

# KSOEHD BUDGET COMMITTEE

## Minutes

January 23, 2014

**Members Present:** Paul Beare, James Marshall, Kyle Weir, Sarah Lam, Imelda Basurto, Chris Lucey, Jack Benninga, Ignacio Hernandez, Laura Alamillo

**Guests Present:** Tasha Johnson and Manuel Serrano

### 1. Year End Projectons

The Dean distributed and discussed preliminary year-end projections for the KSOEHD general fund (not including CST or DPELFS). Because of variations between now and the end of the fiscal year, this projection is fluid and will change. As we get closer to the end of the fiscal year a more accurate projection will be provided.

### 2. Other Funds

A document showing other funding sources (both state and foundation) was provided to the committee. These funds are in trust accounts that roll forward from year to year but need to have some activity in order to keep them active. The chairs were encouraged to review these accounts and to keep them in mind when determining expense items. It was noted that the CERF fund is the only trust fund that will not roll forward. Arleen will work with the department assistants to assure that the CERF fund is fully spent.

### 3. DPELFS Budget

The current year budget for the doc program was discussed. Documents showing specific allocations for various categories as well as anticipated carryforward were distributed. The Dean noted and discussed transfers made from the doc budget over the past few years to other areas within the university. Meetings were held with the head of each of these areas to discuss the need for the funding from the doc program. It was determined that the projected transfers for this fiscal year will be reduced to \$10,000 for Financial Aid and \$25,000 for the library. The committee discussed these transfers and approved the dean's recommendation for these amounts.

### 4. Other Expenditures

A list of other expenditures that need to be a permanent part of the KSOEHD Budget was distributed and discussed. After a few modifications to the list, the committee approved the following items to be made a permanent part of the budget:

Master Teacher and Co-Teaching -- \$130,174

Field Experiences -- \$180,572

Fresno Family Counseling Center -- \$26,000

Conference on Civic Education -- \$20,419

Cesar Chavez Conference -- \$10,000

The need for a director of fieldwork for the counseling program was brought up by Kyle Weir and discussed. The dean approved a half-time faculty position for counseling fieldwork.

The meeting adjourned around 2:15 p.m.