



Kremen School of Education and Human Development

# Application to Graduate Program

Semester \_\_\_\_\_  
Cohort (if any) \_\_\_\_\_

Please select the Graduate program and/or Credential you are applying for or continuing with:

**Master of Arts in Education, option:**

- Educational Leadership and Administration (P-12)
- Higher Education, Administration, and Leadership (HEAL)

**Advanced Credential:**

- Preliminary Administrative Services Credential

\_\_\_\_\_  
Last Name                      First Name                      Middle Initial                      Former Name                      Student ID

\_\_\_\_\_  
Home phone#                      Cell phone#                      Email

## Educational Background

Undergraduate Degree	Major	Institution	Term Graduated
Graduate Degree	Major	Institution	Term Graduated
Current California Credential- Type of Credential		Institution	Date Expires

## Application Requirements

1. Proof of application to Fresno State or current enrollment at Fresno State
  - Cal State Apply confirmation page, or transcripts showing current enrollment
2. Transcripts (copy of official or unofficial)
3. Statement of Purpose
4. Three (3) Letters of Recommendation (including rubrics)
5. Proof of Writing Competency (any of the items below will satisfy the requirement)
  - CBEST – score of 41+ on writing section OR pass all sections of the entire test
  - CSET – pass all three sections of the Multiple Subject test and the Writing Skills test
  - Upper Division Writing Exam (UDWE)
  - Any Fresno State “W” course with a “B” or better
  - Substitution request approved by Graduate Coordinator (form available on Kremen website)
6. HEAL applicants include a copy of current resume
7. Advanced credential requirements - CBEST and proof of the following valid credential:
  - A clear or life California teaching credential that requires a baccalaureate degree and a program of professional preparation, including student teaching or the equivalent, and an English learner authorization; or
  - A clear or life California designated subjects teaching credential in adult education, career technical education, vocational education or special subjects, provided the applicant also possesses a baccalaureate degree, and an English learner authorization; or
  - A clear or life California services credential in pupil personnel services, health services for school nurse, teacher librarian services, or speech-language pathology or clinical or rehabilitative services requiring a baccalaureate degree and program of professional preparation, including field work or the equivalent.

**Credential only applicants** - In addition to the above, must have a conferred master's degree or a master's degree in progress.

**Please print application packet and include all required documents as detailed above. Bring the completed application packet to the Education Student Services Center, ED 100 or mail to:**

Kremen School of Education and Human Development  
 Attn: Graduate Admissions Analyst  
 5005 North Maple Ave. M/S 701  
 Fresno, CA 93740-8025



Kremen School  
of Education and  
Human Development

# Statement of Purpose

\_\_\_\_\_

Last Name

\_\_\_\_\_

First Name

\_\_\_\_\_

Middle Initial

In the space provided below (or an attached page), provide relevant information about yourself including goals, objectives, and experiences related to the master's degree and/or advanced credential/certificate program to which you are applying. Please focus primarily on your short-term and long-term professional goals. You may attach additional pages. (1-2 pages maximum)



Kremen School of Education and Human Development

# Letter of Recommendation Rubric

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

**To the Applicant:** Complete the information requested above and give to the person(s) providing the reference(s). Please note that, generally, confidential recommendations often provide more useful information. **In accordance with the Family Education Rights and Privacy Act of 1974, the California Information Practices Act of 1977, and the related policies and regulations, it is also understood that upon request, this letter will not be made available to the applicant (or candidate) for examination.** If you agree, you may sign the waiver below. The decision is up to you.

I waive the rights to see or inspect this form or any statement sent to the indicated program as a result of this request.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Evaluator please complete the section below

The Kremen School of Education and Human Development would appreciate a statement from you evaluating the person named above for enrollment in and successful completion of an advanced credential and/or Master degree program. If additional space is needed, the back of this form may be used. **Please provide the applicant with this form and a letter of recommendation in a sealed envelope with your signature across the seal.**

Please rate the applicant with other individuals seeking comparable experiences.

	Superior	Above	Average	Below
Intellectual Ability				
Imagination and Creativity				
Interest and Enthusiasm				
Ability to Communicate				
Stability				

If you alone were making the decision as to whether or not the applicant should be accepted, which of the following would you do?

<input type="checkbox"/>	Seek out	Will be a truly outstanding student and professional
<input type="checkbox"/>	Definitely Accept	Will complete the program at a superior level
<input type="checkbox"/>	Accept	Should complete the program at a satisfactory level
<input type="checkbox"/>	Accept	Accept, but with reservation concerning ability or motivation (please explain)
<input type="checkbox"/>	Do not accept	Please explain

Signed \_\_\_\_\_ Date \_\_\_\_\_ Position \_\_\_\_\_

Contact Number \_\_\_\_\_ Email \_\_\_\_\_

**This rubric and a letter of recommendation is to be included with other application materials and submitted in one complete packet. Do not send separately.**



Kremen School of Education and Human Development

# Letter of Recommendation Rubric

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Kremen School of Education and Human Development

# Student Data Sheet

Semester \_\_\_\_\_  
Cohort (if any) \_\_\_\_\_

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\_\_\_\_\_  
Last Name                                      First Name                                      Former Name                                      Student ID

\_\_\_\_\_  
Home phone#                                      Cell phone#                                      Email

**FOR OFFICE USE ONLY**

1.  Proof of admission status:  Cal State Apply confirmation  transcripts  Dept. Rec.  Change Major
2.  GPA:   UGRD Cumulative   \_\_\_\_\_
  - PBAC Cumulative   \_\_\_\_\_
  - Fresno State PBAC   \_\_\_\_\_
  - Last 60 units   \_\_\_\_\_
3.  Statement of Purpose
4.  Letters of Recommendation: 1)  2)  3)
5.  Writing Competency
  - CBEST
  - CSET
  - UDWE
  - Fresno State "W" Course \_\_\_\_\_
  - Waived
6.  TOEFL (if foreign student verified by International Admissions)

**Additional requirements for advanced credential**

- Valid teaching credential - Clear or life MS, SS, Education Specialist or PPS
- CBEST
- Master's degree (for credential **only** applicants)

**Faculty Review**

**Notes**

Master's Program:  Admit    Deny

Credential Program:  Admit    Deny

Admit Conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reasons Denial: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Coordinator \_\_\_\_\_ Date \_\_\_\_\_