**Minutes**
**Graduate Committee**
**Kremen School of Education and Human Development**
**October 20, 2011**

**Members present-**S. Tracz, L. Hauser, H. Shen, W. Ullrich, S. Lam, C. Rankin, C. Fry Bohlin, S. Macy, G. DeVoogd
**Members absent-**K. Weir, I basurto
**Ex-Officio member-**M. Elrod
**Guests-**Jeff Cummins, Diana Dille

1. Approval of Agenda-MSA
2. Approval of Minutes-Changes to CI#4 and to Ed Leadership#7-MSA
3. Announcements-New representative to the University Graduate Committee, Dr. Carol Fry Bohlin

4. New course approval – EDL 203 Educational Policy Environments – Jeff Cummins-The change would deliver the course online. The Committee suggested that they should consult with TILT and other small changes. The Committee will approve once changes have been made.

5. Catalog revisions – LEE 298A, LEE 299A, LEE 289B, LEE 299B – unit changes – Susan Macy and Imelda Basurto- The University Graduate Committee sent back to program for changes. The units in the course description didn't match with changes made in the course requirements. Concerns about the unit changes to the LEE culminating experience were noted as the new MA in Reading program offers the course for 4 units. This may create a problem when changing the course description. The program will look in to it. Committee approved changes.

6. Catalog revisions – ERA 244 Mixed Methods in Multicultural Classrooms – Susan Tracz, ERA 243 to remain unchanged- The University Graduate Committee sent back to program for changes. They want separate courses A course for 3 units and one for 4 units. The new course proposal will be ERA 244 for 4 units. ERA 243 will remain unchanged at 3 units for the MAT students. Dr. Tracz will make sure that changes made to the catalog for the MAT program regarding making ERA 243 A as part of their description gets changed back to ERA 243. Committee approved, 1 abstained

7. Recruitment ideas – Diana Dille- Ideas were discussed for recruitment of graduate programs-
   a. Emails to former students-Would need information about each program
   b. Informational meetings with districts and CSU information nights that coordinate with credential programs.
   c. Marketing plan is in the works for radio, newspaper and TV.

8. Question for Sharon Brown-Welty for next meeting-
   a. Pellgrant students and ability to take grad courses with their credential courses.
   b. Financial aid overload limit. Could this unit limit be increased for those students continuing after their credential program.
   c. International recruiting.

9. Electronic Admissions-tabled

10. Adjournment-Next meeting scheduled on November 17, 2011 at 10:00 a.m. in ED 316