

Fresno Assessment of Student Teachers (FAST)
Single Subject Program
Supervisor Responsibilities
EHD 155A- Fall 2016

GRADES and INCOMPLETES

- **Do not** issue a grade until the FAST tasks are satisfactorily completed (i.e. all sections are scored a 2 or better); assign **INCOMPLETE** until tasks are passed.
- When students complete the FAST requirements for an incomplete, send Martha the scores for the task. She needs the scores to complete her records.

Comprehensive Lesson Plan Project (CLPP)

- Prep teacher candidates by reviewing prompt and rubric in FAST manual.
- **Tuesday, November 8 or 15 – 8:00-11:00 or 12:00-3:00 -->Assist with proctoring CLPP exam.**
- **Friday, November 18 – 8:30-2:00 -->Attend CLPP scoring session.**

Site Visitation Project (SVP)

- Prep teacher candidates by reviewing prompt and rubric in FAST manual.
- Schedule observations with teacher candidates for SVP.
- Arrange for double scoring by a calibrated scorer, as needed, either by
 - (a) pairing with another supervisor for the actual observation and review of the reflection or
 - (b) videotaping the lesson and arranging for another supervisor to see the lesson plan, videotape, and reflection.
 - *NOTE: 15% of total projects must be double scored. Jeanie will notify you of the number of your supervisees' projects to be double scored. REMEMBER: The double scoring is for reliability purposes only. Double scores are only submitted to Martha via the double score log (paper copy or email) and not submitted on TaskStream.*
- Submit your scores for each student's SVP on TaskStream.
- Record all your scores on SVP log and submit to Martha, ED 250 (paper copy or email).

SCORING LOGS: Important Information

- When submitting a scoring log to Martha, include all students originally on your roster, even those who have withdrawn, earn no credit, or receive incompletes. Indicate scores or reasons you have not given scores.
- If teacher candidate receives 1 on a section, the section must be redone. Record the new passing score on the line underneath the original score (pdf format) or in the same cell separated by a slash, e.g. 1/3 (word format).

NOTE: All scoring logs and double scoring logs are available in two formats (fillable pdf & Word document) on Supervisor Resources website <http://www.fresnostate.edu/kremen/field-placements/supervisors.html>

For questions, contact Jeanie Behrend, jeanb@csufresno.edu, or Martha Lomeli, marthal@csufresno.edu.