto, Andrea Carlin, Glenn DeVoogd, Susan Macy, Carol Rankin, Susan Tracz, Don Wise

**Members Excused:** Carol Bohlin, Albert Valencia

1. Approval of Agenda - MSA
2. Approval of Minutes - MSA
3. Announcements
  - a) DGS meeting on the Writing Requirement – Faculty in other colleges experience similar problem with declining writing skills as we do. Faculty reported positive experiences for students attending writing lab.
  - b) Graduate Student Professional Development Opportunities– Workshop offered. See DGS web site.
  - c) Graduate Research Symposium, May 5, Deadline March 24
  - d) Central California Research Symposium, April 6, Deadline Feb. 25
  - e) Graduate Assistantships – Available from DGS, Deadline April 16
  - f) Change in meeting schedule for April – meeting to be held on April 14
  - g) Call for any catalog changes
5. International Scholarship – was granted to a new MFT student from Malaysia.
6. Convocation – Changes and expansion in this ceremony discussed. Time is now 3:30 and all students are invited to attend.
7. Dean’s Medalist and other awards – Carol Rankin presented the Rehabilitation Counseling Dean’s Medal nominee: Natalie Hardy. Call for nominees for project and thesis awards.
8. Sharing budget cutting ideas between programs – Cutting release time and thoughts about changing form project to comprehensive examinations were discussed.
9. Adjournment