



# Application to Change Graduate Program and/or Add an Advanced Credential/Certificate

Semester \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Student ID \_\_\_\_\_

**Current Program (must be classified):** \_\_\_\_\_

**Request program change to:** \_\_\_\_\_

**Request adding Advanced Credential/ Certificate:** \_\_\_\_\_

## Application Requirements

1. Unofficial transcripts
2. Minimum GPA of 3.0
3. Statement of Justification

### **Program specific requirements (in addition to requirements 1-3)**

- MS Counseling and MS Rehabilitation Counseling – prerequisite COUN 174, COUN 176 and ERE 153
- MA Education, Counseling and Student Services – prerequisite COUN 174
- MA Teaching – reflection or TPA, PACT, FAST scores and valid teaching credential or private school employee - *must be in a classroom*

### **Requirements for credential (in addition to requirements 1-3)**

- CBEST – all credential programs
- Valid teaching credential - all credential programs  
-Certificate of Clearance – for PPS only (*in lieu of valid teaching credential*)

### **Requirements for certificate (in addition to requirements 1-3)**

- Proposed Program for the Certificate of Advanced Study

**Please print application packet and include all required documents as detailed above. Bring the completed application packet to the Education Student Services Center, ED 100 or mail to:**

**Kremen School of Education and Human Development  
Attn: Graduate Admissions Analyst  
5005 North Maple Ave. M/S 701  
Fresno, CA 93740-8025**



Kremen School  
of Education and  
Human Development

# Justification for Program Change

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Initial

In the space provided below (or an attached page), provide relevant information about yourself including goals, objectives, and experiences related to the master's degree and/or advanced credential/certificate program to which you are applying. Please focus primarily on your short-term and long-term professional goals. You may attach additional pages. (1-2 pages maximum)



Kremen School of Education and Human Development

# Student Data Sheet

Semester \_\_\_\_\_

**Current Program (must be classified):** \_\_\_\_\_

**Request program change to:** \_\_\_\_\_

**Request adding Advanced Credential/ Certificate:** \_\_\_\_\_

Last Name

First Name

Middle Initial

Student ID

**FOR OFFICE USE ONLY**

1.  Unofficial transcripts
2.  GPA Minimum 3.0:
  - UGRD Cumulative \_\_\_\_\_
  - PBAC Cumulative \_\_\_\_\_
  - Fresno State PBAC \_\_\_\_\_
  - Last 60 units** \_\_\_\_\_
3.  Statement of Justification

**Additional Requirements for MA Education, Counseling and Student Services**

COUN 174 \_\_\_\_\_

**Additional Requirements MS Counseling, School Counseling, MFCC, SACC and MS Rehabilitation Counseling**

COUN 174 \_\_\_\_\_       COUN 176 \_\_\_\_\_       ERE 153 \_\_\_\_\_

**Additional Requirements for Advanced Credential/Certificate**

- CBEST
- Certificate of Clearance (PPS only)
- Valid Teaching Credential
- Proposed Program for the Certificate of Advanced Study (certificate only)

**Faculty Review**

**Notes**

Master's Program:  Admit     Deny

Credential/Certificate Program:  Admit     Deny

Admit Conditions: \_\_\_\_\_

\_\_\_\_\_

Reasons Denial: \_\_\_\_\_

\_\_\_\_\_

Coordinator \_\_\_\_\_ Date \_\_\_\_\_