

International Education Committee Minutes
 Kremen School of Education and Human Development
 Wednesday, October 30, 2013
 10:30 am-12:00 pm in ED 354

Present: Melissa Vang, Jyothi Bahina, Kim Cole, Sarah Lam, Diane Oliver, Jenelle Pitt, Kien Pham, William Riley, Don Wise, Christian Wandeler.

1. **Self-introductions:** Melissa Vang introduced herself as shadowing Sarah Lam for the day.
2. **Approval of minutes and agenda of September 25th meeting:** Both were approved without revision.
3. **Alignment of the IEC Membership with the Constitution:** Diane has worked with the President of the Faculty Assembly to bring KSOEHD committee membership into line with the new constitution. After conducting research on the membership list provided by the President of the Faculty Assembly, Diane found that the two at-large positions are vacant. Jenelle motioned to make Diane Oliver and Rajee Amarasinghe members at-large. The motion was seconded and Diane Oliver and Rajee Amarasinghe were voted to be members at-large. Don suggested that the Constitution be revised with a brief line that specifically includes other non-voting members; the previous constitution had this type of wording. He will speak with the President of the Faculty Assembly about this suggestion. The IEC currently has five ex-officio members who are integral to the success of the committee.
4. **Follow up on action and carry-over items from the September 25th meeting:**
 - a. *Draft a proposal for a trip to India*
 Jyothi has organized the faculty trip to India and 10 people are going. Three universities will be visited and Fresno faculty members will have the opportunity to present their work. Also an opportunity has arisen to produce a documentary film of the trip. Sarah suggested asking Deane Beare about this option, as a small of funding would be needed.
 - b. *Coordinate the scheduling of Ms. Nhan's presentation*
 Ms. Le Thi Ngoc Nhan's presentation will take place Tuesday, November 12, 2013, 5:45pm-6:45pm in room ED 140. IEC members were asked to advertise the event and attend, if possible. She will visit Don's educational leadership class after the presentation. Also, Don and Kim agreed to assist with arranging a few school visits for Ms. Nhan between November 12th and 15th.
 - c. *Selection and ordering of gifts for international visitors*
 Kim selected some potential gifts from a couple of catalogs and Diane narrowed the selection to a plastic cup and a small desk clock, both having the university logo. These selections were given to Laura Rabago, who was asked to order these items or something like them. Sarah will follow-up on the status of the order.

d. *International visitor protocol*

Diane developed a draft international visitor protocol for review and input by IEC members. The protocol was discussed and approved for use, with the provision that improvements can be made as the committee members gain experience with it.

e. *IEC Facebook page and university policies*

Diane investigated about university policy regarding maintaining a Facebook: no policy was found regarding external non-university Face Book pages. Melissa volunteered to maintain the IEC Facebook page. Diane will contact Lisa James regarding transfer of the Facebook page to Melissa.

f. *Research whether there are other international committees on campus*

- Christian reached out to Paul Hoffman who said, "Each School or College approach internationalization differently. Some have little to nothing in place, in the middle is a committee or task force on internationalization, and on the other end of the continuum there is the Craig School of Business, which has its own international programs office. There is the President's Task Force on Internationalization. The Task Force has not met this year and there are questions as to whether it will continue in its current form. I'll update you as I learn more."

- Sarah mentioned that the College of Social Sciences has an active international committee that is focused on study and faculty abroad initiatives.

- William mentioned that the International Student Association might be interested in collaborating.

g. *Find out who the international students are in Kremen*

Diane got a list from Laura. Currently we have 14 international students at Kremen.

h. *Proposal to invite a Kremen international student as an ex-officio IEC member*

William presented this idea and, after discussion, a motion was made, seconded, and voted to extend an invitation to Jia Pang (Grace), from China, to join the committee. William agreed to extend this invitation.

i. *Proposed outstanding Kremen international student award*

The international student office sends out a nomination form in the Spring soliciting nominations for outstanding international students. The IEC can encourage faculty to submit nominations and the IEC could review the nominations and make a recommendation to the dean for Kremen. Diane will check into the current procedure and report back with a proposal at the next IEC meeting.

j. *Discussion of IEC Goals and Actions for 2013-2014*

Proposed:

Goal: To facilitate international, multicultural and cross-cultural experiences for faculty, staff and students of KSOEHD (Constitution) and, as feasible, the campus

Actions:

a. Organize a faculty trip to India (in progress)

- b. Provide an international guest speaker for International Education Week (Ms. Le Thi Ngoc Nhan from the Institute of Educational Management, Ho Chi Minh City, Vietnam.)
- c. Examine the potential for funding opportunities for teaching and studying abroad (e.g., exchange and Fulbright programs), and post these on the official IEC Web site
- d. Develop and maintain collaborative relationships with universities in other countries to support exchange opportunities
(The hosting of two South Korean visitors to the Rehabilitation program in October 2013)
- f. Invite international visitors to visit and present to classes
(The two South Korean visitors gave a presentation in a Rehabilitation Counseling class.)

The goal and actions were voted on and accepted as the framework for IEC work during 2013-2014. Activities by committee members that further accomplishment of the goal and five actions should be reported to the chair for inclusion in the IEC end of academic year report, and presented at the IEC meetings.

5. Report on S. Korean visitors to the Rehabilitation Counseling Program on October 24 & 25, 2013 (Jenelle)

Two visitors came to Fresno for about a week. At Fresno State, they visited and made a presentation in one of the Rehabilitation Counseling classes, and met with members of the rehab team. Jenelle was taking the lead on the visit and, after the classroom visit, gained a good feel for what visitors were interested in. Fruitful discussions about disability rights and disability services took place. Through the meeting discussion, Jenelle was informed that one S. Korean university has a master's program in rehabilitation counseling and one of the faculty might be interested in conducting research as a visiting scholar.

6. Other items

Diane mentioned the new Transparency International report on Global Corruption: Education that is available on the organization's web site.

Next meetings:

November 20, 2013, from 10:30 to 11:30, in ED 354

December 12, 2013, from 10:30 to 11:30, in ED 316

Summary of Action Items and Carry-over Agenda Items

Action Items	Leads
1. KSOEHD web page. Send Bios and pictures to update the website, and information that you find valuable to Christian.	Everybody, except Jenelle
2. Send William a list of last year's international students	Diane
3. Do an informal poll of what last year's international students thought of the recognition lunch	William
4. Invite Jia Pang to be an IEC ex-officio member	William
5. Contact Lisa to coordinate a handover of the IEC Facebook page to Melissa, who will continue to maintain the page	Diane
6. Check into process of International Student Award	Diane

7. Check on the status of ordering gifts	Sarah
Carry-over Agenda Items	
1. IEC goals for 2013-2014 Examining the potential for funding opportunities for teaching and studying abroad	Diane
2. Proposed outstanding Kremen international student award	Diane & William
3. Update the possibility of doing a documentary of the India trip	Jyothi